



Idaho Department  
of Education

# Grants Communities of Practice

Leading with courage, strategy, and  
confidence!



# Agenda July 2025

- Congratulations, Celebrations, and Shout-Outs
- What's on your radar? Data Acquisition Calendar
- Housekeeping: Direct Cert and IDEA
- Hot Topics, News, and Legislation: federal and state updates
- PD in 30: Transportation Reimbursement Requests



# Celebrations & Shout-Outs

**Happy Trails:**

**SDE: Josh Notebloom (Title Programs)**

**Scott Graff (Communications)**

**Dr. Karren Streagle (Assessment) Ret.**

You survived FY 25!!

21<sup>st</sup> Century Should be available



[Click here for the  
recording for Rank &  
Serve](#)

# What's on Your Radar?



# Data Acquisition Calendar July 2025

DUE DATE	TITLE	APPLIES TO	REQUIRED BY	DETAIL	DEPARTMENT	CONTACT 1	CONTACT 2
07/31/25	Bus Inventory/Odometer Report	Districts & Charters	State Law IC 33-1511 & IDAPA 08.02.02.160	Required to report Inventory, inspection, and annual mileage of school buses.	Student Transportation	Ali Stolzmann (208) 332-6856 Director	
07/31/25	ISEE - Financial Transparency July FY25 (July 1, 2024 - June 30, 2025)	Districts & Charters	State Law IC 357	Final submission of cumulative financial expenditure and revenue transaction data for FY2025. Uploaded and certified via the State Reporting Manager (SRM). Used for Idaho State Transparency purposes. Report amount reserved for CLEs, # of students receiving services, and # of SPED students. Form is located: <a href="https://www.sde.idaho.gov/sped/funding/files/funding/forms/2021-2022-Coordinated-Early-Intervening-Services-Reporting-Form.xlsx">https://www.sde.idaho.gov/sped/funding/files/funding/forms/2021-2022-Coordinated-Early-Intervening-Services-Reporting-Form.xlsx</a>	State Board of Education	Todd King (208) 332-6937 Education Data Systems Reporting Manager	Chris Campbell (208) 332-6970 Chief Technology Officer
09/01/25	Coordinated Early Intervening Services	Districts & Charters	Federal Regulations 624(f) IDEA Part B, (20 U.S.C. 1413(f), Regulations 34 CFR 300.226	The Idaho Department of Education issues notifications of noncompliance for Special Education Indicator 11 - Child Find (60-day timeline) and Indicator 12 - Early Childhood Transition based on prior year data.	Special Education	Lisa Pofelski-Rosa (208) 332-6916	Sharie Monteferrante (208) 332-6910 Contracts & Financial Specialist
09/03/25	Special Education Timeline Compliance Notifications	Districts & Charters	Federal Regulations 34 CFR § 300.301 and 20 U.S.C. §1412(a)(9)	The Idaho Department of Education issues notifications of noncompliance for Special Education Indicator 11 - Child Find (60-day timeline) and Indicator 12 - Early Childhood Transition based on prior year data.	Special Education	Jacqueline Hyatt (208)-332-6806 Special Ed Director	Kate Hill (208) 332-6933 Data Analysis and Support Coordinator
09/15/25	Title I-C Migrant, Annual Data Collection	Title 1-C Funded Districts	Federal Law ESSA	Required of all Migrant districts. Annual Data Collection, Re-Interview Summary, MPO Evaluation, All Services, Fidelity of Strategy Implementation (FSI) report.	Federal Programs	Roberto Trinidad (208) 332-6958 Coordinator	
09/30/25	Title I-A Annual Performance Report	Districts & Charters	OESE Consolidated State Performance Report	Required for all Title I LEAs - Districts with Neglected Set-Asides report the number served with these funds by grade level in the Required accountability/data collection for federal reporting.	Federal Programs	Stacie Rekow (208) 332-6891 Title I-A & IV-A Coordinator	
09/30/25	Title I-D Neglected and Delinquent Programs - Evaluation	Districts & Charters	Federal Law ESEA Part D, Subpart 3, Sec. 1431	Evaluation opens July 1 and is completed in the online Title ID Evaluation <a href="https://apps.sde.idaho.gov/NeglectedAndDelinquent/Year/26/Ho">https://apps.sde.idaho.gov/NeglectedAndDelinquent/Year/26/Ho</a>	Federal Programs	Emily Kesler (208) 332-6904 Title D & IX-A Coordinator	

