

APPENDIX D: IMPLEMENTATION ACTIVITIES AND OUTCOMES

Cultivating Leaders to Grow Young Readers – 2017/2018 Activities			
Logic Module Strand	Activity	Purpose	Outcome
July 2017			
State	Project Planning	Plan for Fall Institute, develop project application, calendars, identify potential new cohort districts	Developed a plan to bring in Cohort 2 and aligned Fall Institute work to project goals.
Coaching/Teaching	Fundamentals of Reading Modules Development	To develop a tool to teach the fundamental of readings to cohort participants	Reviewed content of 20 sustainable online resource developed to increase instructional staff knowledge on delivering evidence-based reading instruction
State	NCSI Language and Literacy Collaborative Meeting	To learn from other states who've prioritized literacy and created usable evaluation plans.	Learned how to implementation outcomes, improvement strategies, and create quality evaluation plans
State	NCSI Language and Literacy Learning Community Call	To gain knowledge of resources and discuss and share information with other states.	Developed a better understanding of resources and practices created and used by other states
State	OSEP Leadership Call	To access information and resources to address SSIP requirements	Increased awareness of OSEP expectations
State	NCSI TA Call	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Developed a plan for systematic implementation of evidence-based reading practices, increased knowledge of Implementation Science, and how to deliver high-quality TA to cohort districts

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August 2017			
State	SDE Literacy Collaborative – IRI Training	To learn about the new Idaho Reading Indicator and its implementation	Created a plan of potential TA and PD needed for special education teachers in the administration of the new assessment
State	Project Planning	To planning for August Cohort meeting in-districts and lay foundation for Fall Institute	Identified key components of a successful professional development event, drafted agenda, and a list of materials for the Fall Institute
Coaching/Teaching	Fundamentals of Reading Modules Development	To create, revision, and review of online reading modules	Reviewed and made editing changes to the 20 reading modules to ensure alignment to Idaho Content Standards
State	Project Evaluation Meeting	To develop evaluation tools for the online reading modules	End of module survey
District	New Readiness Cohort in-district meetings	To meet with two school districts to share vision and mission of the SSIP, answer questions, and provide calendars, and project application	Recruited new cohort districts
State	OSEP TA Call	To share information and resources to address SSIP requirements	Increased awareness of OSEP expectations
State	NCSI TA Calls	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Received materials and TA on how to develop a plan to systematically implementation evidence-based reading practices, increased knowledge of Implementation Science, and how to deliver high-quality TA to cohort districts

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State	NCIL Collaboration Calls and Activities	To plan the Fall Institute, discuss activities to be addressed over the next 5 years, clarification on roles of various Idaho partners e.g. Idaho Public Television, Lee Pesky Learning Center, and	Discussed and finalized content, presenters, material to be delivered, evaluation tools, expectation of collaboration members
District			
Coaching/Teaching			
State	Stakeholder Engagement: Special Education Department, State Special Education Directors, and DAC	To update three stakeholder groups that represent SDE personnel, Special Education Directors and DAC on the application process for SSIP, new name of the project: Cultivating Leaders to Grow Young Readers, share information on the Fall Institute, evaluation tools, new partnership with NCIL	Presented information on the project and received feedback on project application, Fall Institute evaluation tools, and project name
District			
Coaching/Teaching			
September 2017			
State	SDE Literacy Collaborative – Meeting	To collaborate with other departments at the SDE, discuss the SSIP, other department priorities, and aligning across programs.	Discussed and agreed upon collaborative priorities, frequency of meetings, and identification of list of potential new members
State	Project Planning	To plan for Fall Institute and how to meet the PD and TA needs of the Districts, coaches, and teachers	Set agenda, identified materials, and action plan for Fall Institute
Coaching/Teaching	Fundamentals of Reading Modules Development	To conduct final review of the reading modules, discussion on release date, and how to share out registration information beyond the cohort districts	Created release date, flyer on modules, and reviewed the final edits

