

[DATE]

Dear Parents,

As we gear up for a new school year, we’d like to take a moment to remind our [NAME OF SCHOOL] families about the importance of maintaining excellent attendance this 2024 – 2025 school year.

Since COVID, chronic absenteeism, or missing one or two days of school every few weeks, has increased significantly, both in Idaho and nationwide. Chronic absenteeism can have **significant** impacts on both short and long-term student achievement. For many students, consistent absences are an indicator that they are struggling socially or academically and may not graduate.

Also, with Idaho’s return to an attendance-based school funding model, attendance also affects the amount of resources the state sends to our district.

Accompanying this letter is [NAME OF SCHOOL]’s attendance policy, as well as some resources to help families better understand attendance-related issues like student achievement, health and wellness and more.

Please direct any questions on the attendance policy to [NAME OF CONTACT]. Questions related to student health can be directed to [NAME OF SCHOOL NURSE, IF APPLICABLE. IF NOT, PLEASE REMOVE SECTION]. I hope that you’ll join us in supporting student learning and our [NAME OF SCHOOL] community.

Sincerely,

[YOUR NAME AND TITLE]