ACCESS for ELLs LEA Data Validation & ACCESS Participation Rate Appeals

Agenda

- LEA Pre-Reporting Data Validation
  - Overview
  - Completing the LEA Pre-Reporting Data Validation Process
- ACCESS for ELLs – Participation Rate Appeals
  - Overview
  - ACCESS Participation Rate Appeal Evidence
- Open Discussion

Over **62,000 ACCESS** test sessions were administered!

Thank you!

ACCESS for ELLs Score Reporting Process
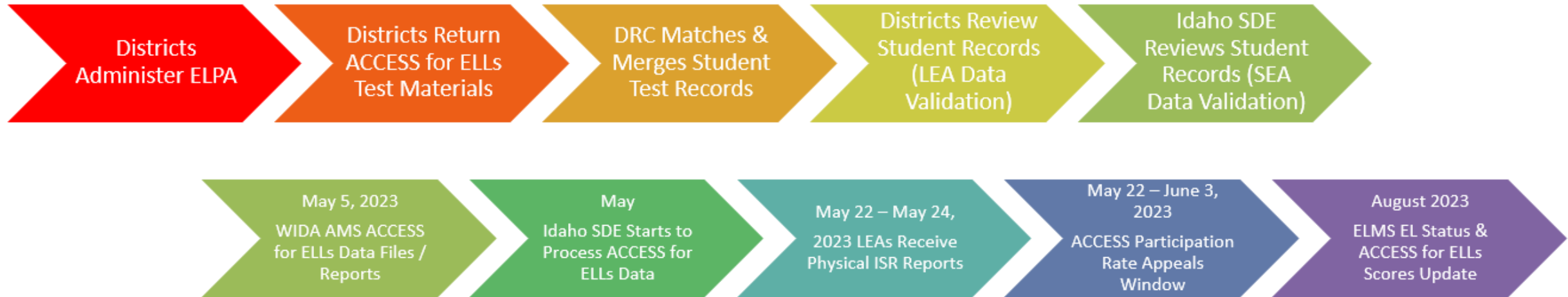
Districts Administer ELPA	Districts Return ACCESS for ELLs Test Materials	DRC Matches & Merges Student Test Records	Districts Review Student Records (LEA Data Validation)	Idaho SDE Reviews Student Records (SEA Data Validation)

May 5, 2023 WIDA AMS ACCESS for ELLs Data Files / Reports	May Idaho SDE Starts to Process ACCESS for ELLs Data	May 22 – May 24, 2023 LEAs Receive Physical ISR Reports	May 22 – June 3, 2023 ACCESS Participation Rate Appeals Window	August 2023 ELMS EL Status & ACCESS for ELLs Scores Update

ACCESS for ELLs – LEA Pre-Reporting Data Validation

What is LEA Pre-Reporting Data Validation?

How do I complete the LEA Pre-Reporting Data Validation process?

LEA Pre-Reporting Data Validation Window

March 28, 2023 – April 3, 2023

The Data Validation process is designed to identify student demographic, accommodation, and test result records that could potentially contain errors. The process provides the opportunity for districts to correct possible errors before reporting ACCESS for ELLs student performance.

- Demographic information bubbled incorrectly on a Writing Student Response Booklet
  - Student name misspelling
  - EDUID # correction
  - An Accommodation was used during the test but was not listed within WIDA AMS prior to the test
  - Identifying duplicate student records

ACCESS for ELLs
LEA Pre-Reporting Data Validation

- WIDA AMS User Guide Supplement for Data Validation

    - Outlines the data validation process

      https://portal.wida.us/resource/detail/c1063de1-33ca-eb11-a2df-0050568beee8

- Post-Testing Data Validation Recorded Webinar

    - WIDA Secure Portal > Webinars

DRC INSIGHT™ ONLINE LEARNING SYSTEM WIDA™

WIDA Assessment Management System (WIDA AMS)

User Guide Supplement

Data Validation

For use by LEAs completing Data Validation in WIDA AMS

Data Recognition Corporation (DRC)
13490 Bass Lake Road
Maple Grove, MN 55311

Direct: 1-855-787-9615
Website: https://www.wida-ams.us
Revision Date: January 5, 2022

Post Testing: Data Validation

Add

March 7, 2023
12:00 PM – 1:00 PM Mountain Standard Time

This webinar provides information about validating and correcting student data.

