

Idaho District/Charter School/Private School Approved In-Service Verification of Completion

This form is only valid if it has been signed by an Idaho K-12 public school superintendent, charter/private school administrator, or their designee.

The following individual has successfully completed in-service training and is entitled to equivalent credit.

- Fifteen (15) clock hours of formal instruction = 1 in-service credit.
- A maximum of three (3) in-service credits may be applied toward the renewal of an individual's certificate.)
- Trainings can be combined in order to reach the minimum of 15 clock hours required to equal one renewal credit.

FULL LEGAL NAME: _____
Last First M.I.

DOB: _____ **EDUID # (if known):** _____

HOME ADDRESS:

Street/PO Box City State Zip Code

TITLE OF IN-SERVICE: _____

DATE(S) & HOURS OF IN-SERVICE: _____

BRIEF DESCRIPTION OF IN-SERVICE:

TOTAL CLOCK HOURS OF FORMAL INSTRUCTION RECEIVED:

15 HOURS 30 HOURS 45 HOURS OTHER: _____

Signature of administrator approving the in-service, or designee

Date

Printed name of administrator approving the in-service, or designee

Title

Name of District, Charter, or Private School