



NOVEMBER NSLP WEBINAR

CHILD NUTRITION PROGRAMS
IDAHO STATE DEPARTMENT OF EDUCATION
HEATHER BLUME, COORDINATOR
NUTRITION ASSESSMENT AND PROMOTION/NSLP

Hi there and welcome to the monthly NSLP webinar. My name is Heather Blume and for those of you who don't know me, I am a coordinator with the Child Nutrition Programs. In addition to working with the National School Lunch Program, I work to promote and assess nutrition and wellness in school districts through a grant with the Department of Health and Welfare.

OBJECTIVES

- Policy Memos
- Reminders



Because it has been awhile since the last NSLP monthly webinar, there is quite a bit of information to cover today. With that being said we will primarily focus on the relevant policy memos and end today's webinar with a few reminders

POLICY MEMOS



Smart Snacks Policy Memos:

- SP 23-2014
 - Questions and Answers Related to the “Smart Snacks” Interim Final Rule-Revised
- SP 63-2014
 - Smart Snacks Standards for Exempt Foods when Paired Together
- SP 59-2014
 - Implementation of Smart Snacks in School: State Agency Fundraiser Elections and Exemptions
- SP 53-2014
 - Transition of Foods and Foods of Minimal Nutritional Value to Smart Snacks in School Standards
- SP 01-2015
 - Collaboration with School Food Authorities in Conducting Administrative Reviews and Assessing Compliance with Smart Snacks in Schools

The policy memos we will be covering include those seen here. We will start with policy memos relating to the new Smart Snack Standards

POLICY MEMOS (CONT.)



NSLP and SBP Policy Memos

- SP 10-2012 (v.8)
 - Q&A on the Final Rule, "Nutrition Standards in the National School Lunch and School Breakfast Programs"
- SP 57-2014
 - Updated Offer versus Serve Guidance for the National School Lunch Program and School Breakfast Program in School Year 2014-2015
- SP 66-2014
 - Information and Guidance on the Domestic Beef Market
- SP 34-2014 (v.2)
 - School Year 2014-15 Certification of Compliance with New Meal Patterns: Certification Tools and Prototype Attestation-Revised
- SP 47-2014 (v.2)
 - Flexibility for Whole Grain-Rich Pasta in School Years 2014-2015 and 2015-2016 Questions and Answers attached-REVISED

In addition to Smart Snacks, there are a number of policy memos regarding the National School Lunch Program and the School Breakfast Program

POLICY MEMOS (CONT.)



Eligibility Policy Memos

- SP 51-2014
 - Eligibility Effective Date for Directly Certified Students
- SP 21-2014 (v.2)
 - Community Eligibility Provision: Guidance and Q&As-Revised
- SP 62-2014
 - Release of the new Local Educational Agency Second Review of Applications Report

Other policy memos we will address cover eligibility criteria under several different circumstances

POLICY MEMOS (CONT.)

Program Administration Policy Memos

- SP 48-2014
 - Child Nutrition Database Release 18
- SP 61-2014
 - Administrative Review—Revised Manual, Tools, Forms
- SP 54-2014
 - Administrative Reviews and Certification for Performance-Based Reimbursement in School Year 2014-2015
- SP 02-2015
 - Online Fees in the School Meal Programs
- SP 03-2015
 - Paid Lunch Equity: School Year 2015-2016 Calculations and Tool
- SP06-2015
 - Farm to School and School Garden Expenses



The last couple policy memos we will cover include items relating to the administration of school lunch, such as forms for the Administrative review and operating decisions like how to handle online fees.



Beginning with smart snack policies...

