

Scoring Guide for LEA Application - 1003(a)

1003(a) School Improvement Grant Application Scoring Guide for Districts

District: _____

Reviewer # _____

School(s) Identified for Improvement: _____

Instructions for Reviewers:

Each application will have at least two reviewers that work independently, so as not to compare scores. Please follow these steps when scoring each application:

Read and score each section of the application using the Scoring Guide.

All districts must complete: Section I - Assurances; Section II - Schools to be Served.

- In Part 1, LEAs may create plans and request funds that flow through for use at the discretion of the LEA. LEAs that are only applying for flow through funds must complete all of Part 1 and answer Part 2, Question 1 and Section IV – Budget.
- In Part 2, LEAs may request that the SEA provide services directly to the school in lieu of receiving flow through funds (i.e., the LEA is purchasing services from the SEA). LEAs may submit applications that request either or both parts. LEAs that are only applying for services that are provided directly by the SEA may skip Part 1, but must provide answers to all questions in Part 2.
- Reviewers must determine when providing a score for each section of the rubric whether or not any proposed budget and activities are permissible.
- Districts must not be penalized for (i.e., not earn points during the review and scoring process) opting not to include optional services provided directly to the school in lieu of receiving flow through funds.
- LEA applications must align with the research on effective school improvement practices. Therefore, applications must include activities that fall into the following four categories of permissible activities:

Scoring Guide for LEA Application - 1003(a)

- A. **Leadership:** Provide strong leadership and decision making procedures by (1) establishing a team structure with specific duties and time for instructional planning; (2) focusing the principal's role on building leadership capacity, achieving learning goals, and improving instruction; and (3) aligning classroom observations with evaluation criteria and professional development.
- B. **Decision-making:** Strengthen collaborative, data-driven decision making surrounding the instructional core by focusing on improved curriculum, assessment, and instructional planning in ways that (1) engage teachers in aligning instruction with standards and benchmarks; (2) engage teachers in assessing and monitoring student mastery; (3) engage teachers in differentiating and aligning learning activities; and (4) assess student learning frequently with standards-based assessments.
- C. **Instructional practices:** Improve classroom instruction practices by expecting and monitoring sound instructional methods that are delivered in a variety of modes and sound classroom management
- D. **Family and Community:** Cultivate higher levels of family and community engagement through effective, two-way communication between the school and home and the school and community that centers on shared responsibility for the education of all students.

Enter the scores at the bottom of each section and in Points Awarded. The total for each application will be computed separately. In addition to rating the section provide comments especially if the rating is low. Districts may be asked to revise their applications and resubmit them if they are serving schools identified for improvement.

After scoring the application, please summarize in the space below at least two strengths and one area that you feel could be strengthened. The scoring rubrics will be shared with districts if requested.

Strengths (at least two):

Weakness (at least one):

Scoring Guide for LEA Application - 1003(a)

SCORING GUIDE

Question/Section	Points Possible	Points Awarded	Meets Standards (Y/N)
I. Assurances	Required		
II. Schools to be Served	Required		
III. Descriptive Information			
Eligibility			
Part 1			
1. Improvement Plan	30		
2. Detailed Description of Proposed Actions	70		
3. Timeline	10		
4. Monitoring Progress	10		
5. Technical Assistance	10		
6. Support from the LEA	10		
7. Sustainability	10		
IV. Budget	Required		
	Total Points		

Having reviewed the district's proposal how ready to do you think the district is to make significant changes within the school(s)? How significant is the change proposed by the district? Please refer to specifics within the application, as well as demographics of the applying school district (size, location, district and build level staffing, prior involvement in state sponsored support).

What additional questions do you have for the district?

Scoring Guide for LEA Application - 1003(a)

SECTION III: DESCRIPTIVE INFORMATION

Eligibility

School List each school for which the LEA completed Part 1. Funds for use at LEA discretion.	Title I Status Schoolwide Targeted Assistance Not Title I	Improvement Status Priority, Focus, Turnaround, Rapid, Continuous	Most recent Title I allocation	Eligible for 1003(a) funds Yes/No Schools must be Title I and in improvement status

Please enter comments here:

1) Improvement Plan

	0	5	15
For each school the LEA is applying to serve there must be a current SDE approved school improvement plan in place in the WISE Tool.	A School Improvement Plan has NOT been SUBMITTED in the WISE Tool.	A School Improvement Plan has been submitted in the WISE Tool. It was NOT APPROVED on the first review by the SDE.	A School Improvement Plan has been submitted in the WISE Tool and APPROVED.
		Points Awarded →	

Scoring Guide for LEA Application - 1003(a)

	0	10	15
At least one SMART Goal is listed that is specific, measurable, attainable, realistic, and time-bound is listed for each school included in the application.	SMART goals are provided for only SOME of the schools included in the application.	At least one goal that meets all 5 of the components of a SMART goal is included for EACH school listed.	At least one goal that meets all 5 of the components of a SMART goal is included for EACH school listed. SMART goals that address the AMOs where the school is not meeting the targets are included for each school.
		Points Awarded→	
		Total Points Awarded for this Section→	

Please enter comments here:

