

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF MARCH 30-31, 2017

ATTENDANCE

Members present at March 30 committee meetings: Allred, Chipman, Copmann, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Neill, Roark, Saffle, Sulfridge, Welton, Wilkinson, Zeydel. SDE staff present: Colón Durham, Haas, Lackey, Markland, Miner, Schwab. Absent: Davis, Raney. Guests: Robert Berry, Brian Church, Mandy Fulbright, Terry Gilbert, Johanna Jones, Christina Linder, Diann Roberts, Patty Sanchez.

Members present at the March 31 general meeting: Allred, Chipman, Copmann, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Neill, Raney, Roark, Saffle, Sulfridge, Welton, Wilkinson, Zeydel. SDE staff present: Colón Durham, Haas, Lackey, Markland, Miner, Schwab. Absent: Davis. Guests: Robert Berry, Brian Church, Christina Linder.

AGENDA REVIEW/REVISIONS/APPROVAL

M/S (Neill/Wilkinson): To approve the March 30-31, 2017, Commission meeting agenda as printed. Motion carried unanimously.

APPROVAL OF MINUTES

M/S (Copmann/Chipman): To approve the January 19-20, 2017, Commission meeting minutes as printed. Motion carried unanimously.

STATE BOARD REPORT

Christina Linder, Educator Effectiveness Program Manager in the State Board office, reported that the master teacher premium work group will reconvene to set rubrics and specific parameters for use in teacher evaluations. The need for this was voiced repeatedly by administrators and superintendents during the onsite reviews of district teacher evaluations. An effort will also be made to work with higher education administrator preparation people on the teacher evaluation training that administrators need to renew their certificates. Through the review of evaluations and surveys completed by district leaders, administrators, and teachers, a number of recommendations will be sent to the State Board of Education.

Christina also reported that the educator pipeline subcommittees will reconvene by the end of April. Thus far, their preliminary recommendations have included a need for better promotion of the teaching profession; different kinds of alternate routes, especially those through programs that do not diminish the professionalism in the preparation of the

teacher; leadership opportunities for teachers to become mentors, both for very new teachers and to provide support across the continuum of teaching. The subcommittees are looking at Minnesota's exemplary supply and demand report as a document to base Idaho's own teacher pipeline reporting on.

Christina emphasized that in the areas of teacher evaluation and the teacher pipeline, the State Board and the Department of Education are working very closely with one another to ensure that they are supporting each other. This collaboration was strongly recommended in the feedback from the teacher evaluation reviews.

Additionally, a STEM Summit is planned for the fall; it will involve the STEM Action Center, the afterschool network, Idaho National Lab (INL), and college and career readiness coordinators. They will explore a systemic way to increase the STEM pipeline.

CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION

Deputy Attorney General Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and, having posed a question and requested discussion, voted as follows:

M/S (Sulfridge/Welton): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case #21432, regarding the certificate of Justin Stewart Noa. Motion carried unanimously. Commission members Allred, Chipman, Gorton, Koehler, McKinney, and Roark were recused from voting.

Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

M/S (Zeydel/Johnson): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case #21625, regarding the certificate of Raymond James Cobble. Motion carried unanimously. Commission members Allred, Chipman, Enger, Gorton, Koehler, McConnell, McKinney, and Roark were recused from voting.

Brian Church provided the Commission with a motion to amend the stipulation in Case #21504, concerning the certificate of Katherine A. McCloud, to extend the deadline for her to complete an ethics course. The Commission had approved a stipulation in that case and entered a consent order on January 8, 2016. The Commission members reviewed the motion and, after discussion, voted as follows:

M/S (Sulfridge/McConnell): I move that the Commission accept the request for an extension to complete the stipulation to July 1, 2017, and accept the extension in writing by April 15, 2017. Motion carried unanimously.

M/S (Allred/McConnell): In accord with Idaho Code § 74-206(1) (f), to move the full Professional Standards Commission into Executive Session, which was entered for the Commission to discuss pending litigation exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Allred-yes; Chipman-yes; Copmann-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-yes; McConnell-yes; McKinney-yes; Neill-yes; Roark-yes; Saffle-yes; Sulfridge-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

M/S (Allred/Chipman): To move the full Professional Standards Commission into Open Session, after entering Executive Session to discuss pending litigation exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Allred-yes; Chipman-yes; Copmann-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-yes; McConnell-yes; McKinney-yes; Neill-yes; Roark-yes; Saffle-yes; Sulfridge-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

ADMINISTRATIVE REPORT

Commission Administrator Lisa Colón Durham (unless indicated otherwise) reported on the following.

