



Idaho School Bus Stop Arm Camera Improvement Grant

▪ Round 1 ▪

Student Transportation Department

Idaho Department of Education

Overview

The Idaho Department of Education – Student Transportation Department is accepting applications from Idaho School Districts, Charter Schools, and Contractors to request grant funding to install or upgrade school bus stop arm cameras or software and/or hardware systems. Applicants are eligible to apply for up to \$3500.00 in grant funds to be used for the sole purpose of purchasing school bus stop arm cameras or software and/or hardware systems that will implement new systems or will enhance or replace current systems. The State Agency (SA) will award grant funds via a competitive grant process.

Funding Goals

The goal of these Grants is to promote the use of school bus stop arm cameras by providing funding for software and/or hardware systems. The State Agency has identified a need for these installations and upgrades within many student transportation programs throughout the state. This funding opportunity will positively affect the efforts to bring more awareness to the seriousness of school bus stop arm violations by promoting efficient software and/or hardware systems that support local law enforcement agencies in securing convictions of such offenses. Funding is **only** available to support the purchase of technology solutions for use by Idaho Schools and Contractors to support student transportation programs.

Eligibility

To be considered for grant funds:

- Applicants must operate an Idaho accredited student transportation program.
- All student transportation programs who have identified technological needs are encouraged to apply.
- Applicants must submit a completed Grant Application to the SA by October 7, 2024.
- A price quote must be submitted with the grant application.
- Applicants must not have any outstanding findings in the most recent program review.
- Applicants must adhere to all rules and regulations as listed in Appendix A of this document.

Additional Criteria:

For Idaho School Districts, Charter Schools, and Contractor applicants, additional consideration (priority) will be given to those who operate fleets with more than 50% of buses having no stop arm cameras installed. Also, Idaho School Districts, Charter Schools, and Contractor applicants operating fleets with 100% of the buses having stop arm cameras functional must provide an explanation/justification as to why grant funds are needed.

Idaho Accredited Student Transportation Program Responsibilities

Those selected as recipients of the grant's funds must agree to the following assurances:

- The Idaho accredited student transportation program will expend the full grant award within six (6) months of receiving the award, unless prior approval is granted by SA for a longer expenditure timeline.
- The Idaho accredited student transportation program will follow all Grant Regulations and reporting requirements including Federal, State and Local procurement laws, including all regulations identified in the Assurance of Compliance document included in the application.
- Submit one (1) price quote for requested hardware/software with the Grant Application.
- Participate in a site visit and serve as a test model for best practices upon request from the State Agency.
- Documentation (which may include invoices, installation invoices, proof of payment and other required documents) must be submitted to the State Agency prior to reimbursement of the grant expenditures.
- The Idaho accredited student transportation program must continue to operate a student transportation program through SY 2025 - 2026 or the award must be returned to the State Agency.

Grant Judging and Selection Process

The application process will be competitive. Grant applications receiving the highest score will be awarded. Grants will be judged and scored by a review panel and awarded based on need and highest impact on participant population. Sponsors must be in compliance with SA regulations at the time of the award.

Grant Timeline

- Applications distributed Monday, August 12, 2024
- Applications due (emailed by 5:00 p.m. MST) Monday, October 7, 2024
- Awards Announced (on or before) *Pending Legislative Approval*
- All grant funds must be spent within six (6) months of receiving the award.
- **Incomplete applications will not be considered.**

Application Instructions

1. The application must be submitted to the State agency no later than 5:00 PM Mountain Standard time, Monday, October 7, 2024. The method of application submission is via email to:

astolzman@sde.idaho.gov

Subject: Completed Application for [enter Idaho accredited student transportation program name]

Faxed or Mailed applications will not be accepted.

The following are two examples of what an Idaho accredited student transportation program may request grant funding for:

An Idaho accredited student transportation program who has never operated a fleet with stop arm cameras may want to install this software and hardware on their home-to-school route buses. To do this they need to purchase the cameras and software for each school bus. This Idaho accredited student transportation program could request software and hardware cost as part of this grant.

An Idaho accredited student transportation program may have several school buses with cameras that are outdated and do not operate with current software programs. To remedy this, they need to purchase new stop arm cameras for the affected school buses. This Idaho accredited student transportation program could request the hardware cost as part of this grant.

3. Upon award receipt and expenditure of grant funds by the sponsor, all purchasing documentation, including delivery receipts, invoices, installation invoices, proof of payment and any other required documentation, must be submitted to the SA prior to receiving reimbursement. The maximum amount of funds that may be reimbursed is the awarded grant amount. Additional funds will not be available if the hardware/software or installation is more expensive than on the grant application. If sponsors spend less than the awarded grant amount, then only the expended amount will be reimbursed. Any grant funds not expended may be re-allocated to the next highest ranked grant application by the SA. Sponsors should submit all expenditure documents to the SA within 30 days of installation and/or project completion.
4. Recipients of grant funds may not allocate any of the funds for administrative purposes which would include labor and supplies such as paper, ink and miscellaneous office supplies. Grant funds can only be used for technology solutions, such as software/hardware or technology training or services.
5. The sponsor must be able to fully expend the awarded grant funds within six (6) months of receiving the award. Extensions will be granted to the six-month timeline with prior SA permission only. If this timeline is not adhered to and/or SA permission is not requested for an extended timeline, the SA may not reimburse the sponsor the monies spent on the hardware/software purchase. If it is known that an extension to the six-month timeline will be required at the time of completing the application, the sponsor should note this in the application.
6. Documentation one (1) price quotes for the requested hardware/software/service must be provided for this application to be considered complete. Attach all relevant documentation when submitting the application to verify price quote information. If you are looking at acquiring a sole source product, please provide an explanation as to why the product or service meets the definition.

