

Registering as a New User on ISEE

<https://isee.sde.idaho.gov>



Idaho State Department of Education

January 12, 2016





Registration

Creating a New User Account

IDAHO
STATE DEPARTMENT OF EDUCATION

Welcome to the Idaho State Department of Education Log On Screen

Please select your appropriate Organization from the drop down list, per the instructions below.

- Students – select the “Student” option
- Employees of the State Dept. of Education – select “SDE”
- District users – select your respective District name
- If your District name is not present – select “Other”
- All other users (including non-District) – select “Other”

– Select Organization –
SDE
- Other
- Parents/Guardians
- Students
Anser Charter (492)
Buhl Joint District (412)
Caldwell District (132)
Coeur d'Alene School District (271)
Idaho Falls (091)

<https://isee.sde.idaho.gov>
will direct you to the screen noted here in order to log on to the ISEE Portal



Registration

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If the User is from SDE or from an Organization listed in the drop down menu, select your organization and log in using your Network username and password. If you are unable to log in please contact SDE Support for registration assistance.

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– Select Organization –
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If the user is from a district or organization not listed in the drop down menu please select “Other” and then click “Continue to Sign On.”

– Select Organization –
SDE
- Other
- Parents/Guardians
- Students
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Registration

Creating a New User Account

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Log On

Please enter your username and password. If you don't have an account and require access, you may create your account on the [Registration](#) page. There is also a page to assist you if you [lost your password](#).

Account Information

Email

Password

By entering your user name and password you represent that:

- You are an authorized user
- You have a legitimate educational interest for receiving the disclosure of information through access to Idaho State Department of Education information applications for which you are an authorized user
- You are responsible for ensuring that any re-disclosures of information by you complies with all applicable state and federal statutes and regulations

Applicable state and federal penalties may be imposed for the failure to act in a manner in accordance with the conditions above. The sharing of user account names and/or passwords to others is specifically prohibited and will result in the termination of your access to SDE applications as well as legal penalties if applicable.

Click "Registration" link to create a new user account.



Registration

Creating a New User Account

DIVISIONS PROGRAMS COMMUNICATION RESOURCES DATA COLLECTION ADMINISTRATORS



Register

User Information

You must register with your official organizational email address.

You must select your primary district/organization. Start typing provider and select from drop down list.

Passwords must meet the following complexity requirements:

- Must be a minimum of 6 characters
- Cannot contain 3 or more consecutive characters from your Email
- Must contain three of the following elements:
 - Uppercase letter, lowercase letter, digit, symbol (#,\$,&,etc.)

Email

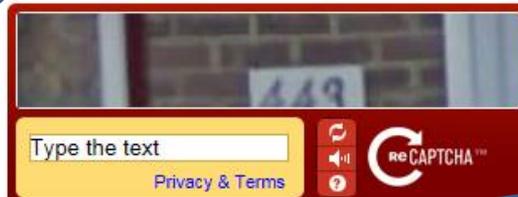
Name

Organization

Password

Confirm Password

Security Words:



Register

In the User Name box, enter your email address. This is typically the school district issued email address.

In the Name box, enter your name.

Enter a password that is at least 6 characters in length. It must have an upper case letter, lower case letter, a digit, and symbol.

Type the password again for confirmation.

Select your District or organization from the drop down menu.

Type the security words in the box.

Click on "Register" to process your information.



Registration

Registration Notification

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Registration Entered

An email has been sent from the State Department of Education to the address you provided as your user name. When you receive the email, click on the link it contains. The link will take you to a web page that verifies your email address. That final step is needed to complete the registration process.

After clicking on “Create”, you will see this message.

It informs you that SDE has sent you an email. In this email is information necessary for the registration process.

Go to your email account listed in your registration.

[State Board of Education](#) [Employee Resources](#) [State of Idaho](#) [Privacy Policy](#) [Contact Us](#)