# Housekeeping

# Idaho Student Transportation Conference 2025

July 28, 2025, 12:00 PM - July 30, 2025 - 1:00 PM

The Riverside Hotel 2900 W Chinden Blvd, Garden City, ID 83714

-and-

5725 E Franklin Road College of Western Idaho, Nampa, ID 83653

**REGISTER NOW!**



# Direct Certification System is Now Open for Matching

- Get set up sooner than later to ensure that students and families are aware of their status.
- Direct Certification notification letters for families are available in MyIdahoCNP under Download Forms, Section 5 (NSLP Direct Certification Information). The 2025 - 2026 English and Spanish language Free and Reduced applications are also available under Download Forms, Section 7 (NSLP Free & Reduced Eligibility Forms).
- Questions can be directed to the NSLP Team at [nslpteam@sde.idaho.gov](mailto:nslpteam@sde.idaho.gov)

# IDEA Grants – 30% Up Front in July

- In order to comply with a directive from the Office of Special Education Programs (OSEP), the SDE will provide approximately 30% of IDEA Allocations in July to assist LEAs in the continuation of the costs to implement special education programs and the offering of FAPE.
- The IDE is partially/forward funded in July with the full funding in October.
- LEAs will see a partial grant award in July and the remaining award balance (after final allocations are calculated).



# LEA Partial Grant Award Distribution & Final Awards Clarification

LEAs will receive the remaining funding when they complete the FINAL application as a second Grant Award Notification.

- Question: Didn't I already submit my IDEA Part B grant application?
- Answer: Yes, you submitted the PRELIMINARY IDEA grant application (for MOE compliance & obligation purposes). You will still receive the partial grant award, with the final funding to follow as soon as final allocations are determined and when you submit the final application. You will need to revise the budget section to include the new amounts.
- Please reach out to [IDEAadministrators@sde.idaho.gov](mailto:IDEAadministrators@sde.idaho.gov) for questions or help.

# IDEA Part B Final Application Updates



**The FINAL IDEA Part B Application for funding is open!**  
**Final Applications are due November 15th, 2025.**

## IDEA Part B Application Overview & Enhancements Webinar Recording Slides

### **Highlights of Changes include:**

- Enhanced *budgeting and reporting* on Private School Proportionate Share expenditures
- *Separate Grant Allocations* for Private School Proportionate Share funding
- Medicaid match validation in Maintenance of Effort – or opt out for doesn't bill Medicaid
- Opt out of funding FAPE certification (for LEAs that revoke the federal funds)

# Hot Topics, News, and Legislation

# Federal Education Updates

Austin Kohout  
Federal Programs  
Financial Specialist, Principal

# Federal Education-Related Updates

- The US Dept of Education has not yet allocated funds to the states for Title I-C, II-A, III-A, IV-A
- Funding for affected programs cannot be guaranteed at this stage.
- The IDE advises to sustain existing programs out of prior year grant balances or available district funds where possible.



# Federal Education Updates Part 2

- If funding is received by IDE or IDE is informed that funding is guaranteed, you will be able to reimburse any expenses incurred after the later of your CFSGA's submission date or July 1<sup>st</sup>.
- Given the nature of the delay in funding, a timeline is impossible to predict for when this will be resolved.
- CFSGAs are being reviewed and approved like normal, and applications must be approved for all programs before your Title I-A or Title VB allocations will be made available in the GRA.





# State Updates

Rob Sepich – Director of Budget

# Potential for Budget Holdbacks

- DFM has asked for a **plan** from each department for 2%, 4%, and 6% General Fund reductions.
- We are taking feed back from LEAs around the state as to the least harmful areas to cut
  - Please email me with any suggestions  
[rsepich@sde.idaho.gov](mailto:rsepich@sde.idaho.gov)
- Additionally, we have been asked to limit our request to a “maintenance budget” which includes pay and benefit increases but no new General Fund line items.

# Professional Develop in 30 Transportation

Zane Cliver  
Student Transportation  
Financial Specialist, Senior

# Should I be listening carefully?

If you are involved in submitting or reviewing the state transportation reimbursement request, this is information for you.

