



CONTRACT ANNOUNCEMENT

Position: Idaho Youth Suicide Prevention Coordinator, Education Region 4

Term: August 15, 2023 through to June 15, 2024

Organization: Idaho State Department of Education

School Choice and Student Engagement Director:

Michelle Clement Taylor

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Youth Suicide Prevention Program Coordinator:

Hannah Crumrine

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Classification: Part-Time Contract Position

Position Description: Under the guidance of the Superintendent, the Director of School Choice and Student Engagement, and the Youth Suicide Prevention Coordinator, the Regional Coordinator for Education Region 4 will help support K-12 public districts and schools in those education regions with implementation of and access to evidence-based youth suicide prevention trainings, programs, and resources. The Regional Coordinator will report directly and regularly to the Youth Suicide Prevention Coordinator and collaborate with other contracted Regional Coordinators.

Scope of Work: The Director of School Choice and Student Engagement desires the Idaho Youth Suicide Prevention Regional Coordinator perform, and the Regional Coordinator agrees to perform, in addition to any other work as may be directed by the Idaho State Department of Education (SDE), the following:

I. Program Administration

- a. Communicate regularly with the SDE, including attending meetings as requested.

- b. Work closely with the SDE and its contractors to ensure coordination and uniformity of messaging, activities, and resources.
- c. Maintain all professional certifications that support youth suicide prevention in your Education Region and stay informed about current prevention efforts used by schools in your Education Region.
- d. Complete all required data reporting requested by the SDE and/or required by national suicide prevention trainings or programs by which you are certified.
- e. Collaborate with the Suicide Prevention Coordinators in each Public Health District (PHD) within your Education Region to ensure coordination among outreach efforts specific to schools.
- f. Review end-of-year and statewide program evaluations and other survey or data analysis findings.
- g. Participate in training and/or conference opportunities aligned to suicide prevention as needed for certification or professional development.
- h. Assist with tabling at statewide conferences for professional organizations whose mission supports district and school staff as requested by the SDE.
- i. Submit a Professional Development Plan specific to youth suicide prevention as it supports the Regional Coordinator scope of work.

II. Direct District and School Support

- a. Communicate with district and school administrators in your Education Region to determine youth suicide prevention needs and assist with implementing or accessing programs and training.
- b. Schedule and lead evidence-based youth suicide prevention trainings in your Education Region as requested by districts, schools, or the SDE as well as provide all follow up materials such as post-evaluation survey links, certificates of completion, and supporting materials as needed.
- c. Provide support to Cohort 12 schools including scheduling and leading Sources of Strength Booster trainings and delivering Sources of Strength returning school packets and supplemental materials.
- d. Provide ongoing assistance to K-12 legacy schools that have implemented Sources of Strength in your Education Region as requested and deemed appropriate using SDE approved applications and request forms.
- e. Work with secondary (grades 6-12) legacy schools to determine whether Sources of Strength still meets their youth suicide prevention needs and if not, assist the school with identifying and securing other options.
- f. Provide periodic updates, resources, and reminders to districts and schools as requested by the SDE.
- g. Provide technical support, information, consultations, and resources specific to youth suicide prevention, intervention, and postvention to districts and schools in your Education Region.

- h. Provide postvention support, as requested by the SDE, to districts and schools in your Education Region effected by suicides or sudden deaths.

Travel is required for this position estimated at 50% of time.

This position will be working up to an estimated 20 hours per week including travel time.

Minimum Qualifications

- a. Bachelor's degree in health, education, youth development or related field
- b. Willingness to learn suicide prevention, intervention, and postvention best practices
- c. Willingness to become a certified trainer in youth suicide prevention programs
- d. Ability to travel within regions and to Boise as requested
- e. Strong speaking, listening, presentation, writing, and computer skills
- f. Demonstrated ability to work with individuals from diverse backgrounds

Preferred Qualifications

- a. Experience coordinating trainings, programs, or projects
- b. Experience facilitating adult and youth trainings
- c. Current certifications in evidence-based suicide prevention programs and trainings
- d. Familiarity with prevention science and suicide prevention in general

Compensation: The compensation for the above deliverables for a part-time Regional Coordinator is \$37,500.00 annually (\$3,125.00 monthly). Contractors hired after June 15, 2023 will receive a prorated compensation amount. The contractor will bear all costs, fees, and expenses associated with the execution of the work including certification in youth suicide prevention programs or trainings.

This is a contract position, the Regional Coordinator will not be an employee of the SDE, and as such does not provide any employment benefits. The contractor will need to provide and show proof of Professional Liability Insurance. A current Criminal Background Check must be provided.

**To apply, submit the following documents to
Hannah Crumrine, hcrumrine@sde.idaho.gov**

1. Resume
2. Cover letter that addresses all qualifications and scope of work.
3. Phone number and email address for three professional references.