Idaho Accredited Student Transportation Program Information

Sponsor Name:

Superintendent/Executive Director/Owner Name:

Address:

City:

State: IDAHO

Zip:

CONTACT INFORMATION FOR PERSON ADMINISTERING THE GRANT

Contact Person:

Title:

Phone:

Email:

CONTACT INFORMATION FOR PERSON RESPONSIBLE FOR TEHCNOLOGY NEEDS

Technology Contact:

Title:

Phone:

Email:

APPLICATION QUESTIONS:

Which programs do you operate? (check all that apply)

- School District Student Transportation Program
- Charter School Student Transportation Program
- Contracted Services providing student transportation to an Idaho accredited school.

Project Summary: Include in your project summary a description of new/replacement need, status of current equipment, est. cost, est. timeline to expend funds and est. date of installation, how system will be maintained beyond the life of the grant?

Please indicate the total amount of grant funds being requested:

Describe your current technology needs:

What piece of technology hardware will be replaced or upgraded, what types of software will be purchased or upgraded?

Describe the implementation plan for new technology in your program:

If current technology hardware/software is replaced, what is your plan for the replaced hardware?

Explain how the new technology software and/or hardware will improve your student transportation program.

Please provide your program's fleet size:

Please indicate the total number of stop arm camera's that are operational within you fleet:

If technology upgrades exceed the amount available through this grant, what is your program's plan for prioritizing needs or contribution to upgrade.

Contracted Student Transportation Sponsors only, please answer the following questions:

What accredited Idaho school(s) are you providing student transportation services to?

Which accredited Idaho school would this grant support?

How many years are remaining in your contract with the above Idaho accredited school?

PICTURES MAY BE ATTACHED TO PROVIDE ADDITIONAL JUSTIFICATION/DETAILS.

Budget Information

Please provide a line-item budget showing estimated expenses of not more than \$3500.00.

Item	Description	Amount
Hardware		\$
Software		\$
Other: Please Describe		\$
Other: Please Describe		\$
Total Requested		\$

Matching Funds: If additional funding in excess of the grant request is being contributed towards the project, please list below amount and source of funds.

Item	Source	Amount
Hardware		\$
Software		\$
Donated Labor		\$
Other: Please Describe		\$
Total Other Funds		\$

Bid Information

One (1) price quote must be obtained for hardware/software and submitted for this application to be complete.

Company Name	Equipment	Cost

***All price quotes must be attached and included Application.**

Price Quote #1

Company Name:

Bid price includes: (select all that apply) Delivery Installation Testing Other

Bid met specifications as explained in Request for Proposal issued by sponsor? Yes No

Explain why this bid would or would not be selected if grant funds are awarded:

Certification

I confirm and attest that this grant submission is true and correct according to the information available to me at the time of completion. By applying for these grant funds, I am indicating I have sufficient authority and approval to proceed with the activities described in this application. In the case this grant is funded, appropriate procurement methods will be followed as described in the application information and according to Federal, State, and Local procurement policies. I am aware that I am expected to follow the regulations and requirements listed in Appendix A, Assurance of Compliance, of this application.

Signature of Student Transportation Supervisor _____

Printed Name of Student Transportation Supervisor

Signature of Superintendent/Executive Director/Owner _____

Printed Name of Superintendent/Executive Director/Owner

Date

For questions or clarifications, please contact:

Ali Stolzman at 208.332.6856 or astolzman@sde.idaho.gov

Application Checklist: Please make sure you have included the following before submitting your application:

- At least one (1) price quote from a provider.
- Delivery and installation costs have been included.
- Application is signed by all parties.
- Please include a letter of Support from the Student Transportation Program Superintendent/Executive Director/Owner.**

“This project has been funded by revenue generated from fines, which are collected and distributed to the State Treasurer (for the Peace Officers Standards and Training Fund), the Highway Distribution Account, the District Court Fund, and the Public School Income Fund.”

Appendix A

Assurance of Compliance

If awarded the Idaho School Bus Stop Arm Camera Improvement Grant-Round 1, the grant recipient shall comply with the following regulations and requirements:

- Applicants must operate an Idaho accredited student transportation program.
- Applicants must not have any outstanding findings in the most recent program review.
- Applicants must not have an active/open Corrective Action Plan with the Idaho Department of Education
- Applicants must not owe the Idaho Department of Education monies in overpaid reimbursement funds or advanced payments.
- Participate in a site visit and serve as a test model for best practices upon request from the State Agency.
- The Idaho accredited student transportation program must continue to operate a student transportation program through SY 2025 - 2026 or the award must be returned to the State Agency.