Everyone else has some free entertainment for the next 30 minutes.



# Frequently Asked Questions

- What Supporting Documents are needed?
- Why won't my claim submit?
- What is reimbursable and what isn't?
- What needs to be pre-approved?
- Why is my reimbursement lower than expected?

# Contracted Documents Needed

- Monthly mileage report.
- Monthly billing report.
- PDF required. Please also submit an excel document
- Mileage summary : Contractor submits odometer report

Mileage Summary													
Description	July	August	September	October	November	December	January	February	March	April	May	June	Y-T-D Totals
Regular Route Miles		3,953	5,563	4,448	4,515	3,762	4,145	5,297	3,677	5,223	4,239		44,822
Reg. Routes - 50% Closure Miles		-	-	-	-	-	-	-	-	-	-	-	-
Field Trip Miles		-	-	-	-	-	-	-	-	-	-	-	-
Field Trip Miles - Reimbursable		-	-	-	-	-	-	25	-	45	75		145
Activity Miles		-	-	-	46	-	-	-	102	-	-		148
<b>TOTAL</b>	-	3,953	5,563	4,448	4,561	3,762	4,145	5,322	3,779	5,268	4,314	-	45,115

Cost Summary													
Description	July	August	September	October	November	December	January	February	March	April	May	June	Y-T-D Totals
Regular Route Cost		23,102.04	32,461.84	26,178.98	26,334.77	22,399.50	24,282.18	31,818.14	22,133.46	31,493.97	25,478.86		265,683.73
Reg. Routes - 50% Closure Cost		-	-	-	-	-	-	-	-	-	-	-	-
Field Trip Cost		-	-	-	-	-	-	-	-	-	-	-	-
Field Trip Reimbursable Cost		-	-	-	-	-	-	133.02	-	399.96	487.26		1,020.24
Activity Cost		-	-	-	198.54	-	-	-	517.32	-	-		715.86
Adjustments		-	-	-	-	-	-	-	-	-	-		-
<b>TOTAL</b>	-	23,102.04	32,461.84	26,178.98	26,533.31	22,399.50	24,282.18	31,951.16	22,650.78	31,893.93	25,966.12	-	267,419.83

# District Owned Fleet Documents Needed

## Reimbursement Claim Supporting Documents

<a href="#">Workers Comp Info.pdf</a>	9/23/2024 10:53:22 AM
<a href="#">Workers-Compensation-Premium-Calculator.xlsx</a>	9/23/2024 10:53:22 AM
<a href="#">Bus Mileage Information.pdf</a>	9/23/2024 10:53:22 AM
<a href="#">Letters of Appointments 23-24.pdf</a>	9/23/2024 10:53:22 AM
<a href="#">FY24 Transportation.CSV</a>	9/23/2024 10:54:21 AM

- Workers Comp Information
- Workers Comp calculation (Found on [the Student Transportation website](#))
- Detail Ledger (PDF required, Excel optional but strongly encouraged)
- In-lieu mileage and unsigned In-lieu contract if applicable
- District owned vehicle mileage if applicable
- Any other documents used to create your claim



# Detail Ledger

- Needs ALL costs broken down with detail
- Clear and concise
- Already separated into each line number: ex. Line 26-85