Event Link

- Requires "Correction Primary Window" permission assignment in WIDA AMS
  - DTCs are automatically assigned "Correction Primary Window"
  - DTCs may assign this permission on to SCs and TAs
- Each student must have at least attempted on session of ACCESS for ELLs during the test window to show up on the Data Validation student list

LEA Pre-Reporting Data Validation Reviewing Student Records

1. Login to WIDA AMS > Student Management > Data Validation

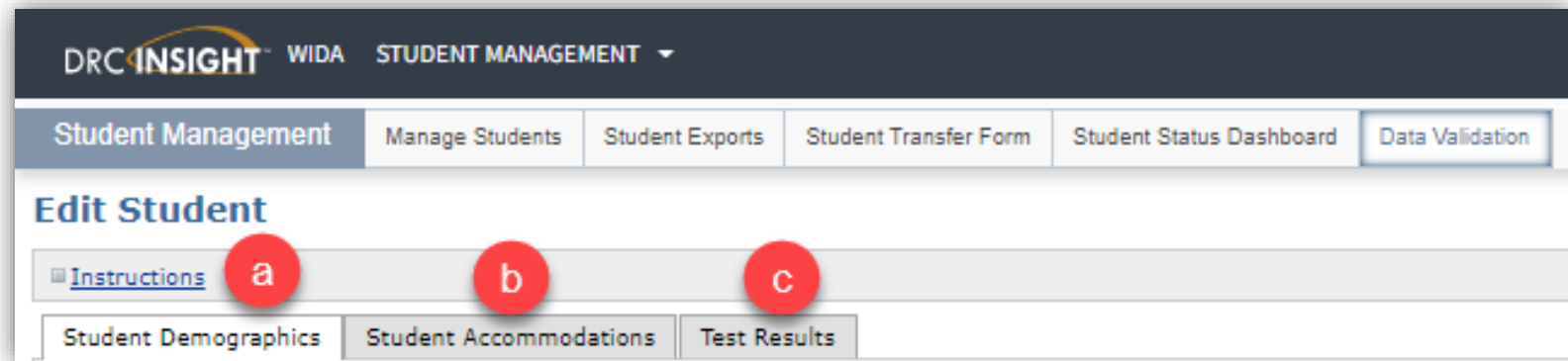2. Select "ID ACCESS for ELLs 2022-2023" > Show Students

   a. Possible to review students by **school** and/or **grade**

   b. Edit Student filter allows reviewer to find students based on: Status (Not Complete/Complete), Last Name, First Name State Student ID

   c. Export to Excel or to CSV file

LEA Pre-Reporting Data Validation Correcting Student Records

1. Select the **View and Edit Student** icon ( ) in the "**Action**" column next to each student's record

2. Reviewers can modify the following areas of a student's record:
   a. Student Demographics;
   b. Student Accommodations;
   c. Test Results.

- The demographic fields associated with reported test results for the student display in the Student Demographics tab
  - Reviewers can edit any field that is not grayed out
  - Fields marked with a red asterisk (*), are required and must be filled in before a student record in Data Validation can be marked Complete.

- For students with **duplicate records** in WIDA AMS, the review must complete the **Birthdate** field for both records even if they are blank. If there are students with mismatching data, the student's birthday is used as the final matching criteria to merge the records.

- Made necessary modifications > select "Save" or "Complete"
  - Selecting "Save" will retain changes (only)
  - Selecting "Complete" will save changes and update status
  - Selecting "Back to Student List" (without first saving) will not retain changes

- Select the **Student Accommodations** tab to see a record of the accommodations for which the student is assigned
  - Reviewer can add or remove accommodations for the student for each domain by selecting or removing the appropriate check marks.

