

# Special Education Advisory Panel (SEAP)

## November 13, 2023 Meeting Minutes

### Membership of the Special Education Advisory Panel (SEAP)

Member	Representation	Att'd	Member	Representation	Att'd
Sara Bennett	Parent	P	Angela Mascall	Private School	P
Theresa Boyer	Parent	P	Bryan Maughan	Parent	P
Barbara Broyles	Higher Education- University of Idaho	P	Lisa McElroy	Parent	P
Brian Darcy	Program Administrator State Education	P	Cindy Orr	Idaho Department of Juvenile Corrections	P
Katie Flores	Parent, Chair	P	Sylvia Purcell	Parent	A
Gretchen Fors Valerie Players	Parent	A P	Heather Ramsdell	Higher Education – Idaho State University	P
Malia Hollowell	SPED Teacher	P	Carly Saxe	Self-Advocate	A
Chynna Hirasaki	Idaho Department of Education, Special Education Director	P	Emily Sommer	Idaho Department of Education – McKinney-Vento/Homeless Coordinator	A
Jennifer Johnson	Parent	P	Rachel Vachon	LEA School Psycholgist	P
Eric Lichte	Charter School	P	Laura Wallis	Parent	A
Angela Lindi Melissa Vian	Parent & IPUL	A P	Joey Ward	Idaho Department of Corrections	P
Alison Lowenthal	Vocational Rehabilitation	P	Kayla Whitehead	Idaho Department of H&W	A
Jill Mathews	Idaho Department of Education – Family and Community Engagement	A	Robin Zikmund	Parent	A

### Guests

Member	Representation	Att'd	Member	Representation	Att'd
Randi Cole	SDE	P	Israel Silva	SDE	A
Shannon Dunstan	SDE	P	Debi Smith	SDE	P
Alisa Fewkes	SDE	P	Karren Streagle	SDE	P
Lexie Pease	SDE	P	Kathie Townsend	SDE	P
Lisa Pofelski-Rosa	SDE	P	Dan Dyer	IATP	P
Kimberly Shaner	SDE	P			

SDE = Idaho State Department of Education

IPUL = Idaho Parents Unlimited

P = Present

A = Absent

#	Topic	Topic Owner(s)	Discussion	Next Steps
1	<i>Welcome &amp; Call to Order</i>	<i>Katie Flores</i>	Meeting called to order	
2	Approval of September 18, 2023 Minutes	<i>Katie Flores</i>	<b>Motion: Erick Lichte</b> <b>Second: Allison Lowenthal</b> <b>All in favor: Unanimous</b>	Item 7, the 3rd item will be reviewed and corrected. There was a format issue.
3	“Getting to Know You” Follow-Up	<i>Karren Streagle</i>	Follow up with last activity, paper airplanes. Introductions of members that weren't here last session.	
4	September Meeting Follow-Up	<i>Chynna Hirasaki, Kimberli Shaner</i>	<i>DR Trifold Update:</i> <i>-Procedural Safeguards are now uploaded in 10 different languages, posted on website, under Resource Materials, under Chapt. 11. Once finalized, they will send a digital copy to Dist. -Directors to pass out. IPUL will also have access to hand to parents, as well on website.</i> <i>-Rebranding-New logo on website. Name has changed to Idaho Department of Education, not IDSDE</i> <i>-Sup. Critchfield has added “Parent Corner”, Family Resources, also has a link to go directly to Special Education page.</i> <i>-Lisa McElroy asked if there could be a page on the website or link that would help parents with children with dyslexia.</i> <i>Heather Ramsdell- added that parents are reporting that their child has been diagnosed with Dyslexia, but now they don't know what to do. Their teachers don't know what to do.</i>	<i>Suggestions were taken and the team will update the flyer with changes.</i>
5	Review of OSEP DMS 2.0 Audit	<i>Chynna Hirasaki, Kimberli Shaner, Debi Smith</i>	<i>Thoughts were able to be shared and vice versa. <b>Showcased how we do things in Idaho:</b></i> <i>-Held October 23-26 onsite. Also had virtual meetings.</i> <i>-Id. System of Support and -Gen. Supervision video shared.</i> <i>-Id. Data Dashboard video shared with group (you are able to look at data for different LEAs.) Will help to see if our efforts are paying off according to the data.</i> <i>-SEAP Member engagement</i>	

