

# Bus Driver's Report on School Bus Passing Violation

Date of Violation \_\_\_\_\_ Time \_\_\_\_\_  AM  PM      **JURISDICTION:**  
Bus Driver's Name \_\_\_\_\_  Within \_\_\_\_\_ city limits  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  On \_\_\_\_\_ county roadway  
Home Address (optional) \_\_\_\_\_  State or Federal Highway  Unknown

### WITNESSES (if any):

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

### VIOLATOR VEHICLE AND DRIVER INFORMATION

License Plate Number \_\_\_\_\_ State \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
Color \_\_\_\_\_ Passenger(s)  Yes  No Direction of Travel (NB, WB, EB, SB) \_\_\_\_\_  
ON (name of roadway) \_\_\_\_\_ near (cross street or mile marker) \_\_\_\_\_  
Lane of travel \_\_\_\_\_ Estimated speed of vehicle when passing bus \_\_\_\_\_ MPH  
Driver Description  Male  Female Approximate Age \_\_\_\_\_ Hair Color \_\_\_\_\_  
Distinctive Characteristics (beard, glasses, clothing, etc.) \_\_\_\_\_

### BUS INFORMATION

Bus Number \_\_\_\_\_ Owner of Bus (District or Contractor Name) \_\_\_\_\_  
Direction of Travel (NB, WB, EB, SB) \_\_\_\_\_ ON (name of roadway) \_\_\_\_\_  
near (cross street or mile marker) \_\_\_\_\_ Position of Bus in Roadway (center of lane, partially off roadway,  
etc.) \_\_\_\_\_ Stop Arm Extended at Time of Passing Violation  Yes  No  
Approximate distance the flashing **amber** lights were on prior to activation of flashing red lights \_\_\_\_\_ feet  
Approximate distance the flashing **red** lights were on prior to passing violation \_\_\_\_\_ feet  
Children were:  Loading  Unloading  Waiting at bus stop  Only on bus  Waiting to cross roadway  
 Departing from area  Other (specify) \_\_\_\_\_

### ADDITIONAL COMMENTS OR NARRATIVE

Diagram (if necessary): \_\_\_\_\_

Bus Driver's Signature \_\_\_\_\_ Date \_\_\_\_\_

### LAW ENFORCEMENT USE

Date Report Received \_\_\_\_\_ Receiving Agency \_\_\_\_\_ Officer Assigned \_\_\_\_\_  
Registered Owner or Driver Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

DOB \_\_\_\_\_ SSN# \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eyes \_\_\_\_\_ Hair \_\_\_\_\_ Sex  Male  Female Race \_\_\_\_\_ Ethnicity \_\_\_\_\_  
Citation Issued?  Yes Citation # \_\_\_\_\_  No If no, why not? \_\_\_\_\_

Bus driver contacted and advised of case disposition: (date) \_\_\_\_\_