- Check the accommodations for each domain in which it was used by the student

- Select the **Test Results** tab to see a *record* of the test results for the student.

- The Test Result tab lists the following fields:
  - **Domain** - The domain for which the student was tested.
  - **Alternate ACCESS** - Displays **Yes** if the test result for Alternate ACCESS for ELLs. Displays blank if the test result is for ACCESS for ELLs.
  - **Testing Mode** - Indicates whether the test result comes from a paper or online record.
  - **Grade Cluster** - The grade cluster of the online test or the paper test booklet used.
  - **Do Not Score Code (ABS / INV / DEC / SPD)**

- *Do not apply a DO NOT SCORE code unless the test was taken in error
  - No score will be reported if a DO NOT SCORE code is entered

LEA Pre-Reporting Data Validation
DRC Matching Records Protocol

- When a student has more than one testing record DRC attempts to match and join the student records
  - For example, the student tests Listening, Reading, and Speaking online, but responds to Writing on paper—the handwriting option for online ACCESS for ELLs
  - If the *district number, school number, state student ID, first six characters of last name, first six characters of first name, and grade match*, DRC joins the records before displaying them in Data Validation.

- If there is a discrepancy between the records (for example, the state ID is bubbled incorrectly on the Writing booklet), DRC cannot join them and they appear as two records in WIDA AMS

- To fix this problem and ensure that the student receives a single, complete score, update the records with the correct information so that the **state student ID**, **student last name**, **student first name**, **date of birth**, and **grade** match exactly from record to record
  - **Save your changes**
  - After the Data Validation window closes, DRC joins the records

LEA Pre-Reporting Data Validation Checking for Duplicate Records

1. Login to WIDA AMS > Student Management > Data Validation

2. Select a School & Grade > click "Show Students"
   - *Each student should only show up once
   - Review student records for similarities:
     - Similar State EDUID numbers (possible error in bubbling)
     - Two records containing the same First and Last name with a different EDUID number

Possible Duplicate Records

	Students				
Last Name	First Name	Grade	State Student ID ▲	Stat	
StudentLast	StudentFirst	00	1111811111	Not Completed	
StudentLast	StudentFirst	00	1111911111	Not Completed	
Testing	WFT	00	1215645	Not Completed	
LOne	Student	00	12312312312333	Not Completed	
Robertson	Aaron	01	12341000	Completed	
Robertson	Aaron	00	12341234123444	Not Completed	
Robertson	Aaronagain	00	12341234134	Not Completed	

LEA Pre-Reporting Data Validation Things to Remember

- Districts/Schools WILL NOT have another opportunity to edit student data prior to reports being printed/posted to WIDA AMS

- Requires "Correction Primary Window" permission assignment in WIDA AMS

- Default status for all records is "Not Complete"
  - This does not mean the student did not complete ACCESS for ELLs
    - Complete indicates the record has been reviewed
  - Use student status (Not-Complete/Complete) to track progress
  - DRC will record any saved edits and is not based on the student status

ACCESS for ELLs Participation Rate Appeals

Evidence Collection and Documentation

ACCESS Participation Rate Appeals Window

May 22, 2023 – June 2, 2023 5:00PM MT

ACCESS for ELLs Participation Rate Appeals

The ACCESS Participation Rate Appeals process provides districts the opportunity to adjust a district's English learner ACCESS participation rate. This may be achieved by submitting an appeal to have a student added to, or removed from the participation calculation

ACCESS Appeals »

The EL Assessment Participation Appeals application is used to review and appeal participation on the ACCESS assessment for English Learners.