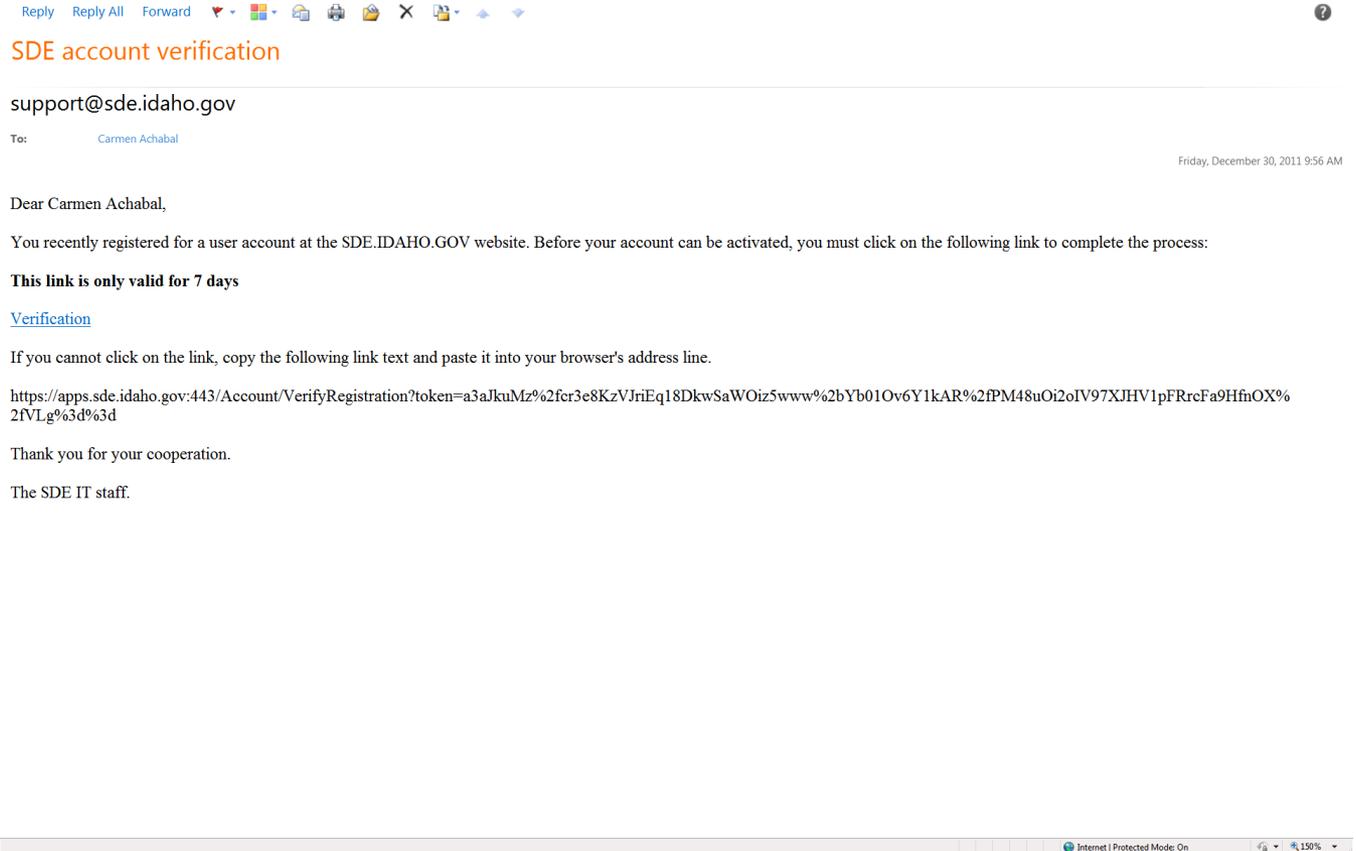
650 West State Street, PO Box 83720 Boise, Idaho 83720-0027
Toll Free: (800) 432-4601 Local: (208) 332-6800 Fax: (208) 334-2228



Registration Email Confirmation

This is a copy of the email you will receive from SDE.

Click on the "Verification" link to continue with the registration process.





Registration Verification

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Verify Registration

After clicking the “Verification” link, the system will direct the User to this page, where the Username (email) and Password can be verified.

Account Information

Email

Password

Enter the password selected during the registration process.

Click on the “Verify Account” button.



Registration Verification

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Registration Success

Your account has been activated.

[State Board of Education](#) [Employee Resources](#) [State of Idaho](#) [Privacy Policy](#) [Contact Us](#)

650 West State Street, PO Box 83720 Boise, Idaho 83720-0027
Toll Free: (800) 432-4601 Local: (208) 332-6800 Fax: (208) 334-2228

Message informing User registration has been successful.

Message is being reworked to provide better assistance to the User.



Logging On

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Select the appropriate district or organization.

Click “Continue to Sign In”.



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Logging On

<https://isee.sde.idaho.gov>

If you can get to this page, you are registered and have successfully entered the ISEE Portal.

Applications will vary depending on what each User has access to.

User can click to access Schoolnet.

IDAHO STATE DEPARTMENT OF EDUCATION

Log Out

IDAHO EDUCATIONAL PORTAL

All Sites enter search words Advanced

Portal Home » Home

PORTAL HOME

Click Here to Access schoolnet

MY APPLICATIONS

- 2015 Participation appeals application
- Admin Tool
- AdvancedOps Reimbursement App
- Annual Performance Report Application
- Assessment Monitoring
- AYP - Adequate Yearly Progress
- CFSGA
- CNP Direct Certification
- Cohort Final Year Graduation Rate Appeals
- DataUpload Tool
- Differential Pay
- EDUID
- ERI - Extended Reading Intervention
- Grant Reimbursement
- Homeless SubGrant
- IBUS
- Idaho Digital Learning Portal Administration
- IDCI - Idaho District Contact Information
- IDEA Part B Application
- IPass - Individual Portfolio Artifact Submission System
- IPASS Reporting
- IRI: Idaho Reading Initiative
- Migrant Student Information System
- OTIS - Online Tool for IT Support
- Reports - Attend/Enroll
- Reports - Staffing
- Safe and Drug Free Schools App
- Secure Documents
- Special Ed Compliance Tracking Application
- Teacher Certification (and BIC)
- Title I-D subpart 1 and subpart 2



Assistance



SDE IT Support Desk Email:
support@sde.idaho.gov

SDE IT Support Desk:
208.332.6987