SP 23-2014: Q & A RELATED TO THE “SMART SNACKS” INTERIM FINAL RULE-REVISED

- Q & A regarding Smart Snacks is available at <http://www.fns.usda.gov/nslp/policy>
- Answers questions about:
 - Combination foods
 - Beverages
 - Soy Products
 - Entrees
 - Nutrition Standards
 - Fundraisers
 - Sale of Food
 - Application of Smart Snack Standards



While smart snacks standards are required to be implemented in schools in school year 14-15, they are in interim final rule form. This allows for continued dialogue as the implementation proceeds and issues are identified and evaluated. This revision of the Smart Snacks Q and A provides further clarification on operational questions about the definition of a combination food, smoothies, meatless burgers, and the logistics of implementing smart snack standards for all foods sold on school campus

SP 59-2014: IMPLEMENTATION OF SMART SNACKS IN SCHOOL: SA FUNDRAISER ELECTIONS AND EXEMPTIONS

Does not apply to:

- Nonfood fundraisers
- Fundraisers that take place outside of school (i.e. cookie dough/frozen pizza)
- After hours fundraisers/concessions that operate at athletic events, school concerts, or on weekends
- State agencies must set the policy on exempt fundraisers and cannot leave it up to the district
 - Idaho's policy is here:
<http://www.sde.idaho.gov/site/cnp/nsfp/docs/smartSnacks/Idaho%20Smart%20Snacks%20in%20School%20Policy.pdf>
- Resources are listed on the Child Nutrition Website



SP 59-2014 reiterates that the Smart Snack regulations do not apply to fundraisers that do not sell food nor to fundraisers that take place outside of school. Per USDA regulation, the State Department of Education has determined that there can be 10 exempted fundraisers per year per school site. Each fundraiser must not be longer than 4 consecutive days duration. Requests for additional fundraisers above the 10 exempted ones may be made by completing the Idaho Exempted Fundraiser request form on the Child Nutrition Program website

SP 63-2014: SMART SNACKS STANDARDS FOR EXEMPT FOODS WHEN PAIRED TOGETHER



- Smart Snacks standards exempt foods:
 - All fresh, frozen, and canned fruit or vegetables with no added ingredients exempt from all nutrient standards
 - Peanut butter and other nut butters are exempt from total fat and saturated fat standards
- Paired exemptions: when an exempt item is paired with another exempt item the combined food retains original nutrient exemptions
- Paired exemption examples:
 - Peanut butter and celery- retains fat exemptions (must meet calorie/sodium limits)
 - Reduced fat cheese with apples- retains fat exemptions (must meet calorie/sodium limits)
 - Peanuts and apples- retains fat exemptions (must meet calorie/sodium limits)

SP 63-2014 addresses how to treat foods that are exempt from certain smart snack standards due to their nutrient density. When an exempt food item is paired with another exempt food item the combined pairing is also exempt from certain nutrient standards. For instance, many fruit and vegetable items are exempt from all nutrient standards and nut butters are exempt from the total fat and saturated fat standards. When combined together as with peanut butter and celery, the paired food is exempt from the fat requirements. This slide shows other examples as well.

SP 53-2014: TRANSITION OF FOODS AND FOODS OF MINIMAL NUTRITIONAL VALUE TO SMART SNACKS IN SCHOOL STANDARDS

- All Foods of Minimal Nutritional Value exemptions ended June 30th, 2014
- Obsolete with implementation of Smart Snack regulations
- Use Smart Snacks Product Calculator developed by Alliance for Healthier Generation:
 - <http://tools.healthiergeneration.org/calc/calculator/>



With the implementation of Smart Snacks, the foods of minimal nutritional value exemptions will end on June 30, 2014 if you have questions about these items please see the list that is attached to policy SP 53-2014 or contact the State agency for further clarification