1. The Department of Education Region IV Career Fair was held in mid-February in Twin Falls. A total of 15 (as opposed to 2 in 2016) teacher preparation candidates participated; a representative of the Idaho State University (ISU) College of Education faculty was also in attendance. School districts appreciated the department's hosting of the event and the opportunity to make a connection with ISU's teacher preparation program.
2. Senate Bill S1094 recently passed and revises Idaho Code § 33-130 to include the use of one (rather than two, as it was previously) background check for both certification and employment if conducted within six months. This legislation has spurred the need to also review the entire current Background Investigation Check (BIC) process to determine any needed revisions in an effort to create an accurate, efficient process that meets legal requirements. To accomplish this, a group of law enforcement, state board, legal, school district, charter school, higher education, teachers' union, technology, and Department of Education representatives will meet on April 27 and 28 in Boise for the review/revision of the process.
3. Lisa will be participating in the 2017 Legislative Roadshow. The topics that she will be providing information on include the restructuring of the instructional certificates Standard Elementary, Standard Secondary, Exceptional Child, and Blended Early Childhood Education/Early Childhood Special Education into one Standard Instructional Certificate with endorsements (does not really change

anything); what is required by law to conduct a teacher evaluation and what career ladder data must be submitted; and the difference between an Alternative Authorization and a one-year Emergency Provisional Certificate.

4. A Lewis-Clark State College (LCSC) program review focused visit will be conducted April 22-25; at that same time the piloted State Specific Requirements will be reviewed for the second time.
5. Upcoming standards reviews include Teacher Librarian on April 4-5 and Teacher Leader on May 18-19. These are both part of the 2017-2018 standards reviews.
6. Recent staff travel included the following:
 - Region IV Career Fair – Twin Falls (Lisa) – February 14
 - Ethics Hearing – Blackfoot (Annette, Shannon Haas, Lisa, Brian) – February 28 – March 1
 - National Association for Alternative Certification (NAAC) Annual Meeting (Cina, Shannon Miner) – March 15-18
7. Upcoming staff travel includes the following:
 - Regions I and II Career Fairs – Coeur d’Alene and Moscow (Cina) – April 11-13
 - Legislative Road Show (Lisa) – April 11-13; April 18-20
 - LCSC Focus Visit - Lewiston (Lisa, Annette) – April 22-25
 - National and State Collaboration for Educator Effectiveness (NSCEE) Annual Summit – St. Louis (Lisa, Cina) – May 23-26

AUTHORIZATIONS COMMITTEE

Chair Elisa Saffle reported that during its March 30, 2017, meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2016-2017 school year):

ANDERSON, Leland, Filer #413, Physical Science 6/12
ASEQUINOLAZA, Maria, Kuna Joint #3, All Subjects K-8
BAMFORD, Carla, Jerome Joint #261, English Language Arts 6/12
BERG, Diane, Canyon-Owyhee School Service Agency (COSSA) #555, Generalist K/12
BOICE, Carissia, Canyon-Owyhee School Service Agency (COSSA) #555, Generalist K/12
BRIGGS, Logan, Gooding Joint #231, American Government/Political Science 6/12
CARTER, Janet, Idaho Falls #91, Physical Science 6/12
CRUE, Cydney, Chief Tahgee Elementary Academy District #483, School Principal Pre-K/12
FARNWORTH, Elizabeth, Boise #1, Communications 6/12

HOPWOOD, Michael, Canyon-Owyhee School Service Agency (COSSA) #555, Gifted and Talented K/12
JEFFERIES, Gene, Kuna Joint #3, Health 6/12
KLOCKO, Wendy, Middleton #134, Earth Science 6/12
LEWIS, Lisa, The Kootenai Bridge Academy, Inc. #470, Earth Science 6/12; Health 6/12
McCLURE, Denise, The Academy Charter School District #460, All Subjects K/8
MILLER, Rosemary, Idaho Virtual Education Partners, Inc. #469, Economics 6/12;
American Government/Political Science 6/12
MIYAUCHI, Kyle, Middleton #134, American Government/Political Science 6/12
MORRIS, Taci, Middleton #134, Physics 6/12
REICHEL, Annie, Bonneville Joint #93, Natural Science 6/12
WEMP, Emmett, Nampa #131, School Principal Pre-K/12