IDAPA Rule 08.02.03.111.06. (a)- (n) requires all English learners take the annual English language proficiency assessment (ACCESS for ELLs)

> Number of English learners, including students whose parent/guardian has waived EL services, who received a valid overall composite score or successfully appealed a partial score on ACCESS or Alternate ACCESS

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> Number of English learners, including students whose parent/guardian has waived EL services, who received a valid overall composite score or successfully appealed a partial score on ACCESS or Alternate ACCESS

AND

> Number of English learners, identified by February 24, 2023, who were enrolled on or before February 24, 2023 through March 3, 2023 and did not participate in ACCESS or Alternate ACCESS

ACCESS for ELLs Participation Rate Appeals
ACCESS Appeals Scenarios

- Identified ELs with a complete ACCESS for ELLs test will not show up in the ACCESS Appeals Web application

  - Students **with** an EL Status of LE, L1, or EW, who have a partial ACCESS for ELLs test or no record of taking ACCESS for ELLs, will be populated into the ACCESS Appeals web application as
    - EL Partial
    - EL Non-Completer

  - Students who **DO NOT** have an EL Status of LE, L1, or EW, who have a partial ACCESS for ELLs test or Complete ACCESS for ELLs, record will be populated into the ACCESS Appeals web application as
    - Non-EL Partial
    - Non-EL Completer

ACCESS for ELLs Participation Rate Appeals Student Status

- Students who are populated into the ACCESS Appeals web application with have one of the following Student Statuses

STUDENT STATUS	DESCRIPTION
EL Non-Participant	Student is listed as an English learner in ELMS but does not have any ACCESS test record.
EL Partial	Student is listed as an English learner in ELMS but does not have a complete ACCESS test record.
Non-EL Completer	Student is not listed as an English learner in ELMS and has a complete ACCESS test record.
Non-EL Partial	Student is not listed as an English learner in ELMS and has a partial ACCESS test record.

ACCESS for ELLs Participation Rate Appeals
ACCESS Appeals Outcomes

- Dependent of the student status a child may be included or excluded in the participation rate calculation

OUTCOME	DESCRIPTION
Include – Non-Participant	*Student is included in the participation rate calculation as a Non-Participant.* Students with this outcome will appear in the denominator but not the numerator in the participation rate calculation.
Exclude	*Student is excluded from the participation rate calculation.* Students with this outcome will not appear in the numerator or denominator of the participation rate calculation.
Include - Participant	**By default, you will not see this outcome in the appeals site**. However, *if the SDE approves an appeal for a student to be included as a participant, the "Include - Participant" status will appear on the student's record on the appeals site.* Students with this outcome will appear in both the numerator and denominator in the participation rate calculation.

ACCESS for ELLs Participation Rate Appeals Appeals Status

- Each student record can have one of several appeal statuses that change as you move through the appeals process

APPEAL STATUS	DESCRIPTION
Not Appealed	No appeal has been submitted for the student.
Not Submitted	The appeal was created but has not been submitted for the student.
Returned	The district has submitted an appeal for the student, and the appeal has been returned by the SDE to the submitter due to insufficient documentation/information. Until sufficient documentation/information is submitted, the student's status will not change.
Submitted	The district has submitted an appeal for the student, but the appeal has yet to be reviewed by the SDE.
Completed	The district has submitted an appeal for the student, and the appeal has been either approved or denied by the SDE.

ACCESS for ELLs Participation Rate Appeals Things to Remember

- Students with an IEP or 504 Plan who do not have a complete ACCESS for ELLs test because of a domain exemption require an appeal be submitted
  - Record of student's IEP/504 Plan Assessment Accommodations section
- Submitted appeal outcomes may involve changes to ISEE or ELMS
  - Corrective actions must take place prior to the end of the appeals window
- Evidence should be provided to justify an appeal
- Ensure the SDE receives the appeal by selecting the "submit" button

- Documentation to justifying an ACCESS Participation Rate Appeal should be collected and retained now
  - Parent correspondence
  - Health provider documentation
  - Attendance/Enrollment information, should be retained to justify ELs who didn't complete or only partially completed ACCESS for ELLs during 2022-2023

- ACCESS Appeals are submitted in the Idaho System for Education al Excellence (ISEE)

- Staff require access to ACCESS Appeals web application to be able to submit an appeal
  - District ISEE Coordinator can assign this permission set to district personnel

