Alternative School Application

Regular Session – Due June 15

For existing schools with no instructional, schedule, or grade changes.

# School Information

Alternative School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alternative School Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School District Name and Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## School Administrator

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## District Superintendent

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Additional School Information:

Grades served: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Include all possible grades, as this is used for the setup in ISEE.)

Separate Accountability Rating: \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_\_\_\_No

Issues unique diploma: \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_\_\_\_No

Date of current accreditation: \_\_\_\_\_\_\_\_\_\_\_ If not accredited, name of sponsoring school: \_\_\_\_\_\_\_\_\_\_\_\_

# Anticipated Enrollment:

Eligible students are those enrolled in grades 6-12 during the regular school Year; 5th grade students cannot be included. All students must meet the at-risk qualifiers defined in Idaho Code §§33-1001(3). Please include all grades might enroll.

| Grades Served | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Enrollment per grade |  |  |  |  |  |  |  |  |

## Current School Year Alternative School Enrollment:

| Grades Served | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Enrollment per grade |  |  |  |  |  |  |  |  |

## Idaho Alternative School Assurances

Please review the following and check each box indicating your compliance with Idaho Code (IC) and Rule (IC §§33-1001(3) & 33-1201 and IDAPA 08.02.03.110) relating to the district’s Alternative School Program. After completion of the review, please sign this page indicating the district and school’s compliance.

* Alternative Secondary Programs. Alternative secondary programs are those that provide special instructional courses and offer special services to eligible at-risk youth to enable them to earn a high school diploma. Designated differences must be established between the alternative school programs and the regular secondary school programs. Alternative secondary school programs will include course offerings, teacher/pupil ratios and evidence of teaching strategies that are clearly designed to serve at-risk youth as defined in this section.
* Student Qualifications. An at-risk youth is any secondary student grade sixth through twelve who meets any three of the following criteria, Subsections (a) through (f), or any one of criteria in Subsections (g) through (m).

a. Has repeated at least one grade.

b. Has absenteeism that is greater than ten percent during the preceding semester.

c. Has an overall grade point average that is less than 1.5 (4.0 scale) prior to enrolling in an alternative secondary program.

d. Has failed one or more academic subjects in the past year.

e. Is two or more semester credits per year behind the rate required to graduate or for grade promotion.

f. Has attended three (3) or more schools within the previous two (2) years, not including dual enrollment.

g. Has a documented or pattern of substance abuse behavior.

h. Is pregnant or a parent.

i. Is an emancipated or unaccompanied youth.

j. Is a previous dropout.

k. Has serious personal, emotional, or medical issue(s).

l. Has a court or agency referral.

m. Demonstrates behavior that is detrimental to their academic progress.

* Instruction. Special instruction courses for at-risk youth enrolled in an alternative program will include:
1. Core academic content that meets or exceeds minimum state standards;
2. A physical fitness/personal health component;
3. Career and technical education component approved by the state division of career and technical education;
4. A personal finance, parenting, and child care component; and
5. A personal and career counseling component.
* Graduation Credit. Graduation credit may be earned in the following areas: academic subjects, electives, and approved work-based learning experiences. Nonacademic courses, i.e., classroom and office aides do not qualify for credit unless they are approved work-based learning experiences.
* Special Services. Special services, where appropriate for at-risk youth enrolled in alternative secondary programs, include the following where appropriate:
1. A day care center when enrollees are also parents. This center should be staffed by a qualified child care provider.
2. Direct social services that may include officers of the court, social workers, counselors/ psychologists.
3. All services in accordance with the student’s Individualized Education Program.
* Certification. All teachers and professional personnel must meet the certification requirements of Idaho Code 33-1201. Additionally, all courses have a teacher of record who is primarily responsible for planning and delivering instruction; assessing students using formative and summative methods; and designating the final grade.

As an authorized representative of your school district, your signature below indicates your district’s compliance with Idaho State Law in regards to the operation of your Alternative Secondary School Program and that the information in the application is true and accurate.

#### Signature of District Superintendent

Date

#### Signature of Alternative School Administrator

Date

Return the completed application to:

Michelle Clement Taylor

mtaylor@sde.idaho.gov

Idaho Department of Education

650 W State Street, Boise, ID 83702

208 332 6963| [www.sde.idaho.gov](http://www.sde.idaho.gov/%22%20%5Co%20%22State%20Department%20of%20Education%20website)

FAX: 208 334 2228

Alternative School Applications

Regular Session Instructions

For existing schools

Before completing the Regular School Application, read the following instructions. As you are preparing the application it is important to provide complete and accurate information. The information for the application is used to configure the school for the ISEE upload.

# At-Risk Student Qualification List

To make sure Regular Session Alternative School students meet the requirements of Idaho Law, and are eligible for reimbursement, review the at-risk student qualifiers. The students attending the alternative school must meet the qualifications below.

An at-risk youth is any secondary student grade sixth through twelve who meets any three of the following criteria Subsections (a) through (f); or any one of criteria in Subsections (g) through (m)

a. Has repeated at least one grade.

b. Has absenteeism that is greater than ten percent during the preceding semester.

c. Has an overall grade point average that is less than 1.5 (4.0 scale) prior to enrolling in an alternative secondary program.

d. Has failed one or more academic subjects in the past year.

e. Is two or more semester credits per year behind the rate required to graduate or for grade promotion.

f. Has attended three (3) or more schools within the previous two (2) years, not including dual enrollment.

g. Has a documented or pattern of substance abuse behavior.

h. Is pregnant or a parent.

i. Is an emancipated or unaccompanied youth.

j. Is a previous dropout.

k. Has serious personal, emotional, or medical issue(s).

l. Has a court or agency referral.

m. Demonstrates behavior that is detrimental to their academic progress

## Explanations for each section of the application:

### School Information:

Include the street address, city, and zip code where the Alternative School will be physically located.

### School Principal / Administrator and School District Superintendent

Enter in the information where noted. Signatures will be required on the Assurances Page.

### Anticipated Enrollment:

Fill in the anticipated enrollment for each grade and the total. This information is used for determining the school’s grades. If it there aren’t students currently enrolled in the grade; but there might be one, put a one (1) in the grade box. This will prevent the ISEE data from being rejected when it is uploaded.

### Current Alternative School Enrollment:

List the enrollment per grade from the Alternative School from the current year. If the district is not operating an alternative school this year, leave it blank.

### Assurances Page

This page is to indicate the district’s compliance with Idaho Administrative Rules (IDAPA 08.02.03.110) and Idaho Code 33-1201. Please read each section carefully to determine that all of the Alternative School students meet the qualifications of at-risk youth.

We have designed the form so that you can attach your signature electronically. At the bottom of the Assurances Page, please make sure both the Superintendent and the School Administrator sign and date the form. If you do not have an electronic signature, please email or fax the signed document.

Email to: mtaylor@sde.idaho.gov / Fax: (208) 334-2228.