



## DOCUMENTED ACTIONS LIST

### SUPPORTING DOCUMENT TO IDAHO PROTOCOLS FOR SCHOOL-BASED SUICIDE INTERVENTION

- \_\_\_ 1. Documented referral and filed any related materials.
- \_\_\_ 2. Interviewed youth.
- \_\_\_ 3. Administered screener. If not, please explain why.
- \_\_\_ 4. Determined risk level.
- \_\_\_ 5. Notified parent/guardian.
  - a. Contacted parent for *low risk*.
    - i. Gave relevant materials and referral to parents.
    - ii. Followed up with youth/parent the next day.
    - iii. Thanked person who made referral.
  - b. Asked parents to come to school for *medium or high risk* and in-person sign documents.
    - i. Had parents sign that they received related materials including means restriction pamphlet.
    - ii. Ascertained where/when child will receive mental health assessment and ask for confidentiality release.
    - iii. Or called appropriate agency if parents refused to pick up youth or refused to take youth for mental health.
    - iv. Thanked person who made referral.
- \_\_\_ 6. Shared incident and steps taken with principal and/or crisis team.
- \_\_\_ 7. Documented all steps taken.
- \_\_\_ 8. Followed up with family \_\_\_\_\_ (date/time).
- \_\_\_ 9. Followed up with mental health provider if appropriate \_\_\_\_\_.
- \_\_\_ 10. For self-care, \_\_\_\_\_.

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