Chair Elisa Saffle reported that during its March 30, 2017, meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2017-2018 school year):

DUNN, Richard, Snake River #52, School Principal Pre-K/12

Chair Elisa Saffle reported that during its March 30, 2017, meeting, the Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2016-2017 school year):

GURNEY, Marvin, Gooding Joint #231, Physical Science 6/12 (2)
PATTERSON, Stephanie, Gooding Joint #231, Generalist K/12; Early Childhood Special Education Pre-K/3 (3)
SUTTON, Pamela, Canyon-Owyhee School Service Agency (COSSA) #555, Early Childhood Special Education Pre-K/3 (2)
WHEATLEY, Rachel, Boundary County #101, Mathematics 6/12 (2)

During its March 30, 2017, meeting, the Authorizations Committee recommended that the Commission approve 29 Content Specialist endorsement applications and 1 Pupil Personnel Services endorsement application (all for the 2016-2017 school year).

Elisa added that the committee also reviewed 3 one-year Emergency Provisional Certificate applications that will go to the State board for final approval; the committee members expressed concern over Provisional applications that they feel should not be approved. Lisa Colón Durham agreed to request clarification from State Board staff on what specifically the Commission's responsibility is in reviewing the Provisional applications.

The Commission ACCEPTED the report of the Authorizations Committee. Motion carried unanimously.

PROFESSIONAL DEVELOPMENT COMMITTEE

Chair Ginny Welton reported that the committee has reviewed the ethics courses that are recommended by the Commission in ethics cases. The committee believes that the ethics courses recommended by the Commission are appropriate, quality courses, with the exception of the ethics course offered at North Idaho College. More information will be obtained on this specific course, and the committee will make a recommendation regarding the course at the June Commission meeting.

The committee has concern surrounding a possible and/or perceived disconnect between the younger generation of professionals and boundaries related to social media and communication lines. It has been recommended that the committee look at the ethics courses that teacher candidates are required to take for credentialing. The committee is requesting that higher education institutions in the state submit to the committee for the committee's review what courses their teacher candidates are required to take regarding ethics. Lisa Colón Durham agreed to communicate with Idaho Association of Colleges for Teacher Education (IACTE) in the matter of this request.

The committee received the application procedures/professional development for Career Technical Education. In that information it states that there is an appeals process if credits or in-service hours are rejected for certification. Kristi Enger shared that Idaho Career & Technical Education (ICTE) is working to more fully align their certification requirements with the policies and rule that the Department of Education follows. Before the June Commission meeting, the committee will review the above-mentioned appeals process and make any appropriate recommendation, such as should appeals come to the committee for approval.

The committee will also look at 1) renewal credits and possible credit for mentor teachers and cooperating teachers, possible credit for taking on a student teacher, and possible acceptance of continuing education units from other states and 2) Individualized Professional Learning Plans (IPLP).

The Commission ACCEPTED the report of the Professional Development Committee.
Motion carried unanimously.

BUDGET COMMITTEE

Chair Tony Roark called Commission member attention to the Revenue line on the spreadsheet of PSC Revenue/Expense Details for FY2017. As expected at this time of year, revenue began to climb in January of 2017, and it continues to climb as new certification applications and fees start to come in. Our primary expenses over the last three months have been Commission meetings, travel for Commission staff, standards reviews, and other miscellaneous expenses.

As requested, the committee reviewed the analysis provided them of Professional Standards and Certification staff salaries as compared to the rest of the Department of Education. On behalf of the committee, Tony requested that Lisa Colón Durham, prior to the June Commission meeting, provide the committee with 1) the Commission budget

carryover amount for the last five years and 2) Lisa's considered judgment on the appropriateness of the job classification for each employee in Professional Standards/Certification. Lisa agreed to do so.

The Commission ACCEPTED the report of the Budget Committee. Motion carried unanimously.

STANDARDS COMMITTEE

Chair Dana Johnson reported on the following committee discussion items (unless indicated otherwise):

1. The committee has continued its process of evaluating recommendations from content area expert groups that have reviewed and made recommendations for potential changes to Idaho standards and endorsements.

