

Additional Resources

Idaho School Nutrition Reference Guide



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ADMINISTRATIVE REVIEW

- Current Administrative Review Manual found in MyIdahoCNP under Download Forms Section 17

AFTERSCHOOL SNACK PROGRAM

- [USDA Afterschool Snack Programs Webpage](#)
- [USDA Afterschool Snack Program Fact Sheet](#)
- [USDA Afterschool Snack Program Frequently Asked Questions](#)
- Information found in MyIdahoCNP under Download Forms Section 15

BENEFIT ISSUANCE

- Current Eligibility Manual for School Meals found in MyIdahoCNP under Download Forms Section 7
- Verification Detail Report found in MyIdahoCNP under Download Forms Section 7
- Information found in MyIdahoCNP under Download Forms Section 6

BREAKFAST MEAL PATTERN

- [Certification of Compliance](#) also known as 6-cents Certification and Meal Compliance Worksheets
- [USDA Food Buying Guide](#)
- [Food Research & Action Center Website](#)
- [USDA Guidance and Resources](#)
- [USDA School Breakfast Program Webpage](#)
- [USDA Nutrition Standards for School Meals](#)
- [USDA School Breakfast Program Fact Sheet](#)
- [All About Vegetables - Subgroups](#)
- [USDA Whole Grain Resource](#)
- USDA Memo SP 40-2019, CACFP 17-2019, SFSP 17-2019 [Smoothies Offered in the Child Nutrition Programs | USDA-FNS](#)

CIVIL RIGHTS

- [USDA Civil Rights Website](#)
- USDA Civil Rights in Nutrition Programs [Frequently Asked Questions](#)
- Information found in MyIdahoCNP under Download Forms Section 2.

DIRECT CERTIFICATION

- Current Eligibility Manual for School Meals found in MyIdahoCNP under Download Forms Section 5

DISASTER PLANNING

- [USDA Foods Disaster Manual](#)

FARM TO SCHOOL

- [USDA Community Food Systems](#)

- [USDA Farm to School Grant Program](#)
- [Procuring Local Foods Child Nutrition Program Guide](#)
- [National Farm to School Network Homepage](#)
- [Idaho Preferred Homepage](#)
- [Idaho Agriculture in the Classroom Homepage](#)
- [USDA Farm to School Fact Sheet](#)

FINANCIAL REQUIREMENTS AND RESOURCE MANAGEMENT

- Reimbursement rates in MyIdahoCNP under Claims, Reimbursement Rates
- Allowable and Not-allowable Cost Guidance Manual in MyIdahoCNP under DownloadForms Section 9
- [Institute of Child Nutrition: Financial Management Course for School Managers with Resources and Manual](#)
- [Idaho State Department of Education, Child Nutrition Programs - Resource Center](#)
 - [Statistics and Finance](#)
 - [Idaho Financial Accounting Reporting Management System \(IFARMS\) Manual](#)
[Resource for accounting codes for the Child Nutrition Fund290](#)

FOOD SAFETY

- [Food Safety: ICN Hazard Analysis Critical Control Point HACCP](#)
- [Center of Excellence for Food Safety Research in Child Nutrition Programs](#)
- [Food Safety Posters](#) from the Center of Excellence for Food Safety Research, KansasState University
- USDA Hazard Analysis and Critical Control Points (HACCP)-Based Standard Operating Procedures in MyIdahoCNP under Download Forms Section 19
- [Institute of Child Nutrition, Food Safety Courses and Other Resources](#)
- [USDA Food Safety](#)
- Information found in MyIdahoCNP under Download Forms Section 19

FRESH FRUIT AND VEGETABLE PROGRAM

- [Fresh Fruit and Vegetable Program: A Handbook for Schools](#)
- [Fresh Fruit & Vegetable Program: Idaho Child Nutrition Programs](#)
- [USDA Fresh Fruit and Vegetable Program](#)
- [USDA Fresh Fruit and Vegetable Program Fact Sheet](#)
- Information found in MyIdahoCNP under Download Forms Section 24