			<p>-Part of the visit was with different stake holders and members of SEAP</p> <p><b><u>Areas of Concern:</u></b></p> <p>-GSFR (Gen. Supervision File Review) Self-selected by LEA</p> <p>-Sig. Disproportionality Self-Assessment (missing some regularity language. Discipline practices)</p> <p>-LEA Determinations "health of the district" (Incl. a category for "needs Substantial Interv." (NSI) Fully define it &amp; identified enforcement mechanisms)</p> <p>-LEA Participation in Part C Transition meetings (Include a data capture of LEA participation (When invited by Part C)</p> <p>-Indicator 13-Second Transition (verification of non-compliance must include Subsequent data Reporting period SPP/APR)</p> <p>-Indicator 11-Child Find-60 day timeline-State Exception Rule (does "period of time" in IDAPA include weekends?)</p> <p>-Dispute Resolution (Written Notice-missing a regulatory requirement, period for obj. to IEP, Impartiality of complaint invest. Mediators, hearing officers, early corrective action Plan-to spec. ed manual, IDAPA Expedited Due process hearing timeline-incorrect</p> <p><b><u>Strengths:</u></b></p> <p>-SESTA In collaboration with Id. Dept. of Educ.</p> <p>SDE Staff visibility &amp; Availability</p> <p>-GSFR</p> <p>-Data-informed dec. making</p> <p>-Early Childhood</p> <p>-SSIP &amp; Literacy Focus</p> <p>-Commitment to cont. Improvement</p> <p>QUESTIONS: Will videos presented be used outside audit? Yes, it could be the Data Dashboard is locked only for SDE. Just used to show what they do.</p>	
6	Mini-Group Work: Outcomes, Transitions, Funding, Support and Monitoring	SDE Facilitators	Mini groups were formed, and members joined their groups to collaborate.	

7	<b>Morning Break</b>		
8	RSA Grant Update & SEAP Input	<i>Randi Cole</i>	<p>Received a grant under RSA, 5 year timeline About 10 mil. Resource Mapping around the state Student ages from 10-adult Goals: -Interagency partnerships statewide -Delivery of effective transitioning and service delivery -Student access to competitive integrated employment experiences -Comprehensive statewide system of support Will start with 3 partners then add as they continue and do pilots Will have an advisory panel with parents and students. Reach out to her if you are interested.</p>
9	<b>Working Lunch &amp; SEAP Goal Setting</b>	<i>Chynna Hirasaki</i>	<p>Reviewed goals from the annual report from last year Group will discuss then vote on which goals to keep are not continue. Shannon Dunstan where Early Childhood programs are currently, Idaho is in the 7%ile, updated on Cultivating Readers as well</p>
10	Parent Involvement Survey Questions Review & Selection	<i>Chynna Hirasaki, Alisa Fewkes</i>	<p>Making improvements to make more available and a wider range Went over current process of survey Members took a practice survey Suggestions given on how to adjust the format of the survey. Not as much about the length but understanding the why and what the meaning of the survey is. Simplify wording. Group similar questions together. Using 'yes' and 'no' instead of disagree/agree etc... What type of response do we want? Frequency or satisfaction</p>
11	IPUL Parent Voice Summit Reflection	<i>Melissa Vian</i>	<p>Collaborated with Id voices for Children and Id. Children's Trust Fund Parents learned how to be advocates for their child Transition to Adulthood for parents with disabilities and special health care needs (mental health) Creating tools in us as parents and educators and turn into leadership</p>

			<i>Dad Speak presented Narrative 4 exercise to learn sharing your story and doing active listening. How to use our stories to help change Overall goal, promoting conversations and advocating</i>	
12	Idaho Assistive Technology	<i>Dan Dyer</i>	<i>SESTA &amp; Idaho Assistive Tech. Project -Transition related services -They can assist in brainstorming tools for students with school team -Any school can request items from lending library, can trial for 30 days. -Will provide Free computers for students on IEPs with the help of partners -Tools for Life Conference for HS students -Shared samples of 3D printing AT -Built-in AT tools that go with you</i>	
13	<b><i>Afternoon Break</i></b>			
14	<i>SEAP Recruitment &amp; Application Update</i>	<i>Chynna Hirasaki &amp; Katie Flores</i>	<i>-Application has gone online, it is on the Special Educ. Webpage-SEAP-Application for Membership -Asked members if they'd be willing to call people that have shown interest, and to explain how to fill out applications online. -Facebook page is being updated. -We have 1-2 parent openings immediately -hoping to invite new member(s) in May -Alison is leaving SEAP, Caleb will be filling her spot</i>	<i>Leadership to decide a closing date for applications</i>
15	<i>SLD Inquiry Letter Update</i>	<i>Chynna Hirasaki</i>	<i>Provided an overview of what this was and what the next steps are. OSEOP wondered if SLD criteria are more restrictive than IDEA, if yes, how are they going to change it (if so, changes would need to go through the legislative process). Revision needs to be decided on by 1/18/24.</i>	
16	Wrap Up & Satisfaction Survey Completion	<i>Chynna Hirasaki</i>	<i>Members filled out survey, link was not working.</i>	<i>Survey will be sent to members, link did not work</i>
17	<b><i>Meeting Adjourned</i></b> <ul style="list-style-type: none"> <li>• <b><i><u>Future Meeting Dates:</u></i></b> <ul style="list-style-type: none"> <li>• <b><i>Monday, February 12, 2024, TBD</i></b></li> <li>• <b><i>Monday, May 20, 2024, TBD</i></b></li> </ul> </li> </ul>		<b><i>Motion: Bryan Darcy Second: Eric Lichte All in Favor: Unanimous</i></b>	

--	--	--	--

*Action Items From Previous Meetings*

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status