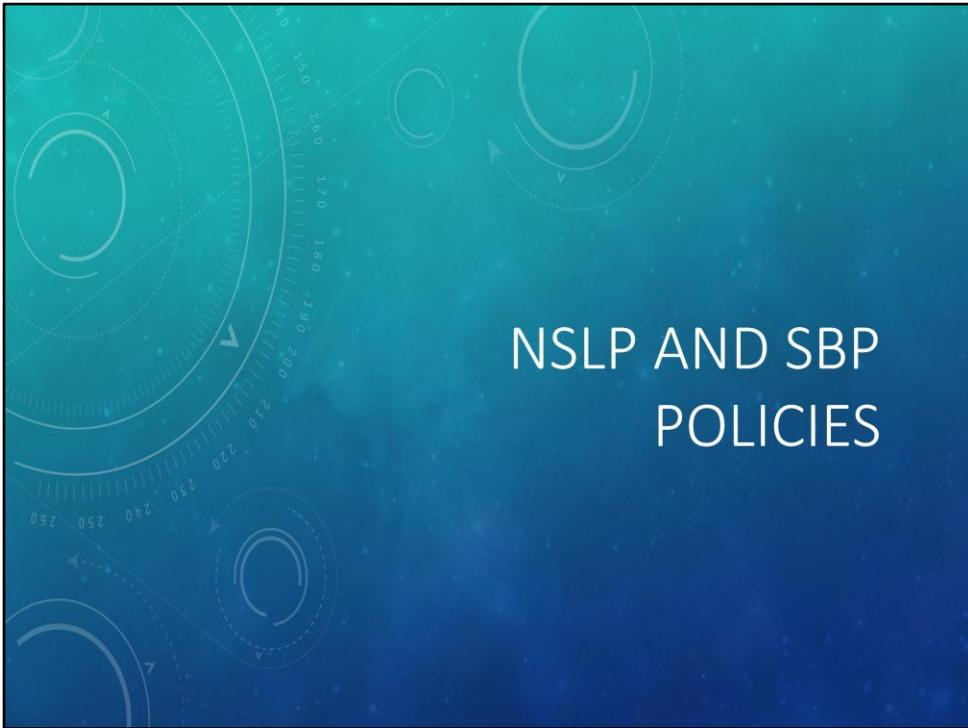
SP 01-2015: COLLABORATION WITH SFAS IN CONDUCTING ADMINISTRATIVE REVIEWS AND ASSESSING COMPLIANCE WITH SMART SNACKS IN SCHOOLS

State agencies will:

- Continue to work closely with SFAs and to provide TA
- Limit fiscal action to missing meal components
- Work with SFAs to promote healthful foods in schools and support healthy school environments
- Assist SFAs with the implementation of Smart Snacks (no fiscal action associated with Smart Snacks)



SP 01-2015 seeks to encourage State agencies and school food authorities to work together regarding the implementation of smart snacks and the administrative review. The goal here is to promote a healthy school environment for students.



Moving on, we will now talk about the policy memos regarding the National School Lunch Program and the School Breakfast program

SP 10-2012 (V.8): Q&A ON THE FINAL RULE, “NUTRITION STANDARDS IN THE NSLP AND SBP”



Updated Q&A includes topics such as:

- Fruits Vegetables
- Meat and Meat Alternates
- Grains
- Sodium
- Calories
- Meal Patterns
- Menu Planning
- Offer Versus Serve
- USDA Foods
- Age/Grade Groups
- Implementation
- Monitoring
- Nutrient Analysis
- Software Requirements
- Technical Assistance Resources
- Crediting

Additional questions have been answered in the SP10-2012 policy memo on the nutrition standards for the national school lunch program and school breakfast program. This 59 page Q and A is very informational regarding the meal pattern and nutrient standards

SP 57-2014: UPDATED OVS GUIDANCE FOR NSLP AND SBP IN SY 2014-2015

- OVS Basics shared by NSLP and SBP
- Unit Pricing
- Identifying Reimbursable Meals
- Food Bars
- Pre-Packaged Meals (Grab and Go)
- Overview of OVS at Lunch



The Offer Versus Serve guidance has also been updated. The guidance was released in August and is available under the download forms section of MyIdahoCNP