Idaho Core Teaching Standards – The Pre-Service Technology Standards, the State Specific Requirements recommended by the Idaho Higher Education Literacy Partnership (IHELP) for Literacy, and a definition of tribal sovereignty for the glossary need to be imbedded/added to the Core Teaching Standards. The committee approved the recommendations from content area expert groups for the Core Teaching Standards but will wait until the above-mentioned tasks are completed before forwarding them for State Board approval.

Administrator Standards – The committee reviewed the recommendations from the content area expert group for these standards and recommended approval by the full Commission. At the full Commission meeting, the pros and cons of moving the new Administrator Standards forward for State Board approval consideration were discussed extensively given the fact that the Administrator Standards under approval consideration were taken out of the regular 5-year standards review cycle to be reviewed a year early.

M/S (Neill/Welton): To recommend that the State Board of Education approve the reviewed and recommended revisions to the new Idaho Administrator Standards. Raney – no. Motion carried.

2. The committee reviewed the Humanities endorsement and determined that they would keep it as it currently is.
3. The committee will wait to hear more from the STEM task force before considering the creation of an Idaho STEM endorsement.
4. Committee members continued discussion on occupational therapist and physical therapist funding difference in rule versus certification; they will continue to research that.

5. Lisa Colón Durham explained that Idaho Code 33-1212 allows an individual with an occupational license in social work, which is a bachelor's degree level, to act as a school counselor; that is a statute, and statute supersedes rule. The biggest concern here is that such an individual would be allowed to provide social and emotional counseling/therapy. A Counselor – Limited (K-12) endorsement has been proposed to meet the requirements of 33-1212; the endorsement would list the specific services that a person with the endorsement can perform, and the “Counselor – Limited” would signify to district individuals that there is a limitation for this person to act as a school counselor. The Standards Committee began drafting clarity on the endorsement; the Office of the State Board will use a counselor work group that is convening to define assignment code/description of services a limited counselor can provide.
6. The committee looked at the requirements for reinstating an expired certificate and discussed possibly changing those parameters to be based on successful evaluations, the applicant's IPLP, credit renewal requirements, and then Mathematical Thinking for Instruction (MTI) or literacy classes if applicable.
7. The committee discussed out of state, non-traditional, alternative authorization, and renewal certificates and the current MTI and Idaho Comprehensive Literacy Course (ICLC) requirements within them with an eye toward removing some of those barriers and moving toward successful evaluation, an IPLP, and 6 credits as requirements. The rule language for these changes will be shared with the full Commission at a later time.
8. The committee also discussed the content area assessment requirements for all types of certificates and questioned what level of degree, if any, in a specific content area may be utilized in place of Praxis II or other recognized assessment. It was felt that content area assessment could be met with a bachelor's degree or higher in content (not blended with education degree).
9. Lewis-Clark State College submitted new program certification requests in Communication Arts and Psychology endorsements. The committee reviewed the institution's very thorough, suggested recommendations for those two new endorsements.

M/S (McConnell/Neill): To recommend that the State Board of Education conditionally approve the Lewis-Clark State College Communication Arts and Psychology endorsements new program proposal for certification. Motion carried unanimously.

10. The committee reviewed the state team report from the University of Idaho program review focused visit conducted October 10-12, 2016. Part of the focused visit was to also review the State Specific Requirements that include literacy, mathematics, data literacy, clinical practice, and institutional recommendations. The University of Idaho was the first Idaho institution to allow the piloting of a State Specific focused visit on the State Specific Requirements. As a pilot, the

data collected on the State Specific Requirements is included in the state team report, but it will not be made public other than for information purposes. Lisa commended the University of Idaho Teacher Librarian program, which went from a Conditional Approval rating in 2014 to now a Target rating in several different areas. Taylor Raney requested that the current full Approval rating for the Teacher Librarian program be reflected in the motion.

M/S (McConnell/Enger): To recommend that the State Board of Education approve the University of Idaho Focused Visit state team report with the omission of the State Specific Requirements review portion of the report, as they are still being piloted; it is also recommended that the State Board of Education approve the University of Idaho Teacher Librarian program. Motion carried unanimously.

11. The Lewis-Clark State College program review focused visit will be conducted April 22-25, 2017.
12. Upcoming 2017-2018 standards reviews include Teacher Librarian on April 4-5 and Teacher Leader on May 18-19. The dates for the following 2017-2018 standards reviews have yet to be determined: English Language Arts, Literacy, Gifted and Talented, and Online Teacher.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Char McKinney reported that the Executive Committee met with Deputy Attorneys General Robert Berry and Brian Church, Shannon Haas, and Annette Schwab to discuss ethics case information.