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State	NCSI Language and Literacy Call	To collaborate with other states who've prioritized literacy to discuss evaluation plans, implementation strategies, problem-solving	Look over implementation outcomes, improvement strategies, and adjusted ISDE's quality evaluation plans
State	OSEP TA Call	To share information and resources to address SSIP requirements	Increased awareness of OSEP expectations
State	NCIL Collaborative Calls and Activities	Top plan for Fall Institute, discuss activities to be addressed over the next 5 years, clarification on roles of various Idaho partners e.g. Idaho Public Television, Lee Pesky Learning Center, and	Finalized institutes PD content, presenters, evaluation tools, and expectations of the collaboration members during the institute
District			
Coaching/Teaching			
District	Fall Kick Off Professional Development	To attend Kick-off event for SSIP Cohorts. Cohort (and state) participated in training on IES practice guide for reading, PET-R, and data-based decision making.	Cohort district 7 out of 9 attended, district teams of 7, Idaho Public Television videotaped the conference and segments made into 4 sustainable modules Completed district PET-R, set district priorities, increased knowledge of IES Fundamentals of Reading
Coaching/Teaching			
State	Stakeholder Engagement: Special Education Department, SEAP and DAC	To present to three Stakeholder groups: Provide project updates, share Fall Institutes successes and areas of improvement moving forward, discussion of Reading Module roll out.	Provided feedback and input on actions moving forward, and information to increase parent participation
District			
Coaching/Teaching			
District	Presentation at the New and Experienced Federal Programs Directors Conference	To present on Reading Modules, Cultivating Leaders to Grow Young Readers	Shared resources on how to increase teacher knowledge on the fundamentals of reading, presented the first 10 of the reading modules and how to register, and explain projects expectations
Coaching/Teaching			

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October 2017			
District	Readiness Leadership Team Calls: Caldwell, Idaho Falls, and Lake Pend Oreille	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Clarified expectations for the Readiness Year, encouraged team development, and identified district priorities
District	Implementation Leadership Team Calls: Kuna, Lewiston, Minidoka	To build community in cohort, continued use of implementation science stages and fidelity of implementation, discussed coaching and teacher expectations, prepared for long term investment	Clarified expectations for the Implementation Year, encouraged team development, and identified district priorities
State	Project Planning	To address coaching and TA needs of the Districts, coaches, and teachers	Created an agenda, for the one-day PD, identified materials, discussed the logistics, and gave job assignments
Coaching/Teaching	In-person Coaching PD	To deliver PD for district coaches, coaching expectations, set up yearly calendar of calls, PD, and expectation for interaction with teachers, use of the RESET Rubric, and state-level support	Provided a one-day PD that increased instructional coaches' knowledge on delivering evidence-based reading, explicit instruction practices, how to use the RESET Rubric, and set calendar for ongoing state-level support
State	Idaho Enhance Literacy Collaborative Meeting	To collaborate with stakeholder group to identify purpose, vision, and mission, membership, and plan of action moving forward	Discussed the need to increase parent participation, develop literacy material that is parent friendly, make the material accessible, and what were the appropriate websites that would make the material usable

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State	SDE Literacy Collaborative Meeting	To collaborate with other departments at the SDE, discuss the SSIP, other department priorities, and aligning across programs.	Met and established purpose of the group, set collaborative priorities, agreed upon meeting frequency, and reviewed if there were need for additional member
Coaching/Teaching	Fundamentals of Reading Modules Development	To trouble shoot the reading module launch	Reviewed and revised the 20 reading modules for the last time prior to launch.
State	NCSI Language and Literacy Call	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Learned about new resources and tools to utilize in the systematic implementation of evidence-based reading practices, increased knowledge of Implementation Science, and how to deliver high-quality TA to cohort districts
State	OSEP Leadership Meeting and Calls	To share information and resources to address SSIP requirements	Increased awareness of OSEP expectations
State	NCIL Collaboration Calls	To debrief from the Fall Institute, discuss creation of IES Recommendation Modules from video captured during the conference, timeline of activities with of various Idaho partners e.g. Idaho Public Television, Lee Pesky Learning Center, and NCIL	Identified changes for next year, planning for the Spring event, timeline for video follow-up with district for Recommendation Modules
District			
Coaching/Teaching			
District	Presentation at the state CEC Conference	To inform special education directors, instructional coaches, and teachers in the SSIP project and those not in the project about the reading modules, SSIP activities, and additional resources	Disseminated information and explanation of project expectations
Coaching/Teaching			
November 2017			