SP 66-2014: INFORMATION AND GUIDANCE ON THE DOMESTIC BEEF MARKET

- Supply interruptions for USDA Foods are primarily limited to USDA beef purchased for further processing
- USDA products delivered directly to State have fewer delays/steadier supply
 - USDA fine grind
 - Patties
 - Cooked meat items
- If schools can't afford and/or secure sufficient quantities of beef the following protein sources are readily available from USDA:
 - Chicken
 - Pork
 - Fish
 - Legumes
 - Cheese
 - Eggs



As there have been some interruptions in the supply of domestic beef due to increased prices, the USDA would like to remind school food authorities that there are fewer delays in the USDA products delivered directly to the state. Additionally, there are other protein sources available in place of beef, such as chicken, legumes, and cheese.

SP 34-2014 (V.2): SY 14-15 CERTIFICATION OF COMPLIANCE WITH NEW MEAL PATTERNS: CERTIFICATION TOOLS AND PROTOTYPE ATTESTATION-REVISED

6 Cent Certification Worksheets update to include:

- Target 1 Sodium requirements
- Whole Grain Rich requirements for 100% of grain component
- One cup fruit requirement for breakfast



As nutrient requirements for the National School Lunch Program and the School Breakfast program now include sodium standards, the 6 Cent Certification worksheets have been updated. The updates also include the whole grain rich and 1 cup fruit requirements

SP 47-2014 (V.2): FLEXIBILITY FOR WGR PASTA IN SY 14-15 AND SY 15-16 REVISED



Updated Q & A answers questions about WGR pasta waiver:

- Beginning July 1, 2014 all grains offered in NSLP and SBP must be whole grain-rich
- Some schools find it challenging to find a whole grain-rich pasta
- Flexibility to use enriched pasta during SY 14-15 and SY 15-16 if SFA can provide evidence that:
 - Attempted to use WGR pasta and had significant challenges achieving positive results
 - Received increased negative student and/or parent feedback due to change in pasta

While there is some flexibility for whole grain rich pasta in special cases that warrant it, the State agency would like to remind school food authorities that there are acceptable whole grain rich pasta products available on the market. If a school food authority would like a waiver they will need to provide very specific data regarding lunch participation and the acceptability of the pasta dishes in question.



Moving on we will now address policy memos regarding questions in eligibility status

SP 51-2014: ELIGIBILITY EFFECTIVE DATE FOR DIRECTLY CERTIFIED STUDENTS

Direct Certification via

- Automated Data Matching Method (most common)
 - Effective date of eligibility for free school meal/milk benefits: **date of automated data matching file (the date you retrieved the matches)**
 - Must be from current school year
- Letter Method and Lists or Other Forms of Documentation
 - Effective date of eligibility: date the letter, homeless, migrant or runaway list, or form was **submitted**, rather than approval date
- Must be consistent for all DC methods and all students
- Document the effective date used: DATE STAMP
- Refund any money paid on behalf of student
- Notify State agency to ensure accuracy of adjusted claims



This memo announces that the effective eligibility date for directly certified students is the date that the automated matching file first identifies an eligible student. With the way the Idaho State Department matches students, this still means that the list must be retrieved. In order to utilize this eligibility date the school food authority must be consistent across all methods for directly certifying students, including when gathering names from the homeless migrant liaison and when and must use a method to document the date the list was retrieved. If utilizing this method of determining eligibility date the SFA must inform the State agency if a claim needs to be adjusted

SP 21-2014 (V.2): COMMUNITY ELIGIBILITY PROVISION: GUIDANCE AND Q&AS-REVISED

Updated topics in the Q&A's for CEP include:

- Key dates for CEP
- Data to be used for Notification
- Protocol for informing the public about CEP
- How to add schools in subsequent years



SP 21-2014 is a revision of the Q and A that was released regarding community eligibility provision. This is a great resource if you are operating CEP this year or thinking about implementing CEP for next year. As a reminder, the important dates to be aware of are April 15th, when the local educational agency must submit school level eligibility information to the State agency and May 1st, when the State agency will post the LEA district-wide and school level lists on the Child Nutrition Website. Lastly, interested Local educational agencies must notify the state agency of their intent to participate under CEP by June 30th the summer prior to implementation.

