Registration is a two part process:

**Step 1: CREATE AN ADVANCED OPPORTUNITIES ACCOUNT**

1. Go to [Advanced Opportunities Website](#)
2. Choose “Apply for Advanced Opportunities” (blue horizontal bar in the middle of the page)
3. Select “Create an Account” in the top right corner
4. Fill in all the information (if you don’t know your EDUID, leave it blank)
5. Choose “Enroll New Student” to submit
6. Verify the account, using the confirmation email sent to the student. *(Sometimes these go to student spam folders. If they aren’t received instantly, there is a problem.)*

From here, your school will verify your account. Once this is done, you may sign up for funding.

**Step 2: REQUEST FUNDING FOR COURSE/EXAM**

1. Go to [Advanced Opportunities Log In Page](#) and login
2. Choose “Student Landing”
3. Apply for funding
   a. Choose Exam or Course
   b. Register the information for that course/exam: Most courses or exams are available in a drop down menu. *If you don’t see your course or exam, contact your counselor. He or she may need to enter the course for you.*
   c. Submit your registration.
4. The counselor will then verify your registration.
5. Deadlines for reimbursement requests are as follows:

<table>
<thead>
<tr>
<th>Term</th>
<th>Student Access Window</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2018</td>
<td>May 14th – June 30th</td>
</tr>
<tr>
<td>Fall 2018</td>
<td>August 27th – September 28th</td>
</tr>
<tr>
<td>Spring 2019</td>
<td>January 7th – February 22nd</td>
</tr>
<tr>
<td>Trimester 1-2018</td>
<td>August 27th – September 28th</td>
</tr>
<tr>
<td>Trimester 2-2018</td>
<td>November 19th – January 21st</td>
</tr>
<tr>
<td>Trimester 3-2019</td>
<td>February 11th – March 29th</td>
</tr>
</tbody>
</table>

6. Payment will be disbursed directly to the college or school district at the end of the semester. Student accounts with providers may show a balance due until that time.