BUS SHOP Supplies	BUS SHOP - CLOCK BUS 22
BUS SHOP Supplies	BUS SHOP - CLOCK
BUS SHOP Supplies	BUS SHOP - HYDRAULIC FITTING
BUS SHOP Supplies	TRANS DEPT - BRAKE SYSTEM BUS
BUS SHOP Supplies	TRANS DEPT -CYLINDER KIT,
BUS SHOP Supplies	BUS SHOP - BRAKE CYLINDERS,
BUS SHOP Supplies	BUS SHOP - OIL FILTER BUS 8
BUS SHOP Supplies	BUS SHOP - HANDLE STICKERS
BUS SHOP Supplies	BUS SHOP - CREDIT FOR CORE
BUS SHOP Supplies	BUS SHOP - FAN BELTS BUS 21
BUS SHOP Supplies	BUS SHOP - FAN BELTS BUS 12
BUS SHOP Supplies	BUS SHOP - AIR FILTER BUS 7
BUS SHOP Supplies	BUS SHOP - POWER BRAKE
BUS SHOP Supplies	BUS SHOP - PARK BRAKE SWITCH
BUS SHOP Supplies	BUS SHOP - TWO BATTERIES FOR
BUS SHOP Supplies	BUS SHOP - WARNING LABELS -
BUS SHOP Supplies	BUS SHOP - PULL HNADLE LABELS
BUS SHOP Supplies	BUS SHOP- CREDIT FOR LABELS
BUS SHOP Supplies	BUS SHOP - ACTUATOR KIT,
BUS SHOP Supplies	BUS SHOP - CREDIT FOR LABELS
BUS SHOP Supplies	BUS SHOP - GLASS ASSY FRONT,
BUS SHOP Supplies	BUS SHOP - CREDIT FOR POWER
BUS SHOP Supplies	BUS SHOP - PARK BRAKE CABLE
BUS SHOP Supplies	BUS SHOP - BROWN UPHOLSTERY
BUS SHOP Supplies	BUS SHOP - MICRO V BELT BUS
BUS SHOP Supplies	BUS SHOP - AIR TEMP SENSOR
BUS SHOP Supplies	BUS SHOP - BULBS FOR BUSES
BUS SHOP Supplies	BUS SHOP - TEMP SENSOR BUS 18
BUS SHOP Supplies	BUS SHOP - STOP ARM MOTOR BUS
BUS SHOP Supplies	BUS SHOP - LIGHT BULBS FOR
BUS SHOP Supplies	BUS SHOP - OIL FILTERS FOR
BUS SHOP Supplies	BUS SHOP - HEATER CONTROL
BUS SHOP Supplies	BUS SHOP - PEDAL SOLENOID BUS



# Please do not submit

- Scanned documents with markings (Highlighted/hand written adjustments) or columns cut off.
- If some items are not in the correct account please submit an excel spreadsheet that shows us where those items are meant to be.
- Pictures or other non-editable files

		TOTAL YTD ACTIVITY	6,658.92**	BALANCE	4,085.92** 33.37%
100-681410-001-000-0		SMALL TOOLS/HAND TOOLS	0.00	1,500.00	
050158 C	10/10/23	000000 HESS NAPA AUTO PARTS	214.98	TOOLS BUS SHOP JACK STAND AND SPRING TOOL	10-2023
683410 050158 C	10/10/23	000000 HESS NAPA AUTO PARTS	313.24	U JOINTS WIPER AND SWITCH BRET'S TRUCK	10-2023
050264 C	11/14/23	000000 HESS NAPA AUTO PARTS	211.48	HAND TOOLS	11-2023
683410 050430 C	12/12/23	000000 HESS NAPA AUTO PARTS	105.06	EXHAUSE MANIFOLD SUBURBAN PLOW	12-2023
683410 050430 C	12/12/23	000000 HESS NAPA AUTO PARTS	91.87	U JOINT RESTOCK	12-2023
050430 C	12/12/23	000000 HESS NAPA AUTO PARTS	152.05	WORK LIGHT	12-2023
683410 050430 C	12/12/23	000000 HESS NAPA AUTO PARTS	320.93	BATTERIES FOR DODGE PLOW TRUCK	12-2023
050430 C	12/12/23	000000 HESS NAPA AUTO PARTS	392.39	SUBURBAN PLOW EXHAUST PARTS	12-2023
683410 050430 C	12/12/23	000000 HESS NAPA AUTO PARTS	125.00	TRACS MONTHLY	12-2023
050635 C	02/13/24	000000 VALLEY OIL	130.68	OIL DISTRICT VEHICLES RESTOCK	02-2024
050771 C	03/21/24	000000 CARD SERVICE CENTER (VISA)	428.12	SNAP ON	03-2024
683410 050806 C	04/09/24	000000 HESS NAPA AUTO PARTS	18.54	CONTROL ARM BUSHING	04-2024
050806 C	04/09/24	000000 HESS NAPA AUTO PARTS	124.85	HAND TOOLS	04-2024
683410 050806 C	04/09/24	000000 HESS NAPA AUTO PARTS	37.84	SILENT GUARD BREAKS	04-2024
050854 C	04/16/24	000000 EB TOOLS LLC	0.00	** VOID **	04-2024
683410 050904 C	04/25/24	000000 CARD SERVICE CENTER (VISA)	157.94	USED HEVT DUTY AIRHAMMER	04-2024
050909 C	04/25/24	000000 NOVUS GLASS	420.00	WHITE BUS	04-2024
001273 J	06/30/24	000000 *** Journal Entry ***	352.38		06-2024
001273 J	06/30/24	000000 *** Journal Entry ***	70.94		06-2024
001273 J	06/30/24	000000 *** Journal Entry ***	108.68		06-2024
051025 C	06/04/24	000000 CARD SERVICE CENTER (VISA)	189.95	SNAP ON	06-2024
051125 C	06/20/24	000000 CARD SERVICE CENTER (VISA)	189.95	SNAP ON TOOLS	06-2024
051125 C	06/20/24	000000 CARD SERVICE CENTER (VISA)	199.23	SNAP ON TOOLS	06-2024
		TOTAL PTD ACTIVITY	4,332.10*		
		TOTAL YTD ACTIVITY	4,332.10**	BALANCE	2,832.10CR 289%