2) Detailed Description of Proposed Actions

	0	20	40
(a) For each school the LEA has provided a detailed description of the specific school improvement actions the LEA is proposing to fund.	The proposed actions are vague or indicate that the school is “planning to plan” the actions it will take.	The proposed actions have a solid research base and the potential to be effective.	The proposed actions have a solid research base, have the potential to be effective in meeting SMART goals and form a solid cohesive plan.
		Points Awarded→	

	0	5	10	15
(b) For each school the LEA has provided a detailed description that connects each action to one the four permissible categories (A - Leadership, B - Decision Making, C - Instructional Practices, D - Family and Community.)	NO connection is made to any of the four permissible categories.	The connections made to the permissible categories are vague or INCOMPLETE.	A detailed description is provided that connects SOME of the proposed actions to at least one of the permissible categories.	A detailed description is provided that connects ALL of the proposed actions to at least one of the permissible categories.
			Points Awarded→	

Scoring Guide for LEA Application - 1003(a)

	0	3	5	10
(c) For each school the LEA has provided the rationale for each proposed action and described how the action will enable the school to accomplish it's SMART goal(s).	NO rationale or connection to the SMART goals is provided for the proposed actions.	MINIMAL rationale and/or connection to the SMART goals is provided for the proposed actions.	Rationale AND/OR connection to the SMART goals is provided for MOST the proposed actions.	Strong rationale AND connection to the SMART goals is provided for ALL the proposed actions.
			Points Awarded→	

	0	3	5
(d) For each school the LEA has included the cost of each action.	There is NO indication of the cost of each action in this section of the application.	The cost of SOME of the actions has been provided in this section of the application.	The cost of ALL of the actions has been provided in this section of the application.
		Points Awarded→	
		Total Points Awarded for this Section→	

Please enter comments here:

3) Timeline

	0	5	10
The provided timeline delineates all proposed actions to be funded for each school. All actions will be implemented within the upcoming school year.	NO timeline is provided OR the provided timeline is incomplete in both components.	The timeline delineates all proposed activities OR shows all activities implemented within the upcoming school year.	The timeline delineates all proposed activities AND shows all activities implemented within the upcoming school year. The timeline appears realistic.
		Points Awarded→	

Please enter comments here:

Scoring Guide for LEA Application - 1003(a)

4) Monitoring Progress

	0	1	5	10
The LEA will use interim and/or formative assessments as well as other indicators to determine if students are making progress toward the SMART Goals established for each school.	NO assessments will be used to monitor progress toward SMART goals.	The assessment system to monitor progress toward SMART goals is MINIMAL or vague.	SOME interim assessments will be used to monitor progress toward SMART goals.	A cohesive SYSTEM of interim assessments, formative measures and other indicators will be used to monitor progress toward meeting the SMART goals established for each school.
			Points Awarded→	

Please enter comments here:

5) Technical Assistance

	0	1	5	10
The LEA has taken (or will take) action to ensure that each school receives ongoing, intensive technical assistance and related support from the LEA and the Idaho State Department of Education, or a designated external provider.	There is NO indication that ongoing, intensive technical assistance will be provided to the school.	Planned ongoing technical assistance is vaguely defined or MINIMAL.	Ongoing, intensive technical assistance will be PROVIDED BY THE LEA. A plan for focused support is described.	Ongoing, intensive technical assistance will be provided by the LEA AND the State Department of Education or a designated external provider. A plan for focused support is described.
			Points Awarded→	

Please enter comments here:

Scoring Guide for LEA Application - 1003(a)

6) Support from the LEA

	0	1	5	10
The LEA has taken action or (or will take action) (a)to realign existing resources; and (b)to modify its practices or school board policies, if necessary, in order to enable its schools to fully and effectively implement interventions described in the improvement plan(s).	NO description is provided of actions taken to realign existing resources or modify practices and policies.	MINIMAL or vague descriptions are of actions taken to realign existing resources or modify practices and policies have been provided.	A detailed description of actions taken to realign existing resources OR modify practices and policies have been provided	Detailed descriptions of actions taken to realign existing resources AND modify practices and policies have been provided, resulting in significant additional support for school improvement efforts.
			Points Awarded→	

Please enter comments here:

7) Sustainability

	0	1	5	10
For each school the LEA has provided a plan for sustaining the improvement made by funded activities once the funding period ends.	There is NO plan for sustainability.	The plan for sustainability is vague or MINIMAL.	There is GENERAL plan for sustaining improvement made by the funded activities.	There is a SPECIFIC plan for each school for sustaining improvement made as a result of the funded activities.
			Points Awarded→	

Please enter comments here:

Scoring Guide for LEA Application - 1003(a)

SECTION IV BUDGET AND BUDGET NARRATIVE

The LEA provides a budget and budget narrative that are complete and does not exceed 50% of its Title I allocation.

NOTE to Reviewers

Check and provide comments for the following:

- Are there separate budget narratives for the district office and each school being served?
- Are proposed expenses permissible? Funds available from 1003a are Title I-A funds. Therefore, they are subject to the requirements of the Title I program. Funds may be used to improve the entire school if the school operates a Schoolwide Title I Program. If the school operates a Targeted Assistance program, the funds may only be used for targeted Title I assistance.
- Do the expenses in the budget narratives add up and align with those provided in the budget summary?

Does Not Meet Standard	Meets Standards	List non-permissible activities:
No	Yes	

Please enter comments here: