Concluding ACCESS for ELLs Test Window

ELPA Monthly Webinar Series - Meeting 7

Supporting Schools and Students to Achieve

2.11.2022

SHERRI YBARRA, ED.S., SUPERINTENDENT OF PUBLIC INSTRUCTION

Agenda

- ACCESS for ELLs Online
  - Student Status Dashboard

- ACCESS for ELLs Test Materials
  - Student Response Booklets
    - Pre-ID Labels & District & School Labels
  - Returning Test materials
    - Accountability Form
    - Return Material Receipt Report

- ACCESS for ELLs – Participation Rate Appeals
  - Evidence to support an ACCESS Participation Rate Appeal
  - COVID-19 Tracking Procedure

- Open Discussion

DRC INSIGHT System Failure Update

- At 9:10AM MT on 2.9.2022 the DRC INSIGHT system experienced a hardware failure and performance for INSIGHT degraded while load balancing occurred to account for the loss of a server.
  - Learners who were in a session may have experienced slowness in response
  - Learners may have also been unable to continue testing at all
    - Prevalent in Reading and Listening domains

- On 9.10.2022, DRC implemented a solution to provide safeguards and prevent service interruptions that were observed across the consortium
  - This appears to have resolved the INSIGHT hardware failure
  - The root-cause as yet to be identified

DRC INSIGHT System Failure Update

- DRC will continue to send Broadcast Emails to DTCs and SCs until they are confident the issue has been fully resolved

- The Idaho SDE, WIDA, and DRC recognize the difficulty and the scheduling challenges you have experienced and continue to experience

- **At this time, the Idaho SDE does not recommend to suspend testing**
  - Communicate to district TAs on what to do if they experience a global connectivity issue within a test session
    - Provide guidance on when to move forward with testing (logging students back in) and when to send learners back to class

DRC INSIGHT System Failure
WIDA System Status

- DTCs are encouraged to review the WIDA System Status site: https://status.drcedirect.com/WIDA for the most up-to-date information on the status of DRC INSIGHT services

ACCESS for ELLs Online
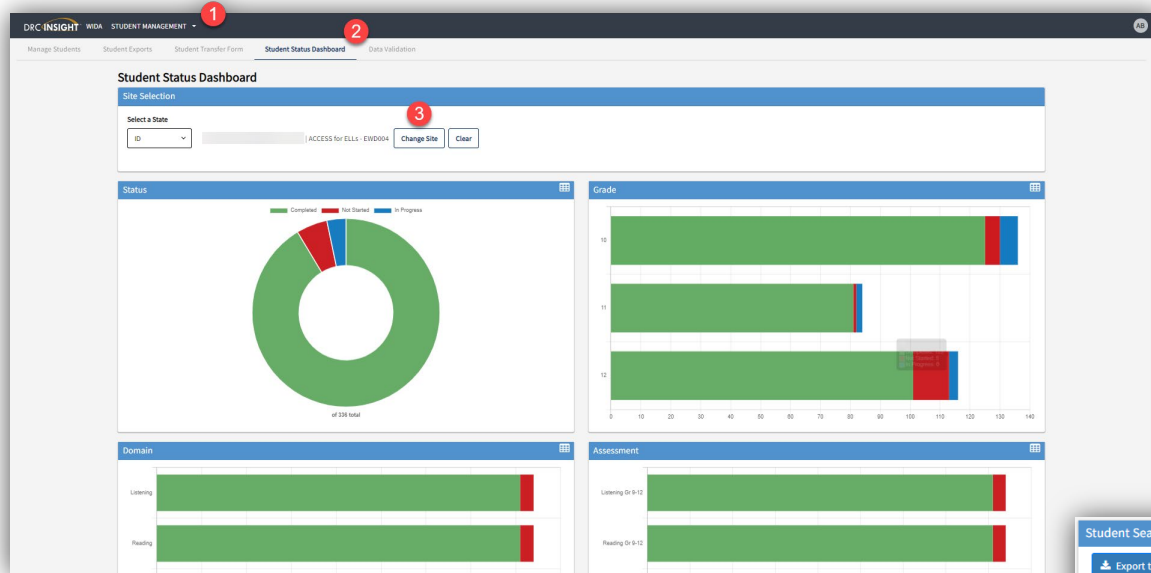
Student Status Dashboard