- 2023 ACCESS Participation Rate Appeals Web Application User Guide
  - Outlines process and how to steps
  - Found within ACCESS Appeals web application under "Additional Resources"
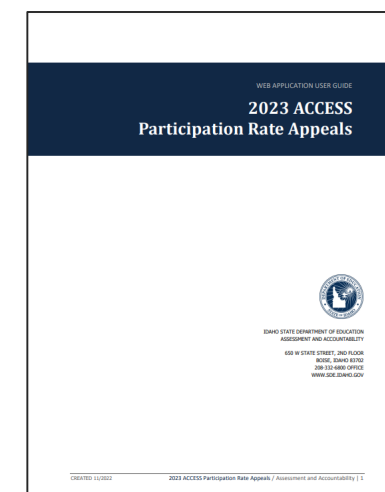
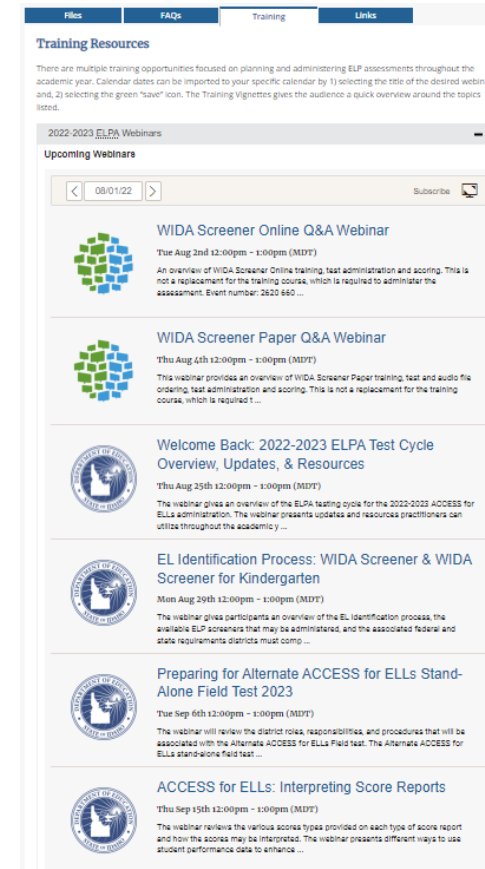# English Language Proficiency Assessment Monthly Webinar Series

- ## ACCESS for ELLs: Interpreting & Sharing Score Reports
  - **Thursday, April 20th, 12:00PM -1:00PM Mountain Time**
  - The webinar will review how to interpret the various ACCESS for ELLs score reports and review the expectation of communicating and documenting student performance. In addition, the webinar provides time to ask questions or discuss identified challenges.

- ## ELPA: The 2022-2023SY in Review
  - **Thursday, May 11, 12:00PM -1:00PM Mountain Time**
  - The webinar will review how to interpret the various ACCESS for ELLs score reports and review the expectation of communicating and documenting student performance. In addition, the webinar provides time to ask questions or discuss identified challenges. The webinar presents participants with an overview of the 2022-2023 ACCESS for ELLs test administration highlights and observable pinch points. Participants are asked to submit feedback on the types of trainings and supports they would like to see or be modified for the 2023-2024SY. In addition, the webinar provides time to ask questions or discuss identified challenges.

Next ELPA Monthly Meeting

ACCESS for ELLs: Interpreting & Sharing Score Reports

Thursday April 20, 2023

ACCESS for ELLs: Interpreting & Sharing Score Reports

Thu Apr 20th 12:00pm – 1:00pm (MDT)

The webinar will review how to interpret the various ACCESS for ELLs score reports and review the expectation of communicating and documenting student performance. In addition, the webinar provides ti ...

https://idahosde.zoom.us/meeting/register/tJ0ud--hqTgjGNZ56xHom24dUMwjTPxDpWrt

Open Discussion

Unmute yourself or write your questions/comments within the chat

Thank you!

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