# Reimbursement Claim Issues

- Most common issue is not having supporting documents included
- Other issues: Mileage summary either has more miles than odometer report or Mileage summary has not been started.

- *Mileage Summary has not been started*
- *Claim cannot be submitted without supporting documentation*

Save as Draft

Back

# Matrix

- The reimbursement claim matrix can be found on the [student transportation home page](#).
- The matrix will tell you what line a cost needs to be on and at what percentage it will be reimbursed.
- If you cannot find your cost in the matrix please feel free to contact the student transportation team.

## Reimbursement Claim



2020-2021 Reimbursement Claim Instructions



Reimbursement Matrix

Type	Category	Reim- bursed 50%	Reim- bursed 85%	Non- Reim- bursed	Claimed on IBUS Line #
Shop Materials/Parts	headlight cleaners		x		26-85
Shop Materials/Parts	tire protectant		x		26-85
Shop Materials/Parts	window cleaner		x		26-85
Shop Materials/Parts	paper towels, disinfectant wipes, cloths	x			26-50

# Pre-approvals

- There are a few items that need to be pre-approved.
  - These items are mainly larger purchases.
- Examples: Radios, routing and diagnostic software, cameras, and cell phones in-lieu of radios.
- Needs a receipt or estimate in supporting documents.
- If you are unaware if an item needs to be pre-approved either contact the team or submit one anyway.



# Reimbursement Lower Than Expected

- Most common reason for a low reimbursement is due to the 103% state average cap.
- If the LEA is above 103% state average for both cost per student and cost per mile the reimbursement will be capped at the most beneficial between the two.



# Authorized Vehicles

- Will not be reimbursed until the 2026-2027 Reimbursement Claim.
- Reimbursement will be a per mile rate, currently set at \$0.91 per mile.
- Vehicles will be inspected by the Student Transportation team.

# **\$7.5 Million Discretionary Adjustment**

- FY 2026 reimbursement claim will be the last time this adjustment appears in your reimbursement.
- Starting FY 2027 the holdback will be removed, and the full amount of an LEAs Student Transportation reimbursement claim will go to the LEA's student transportation program.

# Please reach out with any questions!

Zane Cliver

Financial Specialist, Senior

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Student Transportation





# Contact Us! Special Education Contacts

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## DISPUTE RESOLUTION »

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# Federal Programs Contacts

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# Federal Programs Contacts Continued

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## TITLE I-D: NEGLECTED OR DELINQUENT EDUCATION

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## ENGLISH LEARNER PROGRAM/TITLE III »

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## TITLE IV-A: STUDENT SUPPORT & ACADEMIC ENRICHMENT »

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## TITLE V-B: RURAL EDUCATION INITIATIVE »

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## TITLE IX-A: HOMELESS CHILDREN & YOUTHS »

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Federal Programs

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Special Education



Idaho Department  
of Education

# Thanks!

Please feel free to reach out with any questions!



**Your Efforts Are  
Appreciated,  
Noticed, and  
Essential to  
Students in Idaho**

**Thank You and  
Stay Super!**



**Idaho Department  
of Education**