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District	Readiness and Implementation Cohort Special Education Directors Call	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Met virtually and discussed progress in alignment to general education core instruction, successes and challenges, shared information on upcoming events, and planned next steps
District	Readiness Leadership Team in-district meetings: Lake Pend Oreille and Cassia	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Reviewed each district's priorities, provided education on implementation science, discussed district data, and planned next steps
District	Implementation Leadership Team in-district meetings: Coeur d'Alene and Sugar Salem	To present abbreviated version of the Fall Institute, IES Fundamentals of Reading, PET-R, and district priorities	Completed district PET-R, set district priorities, increase knowledge of IES Fundamentals of Reading, and planned next steps
District	Implementation Leadership Team calls: Lewiston and Minidoka	To build community in cohort, continued use of implementation science stages and fidelity of implementation, discussed coaching and teacher expectations, prepared for long term investment	Completed district PET-R, set district priorities, increase knowledge of IES Fundamentals of Reading, and planned next steps
Coaching/Teaching	Teaching Staff Call	To check-in with teaching staff on the Reading Modules, answer questions, and clarify expectations	Teachers provided feedback on Reading Modules, ISDE provided additional resources and material that support reading instruction and answered participants questions
Coaching/Teaching	Instructional Coaches Call	To check-in with Instructional Coaches, discuss coaching challenges, RESET Rubric, answer questions, and clarify expectations	Coaches provided feedback on instructional coaching implementation, ISDE answered participants questions and provided additional resources related to instructional coaching

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State	SDE Literacy Collaboration Meeting	To collaborate with other departments at the SDE, discuss the SSIP, other department priorities, and aligning across programs.	Refined the collaborative priorities, shared what each department was doing in regard to literacy, shared resources and PD opportunities
State	Idaho Enhance Literacy Collaborative Meeting	To collaborate with stakeholder group to increase parent members, created list of potential parent resources, and plan of action moving forward	Examined existing parent material and access to resources to help parents work with their children to improve reading skills. Prioritized reading as the focus of the collaborative and planned next steps
State	NCSI Language and Literacy Fall in person meetings	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Met in-person and educated other states on what Idaho’s planned activities to systematically implementation of evidence-based reading practices and explicit instruction. Learned what other states were doing and collected material and resources to consider in refining our improvement strategies
State	Stakeholder Engagement: Special Education Department, SEAP, and DAC	To collaborate with three Stakeholder to provide project updates, share project material, gathered input and ideas on creating parent material. Informed groups on the work with NCIL and other partnerships	Presented Ideas for the Idaho Enhanced Literacy Collaborative on the development of parent friendly material. Received feedback, suggestions on formatting and presentation of material. Updated stakeholders on partnership with NCIL, Boise State University, and Idaho Commission on Libraries
District			
Coaching/Teaching			
December 2017			
District	Readiness and Implementation Cohort	To build community in cohort, introduce to implementation science stages and fidelity of	Met virtually and discussed project progress, shared resources that aligned to

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	Special Education Directors Call	implementation, introduced the NIRN Initiative Inventory, prepared for long term investment	general education Idaho Content Standards (Literacy Vertical Alignment and Math Mapping), shared successes and challenges, disseminated information on upcoming events, and planned next steps
District	Readiness Leadership Team Calls: Caldwell, Idaho Falls, and Lake Pend Oreille	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Reviewed each district's priorities, provided education on implementation science, introduced the NIRN Initiative Inventory, discussed district data, and planned next steps
District	Implementation Leadership Team Call: Kuna	To build community in cohort, continued use of implementation science stages and fidelity of implementation, discussed coaching and teacher expectations, prepared for long term investment	Reviewed district PET-R, district priorities, introduced the NIRN Initiative Inventory, discussed district data, and planned next steps
Coaching/Teaching	In-person Coaching PD	To provide PD for district coaches on coaching expectations, set up yearly calendar of calls, PD, and expectation for interaction with teachers, use of the RESET Rubric, and state-level support	Provided the second one-day PD for instructional coaches. Topics focused on evidence-based reading practices, explicit instruction practices, and use of the RESET Rubric
State	OSEP TA Call	To share information and resources to address SSIP requirements	Increased awareness of OSEP expectations
State	Project Planning	To prioritize reading and literacy topics in development of parent material	Identified the top 10 literacy topics to develop parent material/videos with Idaho Public Television. Drafted a format for videos and timelines for completion of work