LUNCH MEAL PATTERN

- [USDA Certification of Compliance](#) also known as 6-cents Certification and Meal Compliance Worksheets
- [USDA School Meal Program Food Buying Guide](#)
- [Food Research & Action Center](#)
- USDA National School Lunch Program [Fact Sheet](#)
- [Idaho Child Nutrition Programs: School Meal Programs](#)

- [Idaho CNP Training Portal](#) Select the Resource Center tab
- USDA Memo SP 40-2019, CACFP 17-2019, SFSP 17-2019 [Smoothies Offered in the Child Nutrition Programs | USDA-FNS](#)
- [USDA National School Lunch Program](#)
- [USDA Nutrition Standards for School Meals](#)
- [USDA Whole Grain Resource for the National School Lunch and School Breakfast Programs](#)

MARKETING

- [Marketing for School Nutrition Programs - Institute of Child Nutrition](#)
- [USDA Guidance and Resources](#)

MENU PLANNING

- [Buy American Provision SP 38-2017](#)
- [USDA Certification of Compliance](#) also known as 6-cents Certification and Meal Compliance Worksheets
- [Fact Sheet: Calories in School Meals](#)
- [Food Buying Guide](#)
- [Tools for Schools: Offering Fruits and Vegetables](#)
- [Tools for Schools: Reducing Sodium](#)
- [Tools for Schools: Serving Whole Grain-Rich](#)
- [Idaho Preferred](#)
- [USDA Nutrition Standards for School Meals](#)
- [USDA Foods in Schools Product Information](#)
- [Salad Bars in the National School Lunch Program- USDA Policy Memo SP 31-2013](#)
- [USDA Quantity Recipes for Schools Meals](#)
- Nutrient Analysis Protocols 2014 guide and information found in MyIdahoCNP under Download Forms Section 12

OFFER VERSUS SERVE

- [Offer Versus Serve Manual](#)
- [SP 41-2015: Over versus Serve Guidance for NSLP and SBP](#)
- [Offer Versus Serve Tip Sheet- School Breakfast Program](#)

POINT OF SERVICE AND MEAL COUNTING

- [USDA Eligibility Manual for School Meals](#)
- Manual also found in Download Forms Section 7

PROCUREMENT

- Information found in MyIdahoCNP under Download Forms Section 18
- Procurement for Private Non-Profit Entities found in Download Forms on MyIdahoCNP
- [2 CFR 200](#) Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards
- [7 CFR 210.21 Procurement](#) found at 7 CFR Part 210.21 (d)(2)
- [Buy American Provision SP 38-2017](#)

- [7 CFR 210.16 Procurement Standards](#)
- [Procurement Geographic Preference Q&As – Part II](#)
- [USDA - Procuring Local Foods](#)

PRODUCTION RECORDS

- Idaho Sample Production Records are available on MyIdahoCNP in Download Forms
- [Institute of Child Nutrition: Training](#)
- Nutrient Analysis Protocols 2014 guide and information found in MyIdahoCNP under Download Forms Section 13

PROFESSIONAL STANDARDS

- [USDA Professional Standards Final Rule](#)
- [Professional Standards for School Nutrition Professionals](#)
- [School Nutrition Association USDA Professional Standards Hub](#)
- [SP 05- 2020 Q & A Regarding Professional Standards for State and Local CNP Personnel](#)
- [Professional Standards Training Guidelines: School Nutrition Association](#)
- Information found in MyIdahoCNP under Download Forms Section 14

RESIDENTIAL CHILD CARE INSTITUTIONS (RCCI)

- RCCI Resources found in MyIdahoCNP under Download Forms
- SP48-2013 [Extending Flexibility for RCCIs in the NSLP](#)

SMART SNACKS ("ALL FOODS SOLD IN SCHOOLS")

- General
 - [USDA Tools for Schools: Focusing on Smart Snacks](#)
 - [Idaho Child Nutrition Programs: Smart Snack Resource Homepage](#)
 - [Alliance for a Healthier Generation: Smart Snacks in School](#)
- Nutrition Standards
 - [USDA: A Guide to Smart Snacks in School](#)
 - [USDA Beverage Options Flyer](#)
- Compliant Products
 - [Smart Food Planner: Alliance for a Healthier Generation](#)
 - [Smart Snacks Product Calculator: Alliance for a Healthier Generation](#)
- Fundraising
 - [USDA Fundraisers and Smart Snack Fact Sheet](#)
 - [Smart Snacks in School Fundraisers Flyer](#)
 - Idaho Child Nutrition Programs [Fundraiser Exemption Request Form](#)
 - [Concession Stand Makeovers: A pilot study of offering healthy foods at high school concession stands](#)
 - Smart Snack tracking form located in Download Forms Section 11