SP 62-2014: RELEASE OF THE NEW LOCAL EDUCATIONAL AGENCY SECOND REVIEW OF APPLICATIONS REPORT

- Form will gather data on each School Food Authority required to complete second review of application
- Contact the State agency if this applies to you
- There will be a new report that you will have to complete (FNS 742-A due March 15)

The image shows a sample of the 'FY 2014-2015 Free and Reduced Priced School Meals Application (One Form per Household)'. The form is titled 'Free and Reduced Priced School Meals Application (One Form per Household)' and includes instructions for applicants. It is divided into several sections:

- 1. Student Information:** Includes fields for Student Name, Date of Birth, Sex, Home Address, and School Name.
- 2. Household Members and Income:** A table for listing household members with columns for Name, Relationship, Date of Birth, Sex, and Income Source.
- 3. Household Information:** Fields for Home Address, Phone Number, and School Name.
- 4. Signature and Social Security Number:** A section for the parent/guardian to sign and provide their Social Security Number.
- 5. Student's School or School District:** Fields for School Name, District, and School Address.
- 6. Privacy Acknowledgment:** A section for the parent/guardian to acknowledge the school's privacy policy.

SP 62-2014 refers to the release of the new local educational agency second review of applications. A new report has been developed to assist these schools in conducting and reporting on the second review of applications. The schools this applies to are (11 of them)

Ririe

Richfield (Review Feb)

West Jefferson

Heritage Community Charter School in Caldwell

Holy Spirit Catholic School – Pocatello

Bliss (Review Feb 9)

Post Falls Review Nov 13-14)

Vallivue (review Jan 21-23)

Potlatch

Idaho School for the Deaf and Blind (New Provision 2 base year and Review Feb 13)

Minidoka SD (Feb 10-11)



The last policy memo topic we will cover today is program administration

SP 48-2014: CHILD NUTRITION DATABASE RELEASE 18

- New database release became available March 26th, 2014
- If you have not gotten a CN update contact your software company



To begin, SP 48-2014 Child Nutrition Database Release 18 addresses the availability of an update for the child nutrition database. Since software companies with USDA approved nutrient analyses are required to update their software, if you did not receive an update over the summer you should contact your software company.

SP 61-2014: ADMINISTRATIVE REVIEW— REVISED MANUAL, TOOLS, FORMS

- Smart Snacks will now be included in the review



The administrative review forms have been updated to include a review of smart snack standards in schools

SP 54-2014: ADMINISTRATIVE REVIEWS AND CERTIFICATION FOR PERFORMANCE-BASED REIMBURSEMENT IN SY 2014-2015

- State agency required to initiate fiscal action for missing meal components per 7 CFR §210.18(m)(2)(i)
- During transition period emphasis will be on ***technical assistance***



SP 54-2104 provides guidance on the technical assistance provided during Administrative Reviews. As schools become more familiar with the new meal pattern and the administrative review process, the emphasis during reviews will be on technical assistance. However, fiscal action will occur if a school is missing meal components from the menu. The transition period ends June 30, 2016 at the end of the first three year review cycle.

SP 02-2015: ONLINE FEES IN THE SCHOOL MEAL PROGRAMS



- SFA may charge a fee for online services offered to parents if the SFA also offers a method for the household to add money to the child's account that does not add any additional fees
 - Example:
 - Accepting money at school food service office
 - Accepting cash payment at POS
- OR
- SFA may use school food service account funds to cover the cost of providing online services to parents
- OR
- SFA may seek outside sources to cover the cost associated with providing online services

SP 02-2015 states that fees associated with online payments for school lunch may be charged to parents if there is an alternative method of payment available to them that is not associated with additional fees. Alternatively, school food authorities may use school food service funds to cover these costs.