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State	Meeting with Idaho Commission on Libraries	To begin the initial discussion on partnering with the Idaho Commission on Libraries to create parent friendly material related to reading and literacy	Met and entered into a partnership to develop parent friendly reading and literacy material. Agreed to provide material and expertise in the development of both written and video material.
State	NCIL – MOU Meeting	To begin the initial discussion on items to include in an MOU	Created an outline MOU
State	NCSI TA Call	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Learned about new resources and tools to utilize in the systematic implementation of evidence-based reading practices, increased knowledge of Implementation Science, and how to deliver high-quality TA to cohort districts
January 2018			
District	Readiness Leadership Team Calls: Caldwell	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Reviewed each district's priorities, provided education on implementation science, introduced the NIRN Initiative Inventory, discussed district data, and planned next steps
District	Implementation Leadership Team Calls: Lewiston	To build community in cohort, continued use of implementation science stages and fidelity of implementation, discussed coaching and teacher expectations, prepared for long term investment	Reviewed district PET-R, district priorities, introduced the NIRN Initiative Inventory, discussed district data, and planned next steps
State	Meeting with Idaho Commission on Libraries	To identify literacy resources that can be used to create parent friendly material related to literacy and reading skills.	Reviewed and identified a list of material developed by the Idaho Commission for

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			Libraries to be used in parent resource videos and flyers
Coaching/Teaching	Boise State RESET Call	To check in with teachers use of the RESET Rubric	Generated a list of teachers and number of video recordings completed
State	NCSI TA Call	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Discussed process of providing TA related to systematic implementation of evidence-based reading practices, increased knowledge of Implementation Science, and how to deliver high-quality TA to cohort districts
State	Idaho Enhance Literacy Collaborative Meeting	To plan with NCIL and stakeholder group on the creation of 10: 3-minute videos, parent resource related to literacy and reading	Examined material developed by the Idaho Commission on Libraries and recommended what material might be used in developing parent materials. Prioritized next steps and the work to be completed with Idaho Public Television (IPTV)
State	NCIL Call	To discuss the MOU	Drafted MOU
State	Leveraging Evaluation Data: Leading Data-informed Discussions to Guide SSIP Decision-making TA Call	To attend DaSy sponsored series of online workshops to assist states in evaluating data and making data-informed decisions as a TA opportunity to assist states in writing Phase III Year 2 of the SSIP	Attended and participated in the webinar and work group to increase my knowledge in how to evaluate data and work with stakeholders to make data-informed decisions
State	Project Planning	To plan and coordinate in-district coaching visits with NCIL staff and coaching contracted personnel	Created dates, times, agendas, and priorities for March in-district meetings

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State	SDE Literacy Collaborative – IRI Training	To learn about the new Idaho Reading Indicator and its implementation	Attended IRI training to increase knowledge and skills to help special education teachers administer the new assessment
State	SESTA Planning Meeting	To collaborate on SESTA scope of work draft for 2018-2019, review SSIP training data and get input, feedback, suggestions	Collaborated to align tools, practices, and increased PD opportunities for SSIP districts
February 2018			
District	Readiness Leadership Team Calls: Caldwell, Lake Pend Oreille	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Reviewed each district's priorities, provided education on implementation science, introduced the PDSA Cycle, discussed district data, and planned next steps
District	Implementation Leadership Team Calls: Kuna	To build community in cohort, continued use of implementation science stages and fidelity of implementation, discussed coaching and teacher expectations, prepared for long term investment	Reviewed district PET-R, district priorities, introduced the PDSA Cycle, discussed district data, and planned next steps
District	Implementation Special Education Director Call	To build community in cohort, continued TA on the implementation science stages and fidelity of implementation, prepared for long term investment	Met virtually and discussed project progress, shared successes and challenges, disseminated information on upcoming events, planned for the in-district meeting and follow-up videoing for IES reading modules
State	Evaluating Practice Change/Practice Fidelity - SSIP Online Workshop Series TA Call	To attend DaSy sponsored series of online workshops to assist states in evaluating practice change and practice fidelity as a TA opportunity	Attended and participated in the webinar and work group to increased knowledge in how to effectively evaluate practice