SPECIAL DIETARY NEEDS

- The Medical Statement Form is found in MyIdahoCNP under Download Forms Section 2

- [Institute of Child Nutrition: Food Allergy Fact Sheet](#)
- [USDA Food Allergy Book: What School Employees Need to Know](#)
 - [USDA Food Allergy Book - English](#)
 - [USDA Food Allergy Book - Spanish](#)
- [USDA Accommodating Children with Disabilities in the School Meal Programs](#)
- [USDA School Meals Guidance and Resources](#)
- Centers for Disease Control [Food Allergies in Schools](#)

SPECIAL MILK PROGRAM

- [USDA Special Milk Program](#)
- [USDA Special Milk Program Fact Sheet](#)
- [USDA Income Eligibility Guidelines](#)
- [USDA School Meal Rates of Reimbursement](#)
- Information found in MyIdahoCNP under Download Forms Section 20

SPECIAL PROVISION OPTIONS (PROVISION 2 AND CEP)

- Information found in MyIdahoCNP under Download Forms Section 6
- [USDA Provision 2 Guidance Manual](#)
- [Provisions 1, 2, and 3](#)
- [Community Eligibility Program Resource Center](#)
- [Community Eligibility Provision Resources on Idaho CNP Website](#)
 - Community Eligibility brochure, SNAPP presentation, USDA Community Eligibility Calculator, Idaho eligible districts, Department of Education guidance on CEP and more

SUMMER FOOD SERVICE PROGRAM

- [Area Eligibility Map](#) for the Summer Food Service Program
- [USDA Income Eligibility Guidelines](#)
- [USDA: SFSP Sponsors - Managing the Program](#)
- [The New USDA Summer Meals Toolkit](#)
- [Summer Food Service Program Frequently Asked Questions](#)
- [Summer Food Service Program Meal Patterns](#)
- [USDA Summer Meals Toolkit](#)

USDA FOODS

- Information located in Download Forms Section 23
- [USDA Foods Program Fact Sheet](#)
- [USDA Program Legislation and Regulations](#)
- [USDA: Child Nutrition Programs Homepage](#)
- [USDA Foods e-Newsletters](#)
- [Webinars & Training](#)
- [USDA Value of Donated Foods](#)

- [Food Safety Education](#)
- [USDA Foods Tool Kit](#)
- [USDA Foods Product Information Sheet With Food Codes](#)
- [USDA Foods: Hold & Recall Procedures](#)

VERIFICATION

- Current Eligibility Manual for School Meals and other information found in MyIdahoCNP under Download Forms Section 7
- [7 CFR 245.6a Verification Requirements](#)
- [Translated Applications- School Meal Applications](#)

WELLNESS

- [Child Nutrition and WIC Reauthorization Act of 2004](#)
- [Food Research & Action Center-Federal Nutrition Programs](#)
- [Action for Healthy Kids](#)
- [SHAPE America: Standards and Guidelines](#)
- [USDA Healthy Meals Resource System \(HMRS\)](#)
- [Team Nutrition Local School Wellness Policy](#)
- [Summary of Proposed Rule](#) Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010
- [Idaho Child Nutrition Programs: School Wellness](#)
 - Idaho Wellness Policy Progress Report under Tools for Success
- [Center for Disease Control: Local School Wellness Policy](#)
- [Rudds Center WellSAT 2.0 Wellness School Assessment Tool](#)
- [GENYOUth Foundation Homepage](#)
- [Fuel Up to Play 60](#) National Dairy Council and the National Football League program
- Document Information found in MyIdahoCNP under Download Forms Section 21

For Questions Contact

Child Nutrition Programs Idaho
 State Department of Education
 650 W State Street, Boise, ID
 83702 208 332 6820
www.sde.idaho.gov

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1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
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