WIDA AMS Student Status Dashboard

- Provides statistics on Completed, In Progress, and Not Started ACCESS test session at each school and grade level

- Used to ensure all testing domains are "Complete"
  - Test sessions listed as "In Progress" will need to be ended prior to EOD on March 4, 2022

- Details on how to access and utilize the Student Status Dashboard are listed in the WIDA AMS User Guide

WIDA AMS
Student Status Dashboard

ACCESS for ELLs – Test Materials

Student Response Booklets

Returning Materials

All ACCESS for ELLs materials must be returned by March 11, 2022

- Inventory all material using the Packing List & School Security Checklist sent with your district's initial materials order

- Record the test date on the front of the student response booklet
  - All responses must be recorded using a #2 pencil
  - Fill in response bubbles entirely

- All paper student response booklets require a label

- **Pre-ID Label –** apply label to student response booklet and bubble the date of testing

- **District/School Label –** child does not have a Pre-ID label or changed schools. Apply District/School label (yellow) and complete all demographic information on back

- **DO NOT PROCESS –** student responses will not be scored
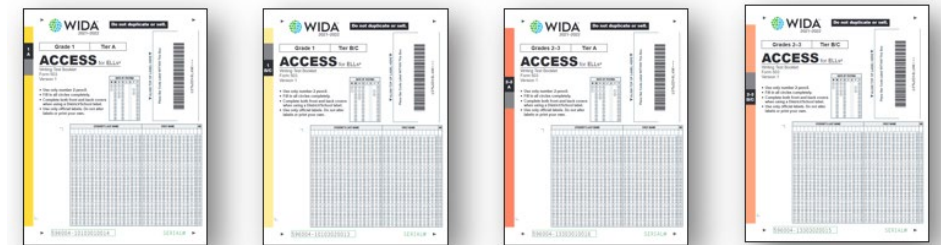
* All student response booklets must have either a Pre-ID or District/School label to receive a score

- Language Codes are found on the ELPA webpage
  - Files > District Test Coordinators Resources > During Testing > ACCESS Language Codes
  - Use numeric code
- Most common language codes:
  - Spanish   –   399
  - Swahili   –   410
  - Somali   –   396
  - Russian   –   361
  - Kinyarwanda   –   225
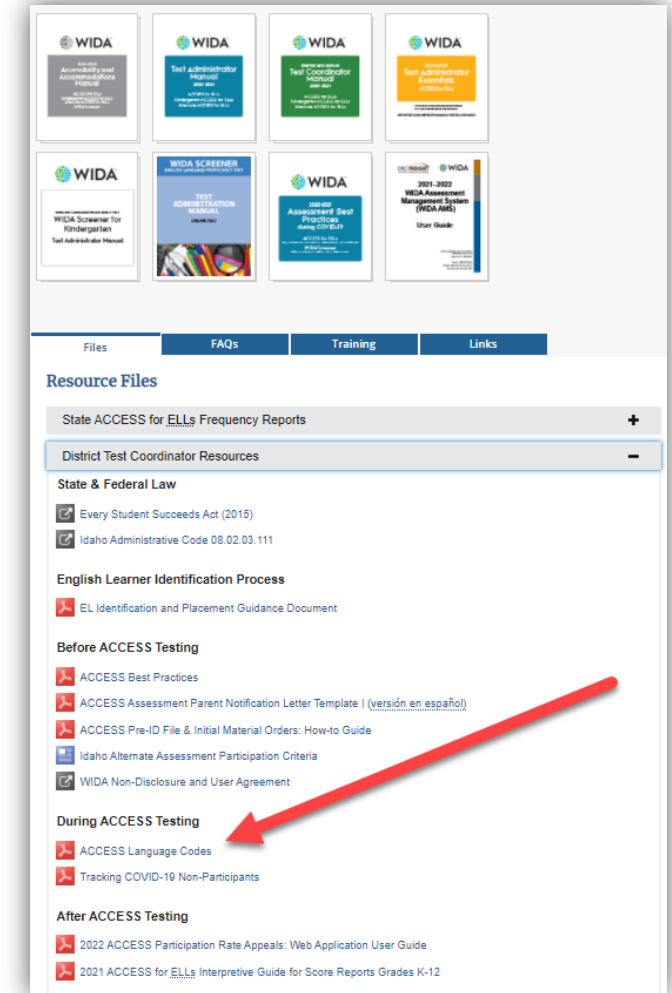
ACCESS for ELLs – Test Materials Returning Materials