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		to assist states in writing Phase III Year 2 of the SSIP	change and fidelity of implementation of improvement strategies
District	NCIL/ Idaho Public Television	To discuss the 10 3-minute videos	Created a timeline, format, and content for the 10 – 3 minute videos
State	Evaluating Infrastructure Improvements - SSIP Online Workshop Series TA Call	To attend DaSy sponsored series of online workshops to assist states in evaluating infrastructure improvements as a TA opportunity to assist states in writing Phase III Year 2 of the SSIP	Attended and participated in the webinar and work group to increased knowledge in how to effectively evaluate infrastructure improvements
State	Stakeholder Engagement: Special Education Department, SEAP, and DAC	To provide information to three Stakeholder on project updates, evaluate project data, share project material, gathered input and ideas on creating parent material. Informed groups on the work with NCIL and other partnerships	Ideas and suggestions for topics to be addressed through the creation of parent friendly material and how to best share out that information.
District			
Coaching/Teaching			
District	Webinar SSIP Application	To announce the grant opening, process, and timelines for submission	Delivered a webinar that explained project expectation, generated interest in the project, scheduled one-on-one meetings with individual districts to speak to their leadership teams
State	Language and Literacy Leads Calls	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Attended and participated in the learning collaborative that advanced understanding of how to implementation evidence-based reading practices, increased knowledge of Implementation Science, and how to deliver high-quality TA to cohort districts

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Coaching/Teaching	Coaching Call	To check-in with Instructional Coaches, discuss coaching challenges, RESET Rubric, answer questions, and clarify expectations	Coaches provided feedback on instructional coaching implementation, ISDE answered participants questions, provided additional resources related to instructional coaching and informed coaches of upcoming in-district visits
District	New Cohort Calls with potential districts	To provide district with project expectations, review application, calendars, and time commitments	Completion of new cohort applications submitted to the ISDE
District	NCIL Parent material call	To clarify the roles of ISDE, NCIL, and Idaho Public Television (IPV) in the create of parent materials	Established roles and responsibilities, NCIL will be the content experts, IPV will provide the script writer, video, captioning, and final production, ISDE will assist with formatting, content, and materials
State	Idaho Enhance Literacy Collaborative Meeting	To shared information from NCIL, create prioritizes for the 10: 3-minute videos	Discussed material that is available through NCIL and their role in the videos. Prioritized next steps (1) for the group (2) timelines to have informational outlines to NCIL (3) material to be delivered to IPTV
March 2018			
State	NCIL in-person planning day	To outline activities and priorities for the next year as outlined in the MOU, planning for the spring conference	Signed MOU, created agenda for spring conference, and clarified direction on the IPTV videos

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State	NCSI TA Call	To collaborate with NCSI on implementation of SSIP, improvement strategies, evaluation, data-decision making	Reviewed the draft of Idaho SSIP, provided feedback on changes and clarification on outline components
State	IDC Conference	To attend the IDC <i>Interactive Institutes 2018 - Building a Culture of High-Quality Part B Data</i>	Attended and participated to gather information to improve ISDE's data collection, analysis, and reporting for improvement strategies. Identified IDC staff support to evaluate Idaho SSIP plan
District	Readiness Leadership Team Calls: Cassia, Caldwell	To build community in cohort, introduce to implementation science stages and fidelity of implementation, prepared for long term investment	Reviewed each district's priorities, provided education on implementation science, reviewed district's PDSA Cycle and area identified to address, discussed district data, and planned next steps
District	Implementation Leadership Team Calls: Minidoka, Sugar-Salem	To build community in cohort, continued use of implementation science stages and fidelity of implementation, discussed coaching and teacher expectations, prepared for long term investment	Reviewed district PET-R, district priorities, reviewed district's PDSA Cycle and area identified to address, discussed district data, and planned next steps
District	In-district coaching meetings	To attend in-person meeting with instructional coaches to provide district specific TA	Coaches received individualized PD and offered feedback on instructional coaching implementation, ISDE, NCIL staff, and contracted coach answered participants questions, provided additional resources related to instructional coaching
Coaching/Teaching			
State	Project Planning	To plans for next year, budget, evaluation of activities that worked or needed adjustment	Outlined priorities for next year's activities