

Idaho State Department of Education

21st CCLC - Letter of Intent

Thank you for your interest in applying for the 21st Century Community Learning Centers (21st CCLC grant). Before submitting a letter of intent, the State Department of Education (SDE) highly recommends reviewing the 21st CCLC Application Guidance to determine eligibility. Please note that partnerships are required for eligibility. If partnerships are unavailable, the applicant is required to submit a waiver with the letter of intent describing the inability to partner with another organization due to geographic proximity or partner interest. Waivers are subject to SDE approval.

All applicants and roles must have access to the Idaho System for Educational Excellence (ISEE) portal to submit an application. If the primary applicant is not yet registered with ISEE, please complete the registration before submitting this letter of intent.

Registration: [click here](#)

Registration Tutorial: [click here](#)

Legal Name of Primary Organization:

Application Partner:

Contact Information for Primary Applicant/Project Director

Name:

E-mail address:

Phone number:

ISEE Username:

Contact Information for Authorized Applicant Representative

Name:

E-mail address:

Phone number:

ISEE Username:

The SDE strongly recommends submitting the Letter of Intent by December 2, 2016. Please note that the application portal will not officially open until November 22, 2016. It is the responsibility of the applicant to submit the letter in a timely manner to avoid any delays in accessing the portal. After submitting a letter of intent (and waiver, if applicable), the SDE will follow-up with the primary applicant within five business days with additional instructions to access the online application.

Once completed, send the Letter of Intent to Camille McCashland at cmccashland@sde.idaho.gov.