- Inventory all material prior to returning to DRC using the original Packing List & Security Checklists

- Record the number of each secure test material on the **Accountability Form > Returned to DRC**
  - Report any material discrepancy
    1. Test Incident Log
    2. Accountability Form - WIDA AMS

ACCESS for ELLs – Test Materials Preparing Test Materials for Return

- Do not affix a DO NOT SCORE label to unused materials

- Use UPS Shipping Labels sent with the district's initial materials order
  - Contact DRC and request return shipping labels if you do not have the labels sent with initial materials order
  - If you do not have a regular UPS pickup, call UPS at (866) 857-1501 to arrange shipping

- Reference District & School Test Coordinator Manual pp. 25-26 for full details on preparing ACCESS for ELLs test materials for return

WIDA

District and School Test Coordinator Manual
2021-2022

ACCESS for ELLs
Kindergarten ACCESS for ELLs · ACCESS for ELLs Paper · ACCESS for ELLs Online · Alternate ACCESS for ELLs
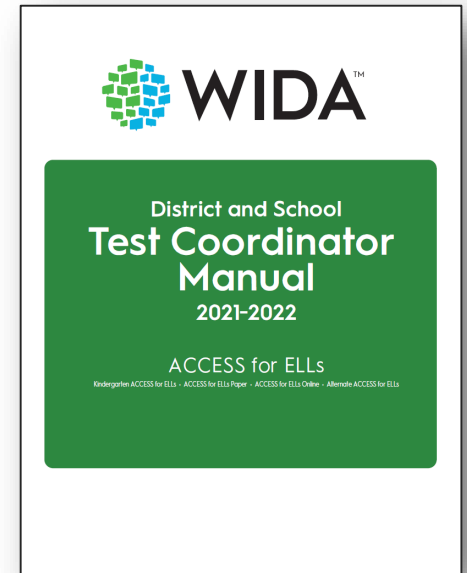
ACCESS for ELLs – Test Materials Return, Keep, or Destroy?

Instructions on what to return, keep, and destroy, if different than below, are detailed in the ACCESS for ELLs Checklist on your member/state page of the WIDA website.

Return	Keep	Discard/Destroy
All test booklets (collected in plastic bags)	Packing List	District and School Test Coordinator Manual (this document)
All ACCESS for ELLs Paper Test Administrator Scripts	Security Checklist	Test Administrator Manual
ACCESS for ELLs Online Test Administrator Scripts for grade 1 and grades 2–3		Grades 4–12 Online Test Administrator Script
Listening and Speaking Test CDs		School box range sheet
All large print, braille, Kindergarten ACCESS for ELLs, and Alternate ACCESS for ELs test materials		Unused booklet labels*

*Unused Pre-ID labels are secure test materials and should be securely destroyed

ACCESS for ELLs Participation Rate Appeals

Evidence Collection and Documentation

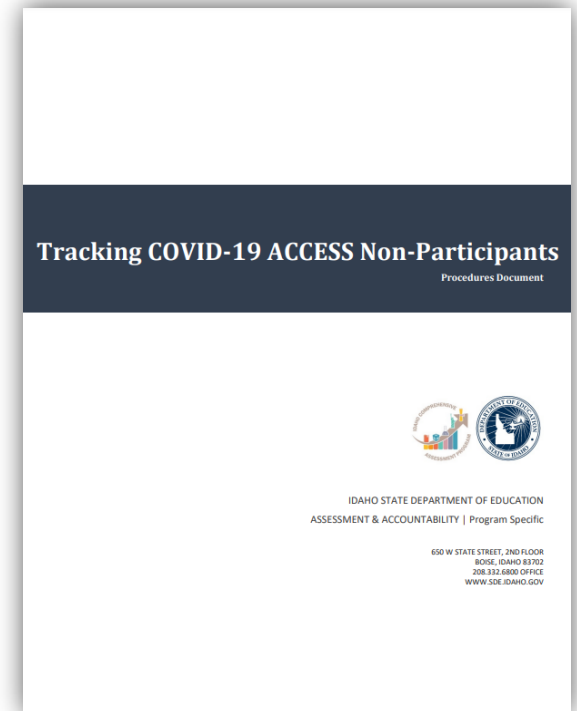- Documentation to justifying an ACCESS Participation Rate Appeal should be collected and retained
  - Parent correspondence
  - Health provider documentation
  - Attendance/Enrollment information, should be retained to justify ELs who didn't complete or only partially completed ACCESS for ELLs during the 2021-2022
- ACCESS Participation Rate Appeal must be submitted between May 23, 2022 – June 3, 2022

