

# MENTOR CHECKLIST

for

## Alternative Authorization – Teacher to New Certification/Endorsement Candidates (Pathway 1 and Pathway 2) and ABCTE Candidates

Applicable items on this checklist must be verified complete and the checklist should be available in the teacher's folder.

Candidate Name: \_\_\_\_\_ Grade/Subject: \_\_\_\_\_

School/District: \_\_\_\_\_ Alt. Route: \_\_\_\_\_

(i.e., pathway 1, 2 or ABCTE)

Mentor Name: \_\_\_\_\_ District Role: \_\_\_\_\_  
(i.e., district approved mentor, teacher leader, co-teacher...)

Place a check next to each item once verified as complete:

- [Classroom Observations Followed by Teacher Reflection - A Minimum of Three](#)  
(All Candidates)  
**Mentors ARE NOT responsible for final assessment of proficiency**, but instead will use the rubric to have instructional conversations after observations. Completion of this component is based upon achieving three full cycles of observation, reflection, and professional discussion with the teacher being mentored.
- [Performance Assessment Portfolio](#) (ABCTE and Pathway 2 Only)  
Completion determined according to Performance Assessment Rubric; all required items for "proficient" are included.
- [Literature Review of Best Practices in Content Area](#) (ABCTE and Pathway 2 Only)
- [Impact on Student Learning Project](#) (ABCTE Candidates Only)  
Proficiency determined according to Impact on Student Learning Rubric

I verify that the above components for certification/endorsement have been met and all evidence reviewed. I have met with the candidate evaluator and assured the completeness of the above mentioned documentation.

\_\_\_\_\_  
Mentor – Please Print

\_\_\_\_\_  
Mentor – Signature

\_\_\_\_\_  
Date