



ADVANCED OPPORTUNITIES

Student Registration Instructions

Step 1: CREATE AN ADVANCED OPPORTUNITIES ACCOUNT

1. Go to [Advanced Opportunities Website](https://www.sde.idaho.gov/student-engagement/advanced-ops/) (<https://www.sde.idaho.gov/student-engagement/advanced-ops/>)
2. Choose "Student Application Portal" (blue horizontal bar in the middle of the page)
3. Select "Create an Account" in the top right corner
4. Fill in all the information (if you don't know your EDUID, leave it blank)
5. Choose "Enroll New Student" to submit
6. A confirmation email will be sent to the email address provided to verify the account. *(Sometimes these go to the student's spam folders. If the email verification isn't received instantly, the student will want to retry sending a new verification email by clicking "Can't Login" from the login page, typing the email address and clicking "Resend Verification Email". If this does not work please contact Advanced Opportunities IT staff.)*

From here, the school will verify the student's account.

The student will need to submit an [Advanced Opportunities participation form](#) to the school.

Step 2: TO REQUEST FUNDING FOR COURSE/EXAM

1. Go to [Advanced Opportunities Log In Page](https://advancedops.sde.idaho.gov/) and login (<https://advancedops.sde.idaho.gov/>)
2. Choose "Request Funding".
3. Apply for funding
 - a. Choose Exam or Course
 - b. Register the information for that course/exam: Most courses or exams are available in a drop down menu. *If the student doesn't see course or exam, contact the Advanced Opportunities staff member at the local school. He or she may need to enter the course for the student.*
 - c. Submit request.
4. The local school will then verify student requests.
5. Deadlines for reimbursement requests are as follows:

Term	Student Access Window
Fall 2020/Trimester 1	Aug 24 – Sep 25, 2020
Spring 2021/Trimester 2 or 3	Nov 16 – Mar 19, 2021

6. Payment will be disbursed directly to the college or school district at the end of the semester. Student accounts with providers may show a balance due until that time.

Step 3: TRACK STUDENT FUNDING

7. Students can track their funding by logging into their Advanced Opportunities account and viewing the "Reports" section.

Step 4: EARLY GRADUATION SCHOLARSHIP

8. If a student is an early graduate and has registered for courses at an Idaho public college, login in to the Advanced Opportunities account and click on the "Apply for Early Graduate Scholarship" and answer the various questions.