- Tracking COVID-19 ACCESS Non-Participants Procedures Document is available on the ELPA webpage
    - Record codes within WIDA AMS
        - COVID-REFU – Parent/Guardian Refusal
        - COVID-CLOS – District Closure
        - COVID-OTHE – Other COVID-19 Scenarios

Tracking COVID-19 ACCESS Non-Participants
Procedures Document

IDAHO STATE DEPARTMENT OF EDUCATION
ASSESSMENT & ACCOUNTABILITY | Program Specific

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https://www.sde.idaho.gov/assessment/elpa/files/supports/COVID19-Tracking-Non-Participant-Procedures-Guide.pdf

Resources
Monthly Webinar Series

Post-Testing: Data Validation

Tuesday, March 8, 12:00PM – 1:00PM MT

This training will provide how-to information on validating student data, and correcting student data.

## Post-Testing: interpreting Score Reports

Tuesday March 15, 12:00PM – 1:00PM Mountain Time

This training will share how to interpret score report data, and review general data corrections and the scoring appeals process.

ACCESS for ELLs: District Data Validation and Submitting an ACCESS Appeal

Wednesday March 16, 12:00PM -1:0PM Mountain Time

The webinar reviews the district's responsibilities during the LEA data validation window (March 29, 2022 – April 4, 2022). The webinar also reviews the process for submitting an ACCESS participation Appeal, so DTCs can prepare for a possible submission in late May. In addition, the webinar will provide time to ask questions or discuss identified challenges.
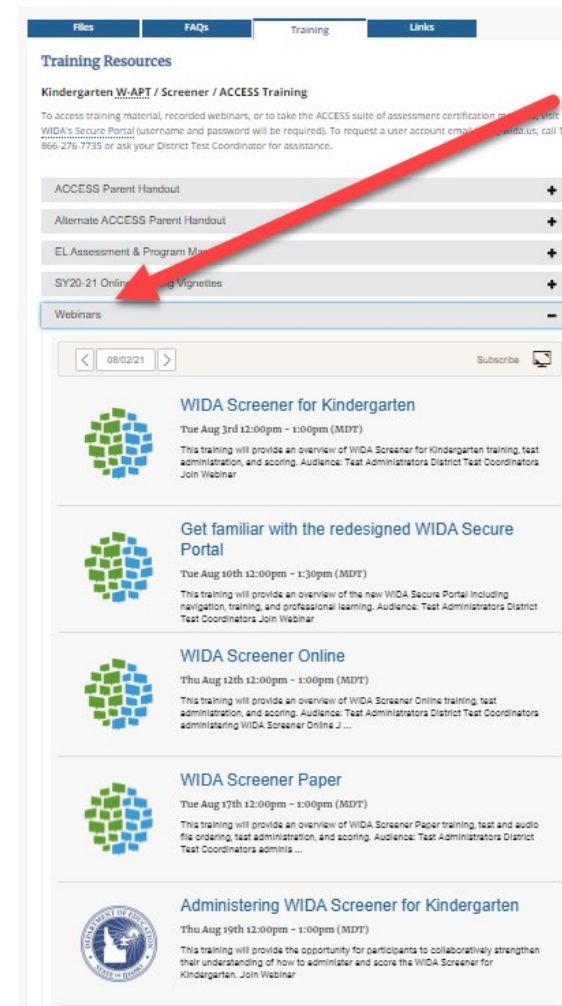
Next Monthly Meeting

ACCESS for ELLs: District Data Validation and Submitting an ACCESS Appeals

Wed Mar 16th 12:00pm – 1:00pm (MDT)

The webinar reviews the district's responsibilities during the LEA data validation window (March 29, 2022 – April 4, 2022). The webinar also reviews the process for submitting an ACCESS participation

https://idahosde.zoom.us/meeting/register/tJ0pf-2qrTkrHNWebs4-hs_v6B7nozPiCPnh

Open Discussion

Open Discussion

- Unmute yourself or write your questions/comments/concerns in the chat

Thank you!

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https://www.sde.idaho.gov/assessment/elpa/

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