SP 03-2015: PAID LUNCH EQUITY: SY 15-16 CALCULATIONS AND TOOL



- SY 15-16 PLE Tool is available
- For SY 15-16 the new weighted average is \$2.70 for paid lunches
- If food service does not meet the requirement then non-Federal funds must make up the difference
- All SFAs need the following data to complete the tool:
 - SY 2014-15 Unrounded Price Requirement OF SY 2010-11 Weighted Average Price
 - All paid lunch prices for October 2014
 - Number of paid lunches served associated with each paid lunch price in October 2014
- If an SFA opts to contribute non-Federal funds they will also need:
 - Total number of paid lunches served in SY 2013-14
 - Total dollar amount of SY 2011-12, SY 2012-13, SY 2013-14 and SY 2014-15 non Federal contribution

The last policy memo we will cover today is SP 03-2015, which states that the SY 15-16 Paid lunch equity tool is available to program operators. As in previous years if the school district does not charge the required weighted average for school lunch then non-Federal funds must make up the difference.

SP06-2015: FARM TO SCHOOL AND SCHOOL GARDEN EXPENSES

- School gardens can improve school food service:
 - Improve student attitude toward fruit/veg
 - Increase fruit/veg consumption
 - Improve job satisfaction/staff retention
 - Provide quality fresh product at competitive prices/no cost
 - Increase school meal participation
- Guidance to determine if school garden cost is allowable



School nutrition directors must comply with federal regulations related to resource management, procurement, and cost principles regarding allowable costs when spending from the nonprofit school food service account. Therefore funds must be spent to support the operation and/or improvement of the school meals program and that all expenses are allowable.

This guidance asks specific questions about the operation of the school garden program to help determine if food service funds may be used to help support the school garden.



REMINDERS

REMINDERS:

- **Verification is due November 17th**
 - Call Melissa Cook at (208) 332-6830 if you have questions
- If you have an Administrative Review remember to **answer the Off-Site questions prior to the review**
- The State agency is offering HUSSC assessments through the cadre
 - HUSSC menus now match a standard NSLP/SBP compliant menu
 - Contact Linda Stevens or Jen Butler to schedule a cadre assessment
- CNP has a new phone system
 - Call 208-332-6820 for the directory
- MyIdahoCNP will be down December 18th-19th
 - Moving to new location so update your bookmarks
- Poster Resources
 - <http://cnsafefood.k-state.edu/resources/food-safety-posters/>



To finish up today's webinar, I have a few reminders for you to be aware of. First of all since November 15th is a Saturday this year verification will be due on Monday, November 17th. Please call Melissa Cook at (208)332-6830 if you have questions about this process.

Also, if you have an Administrative Review this year don't forget to answer the questions in the Off-Site assessment portion of the review in MyIdahoCNP.

If you are interested in have a Healthier U.S. School Challenge assessment, contact Linda Stevens or Jen Butler at the State Department.

Another housekeeping item is that the Child Nutrition Program at the State agency has a new phone system. The automated phone directory will direct to the appropriate State agency staff to answer your questions when you call the main line at 208-332-6820.

MyIdahoCNP will be down December 18th-19th for maintenance. Since the site will be moved, you will need to update your web browser bookmarks when MyIdahoCNP goes live again

Lastly, if you are interested in food safety resources, Kansas State University has a variety of food safety posters available at this link.

Thanks everyone for listening and have a great day!

THANK YOU FOR ATTENDING

- Please contact Child Nutrition Programs at 208-332-6820 if you have any questions regarding the information in this webinar.
- *Disclaimer:* Accuracy of the information shared today is guaranteed only as of the recording date. USDA may issue more guidance or further clarification regarding items discussed in today's webinar.

This concludes our webinar for today. Please contact Child Nutrition Programs at 208-332-6820 if you have any questions regarding the information in this webinar.

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