M/S (Koehler/Allred): In accord with Idaho Code § 74-206(1)(d), to move the Executive Committee into Executive Session, which was entered for the Executive Committee to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

Brian and Robert reviewed all cases needing Executive Committee decisions.

M/S (Chipman/Koehler): To move the Executive Committee into Open Session, after entering Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

M/S (Roark/Gorton): In accord with Idaho Code § 74-206(1)(d), to move the Executive Committee into Executive Session, which was entered for the Executive Committee to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

M/S (Chipman/Koehler): To move the Executive Committee into Open Session, after entering Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

Chair Char McKinney reported that committee members reviewed 11 new cases. In 7 of those cases the committee found probable cause (3 suspensions with conditions and 4 revocations); in 1 case the committee found no probable cause; 3 of the cases need additional information. An update on the 22 existing cases includes 1 case with a counter offer; 2 cases with pending administrative complaints; 4 cases in which a hearing has been requested; 2 cases in which a hearing has been held since the last Commission meeting; 2 cases that are being investigated by the Commission; 2 cases needing deputy attorney general and/or Commission staff action; 2 cases that need to go to the full Commission; 5 cases on hold; and 2 cases in which there is a pending default. There are currently 33 cases overall.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

LEADERSHIP TEAM

Chair Char McKinney reported that the Leadership Team met by teleconference on March 15. The team reviewed the proposed March 30-31 Commission meeting agenda; discussed the Commission staff salary breakdown that has been requested; discussed potential meeting dates for 2017-2018 and requested that Commission staff propose meeting dates that do not conflict with meeting/hotel room availability; and requested that Commission staff provide a cost/amenities comparison of downtown hotels from which to choose for Commission lodging in 2017-2018. The next Leadership Team teleconference date is May 24, 2017.

The Commission ACCEPTED the report of the Leadership Team. Motion carried unanimously.

NEW BUSINESS

Setting of Commission 2017-2018 Meeting Dates

The Commission discussed the scheduling of their meeting dates for 2017-2018.

M/S (Chipman/Raney): To accept the following Commission meeting dates for 2017-2018 as amended: September 14-15; November 16-17; January 25-26; April 5-6; June 21-22.

Hotel Consideration for Out-of-Area Members for 2017-2018

Out-of-area Commission members discussed the list of cost/amenities of downtown Boise hotels that was provided and decided to stay at the downtown Residence Inn during the 2017-2018 year.

COMMUNICATION PLAN

Dana Johnson reported that items of interest in these meeting minutes for member communication to constituencies include the following:

- **Alternative Authorization Applications Reviewed.** Authorizations Committee reviewed 20 Teacher to New authorization applications; 4 renewal Teacher to New authorization applications; 29 Content Specialist authorization applications; 1 Pupil Personnel Services endorsement application; and 3 one-year Emergency Provisional Certificate applications (see page 4, AUTHORIZATIONS COMMITTEE).
- **Professional Development Committee to Look at Professionalism/Boundaries Related to Social Media/Communication Lines.** Committee will review possible methods to strengthen this area of professionalism for all educators; committee will also review renewal requirements (see page 5, PROFESSIONAL DEVELOPMENT COMMITTEE, second paragraph).
- **Revised Idaho Administrator Standards Reviewed and Forwarded.** Revised standards forwarded for State Board approval consideration (see page 7, STANDARDS COMMITTEE, item 1).
- **LCSC New Program Certification Endorsements in Communication Arts and Psychology Reviewed and Forwarded.** Requests for new program certification endorsements forwarded for State Board conditional approval consideration (see page 7, STANDARDS COMMITTEE, item 9).
- **University of Idaho Focused Visit State Report Reviewed and Forwarded.** Program review focused visit state report, including recommendation for full approval of the Teacher Librarian Program, forwarded for State Board approval consideration (see page 7, STANDARDS COMMITTEE, item 10).
- **Consideration of Eleven Cases of Potential Code of Ethics Violations** (see page 9, EXECUTIVE COMMITTEE).
- **Commission 2017-2018 Meeting Dates Set.** Five meeting dates in all were set in September, November, January, April, and June (see page 10, NEW BUSINESS, Setting of Commission 2017-2018 Meeting Dates).

ADJOURNMENT

M/S (Raney/Neill): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:45 a.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Lisa Colón Durham, Administrator
Professional Standards Commission