

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF OCTOBER 17-18, 2013

ATTENDANCE

Members present at October 17 committee meetings: Allred, Bierne, Boothe, Enger, Henry, Kellerer, Lakey-Campbell, Meyer, Mikolajczyk, Nelson, Nuckols, Raney, Ritter, Roark, Sakota, Van Mullem, Welton. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Guests: Roger Quarles, Andy Snook.

Members present at the October 18 general meeting: Allred, Bierne, Boothe, Enger, Henry, Kellerer, Lakey-Campbell, Meyer, Mikolajczyk, Nelson, Nuckols, Raney, Ritter, Roark, Sakota, Van Mullem, Welton. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Guests: Matt Compton, Allison McClintick, Roger Quarles, Andy Snook.

Kristi Enger (professional-technical education – State Division of Professional-Technical Education) and Ginny Welton (exceptional child education – Coeur d' Alene SD #271) were introduced as new members.

AGENDA REVIEW/REVISIONS/APPROVAL

M/S (Nuckols/Bierne): To approve the October 17-18, 2013, Commission meeting agenda as printed. Motion carried unanimously.

APPROVAL OF MINUTES

M/S (Bierne/Nuckols): To approve the August 7-8, 2013, Commission meeting minutes as printed. Motion carried unanimously.

CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION

Deputy Attorney General Andy Snook provided the Commission with the Stipulation listed below. The Stipulation for a Letter of Reprimand; the completion of a Commission staff-approved ethics course within six months; review of the book *Assessment for Learning* and preparation of a written report on it focusing on why and how effective assessment is utilized to inform instruction and improve student learning; the interviewing of five educators from outside the respondent's home school district that includes the following questions: what are your thoughts regarding a teacher who provides End of Course Assessment (EOCA) answers to his/her students, how do you prepare your students for various assessments such as EOCA, ISAT, finals, etc., and what do you believe would be a fair consequence for an educator providing his/her students with the answers to an EOCA; and preparation of a written report focusing on his reflections on the interviews, what he learned, how he will use this for professional growth, and how he will prepare his students in the future were agreed to by the respective respondent and were recommended by Andy Snook and the Executive

Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and, having no questions or requests for discussion, voted as follows:

M/S (Allred/Enger): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21217 regarding the certificate of Ronald Piper. Motion carried unanimously. Commission members Bierne, Henry, Lakey-Campbell, Nelson, Nuckols, Ritter, and Sakota were recused from voting.

STATE BOARD REPORT

Allison McClintick, Teacher Quality and Special Projects Manager in the State Board office, reported that, at the October State Board meeting, the board reviewed some rules, legislation that related to insurance packages, and scholarship information. The Chief Academic Officer in the State Board office has resigned; her replacement will be hired soon. The board is also in the process of hiring new presidents for the College of Southern Idaho and the University of Idaho.

ADMINISTRATIVE REPORT

Christina Linder (unless indicated otherwise) reported on the following. In an effort to ensure accuracy and timeliness in communication regarding Administrative Report topics, Christina reminded Commission members of her availability to discuss further any item that may be of particular interest to the constituency of a Commission member.

1. Christina and Katie Rhodenbaugh recently met with higher education people to discuss administrator tiered licensure. There is a need to convene a working group to inform the work of the Tiered Licensure Standing Committee. School administrator candidates in Idaho higher education institutions are piloting the Proficiency Assessment this year. It is likely that soon any administrator who applies for licensure will be given an interim license instead of a full license and also an additional three years to prove proficiency in teacher evaluation.
2. There will be a delay in the implementation of Schoolnet (student data management system) into educator preparation programs until the funder for that effort can be assured that some issues will be resolved. Meanwhile, the Educator Development Suite (EDS) part of Schoolnet that captures artifacts in teacher practice and guides both teacher and administrator in creating an individualized and targeted professional development plan is being piloted in nine Idaho school districts.
3. As per board rule, every school district in the state must have an educator/administrator evaluation plan fully implemented by the fall of 2015. This year a survey was sent out to all districts. Districts were able to indicate 1) their current educator evaluation method and how it aligns to the new teacher/administrator evaluation standards; 2) which of the suggested educator evaluation measures they have chosen to pilot; or 3) that they have chosen to pilot

the full preferred state model of educator evaluation developed with the help of the American Institute for Research and which comes with technical assistance.

4. The Idaho Higher Education Coalition and the Idaho Association of Colleges of Teacher Education (IACTE) continue to work together in creating a common performance assessment for every teacher candidate without which he/she cannot be recommended for licensure unless there is evidence that the candidate can move students forward and do no harm. Every educator preparation program in the state has agreed to pilot the assessment at various levels.
5. The Department of Education had planned to conduct evaluator training in the southwestern, eastern, and northern areas of the state for administrators, mentors, and facilitators. Participation was not as expected, so some of the trainings have been cancelled or consolidated. The existing trainings focus on fair, accurate evaluation and reflective conversation that promote professional growth and are not punitive.
6. In light of the recommendations for tiered licensure and career ladder compensation by the Governor's Task Force for Improving Education, a standing committee will convene on October 28 to discuss the research, recommendations, and the work of other states in these areas. The committee's goal will be to draft board rule for a tiered licensure system tied to a career ladder by spring.
7. Idaho was recently the first state visited by the Center for Great Teachers and Leaders (through the American Institutes for Research) to share the instrument that will help align the necessary common core instructional shifts with Idaho's evaluation tool. Christina will send Commission members the link to a recently-published article on the work of the center and what it hopes to accomplish. Our math regional specialists are already looking at evidence-based performance and preservice, and a similar group of language arts and literacy experts will be convened to examine hard evidence and determine if those shifts are in place and effective.
8. Work on the Limited Math endorsement once again is continuing. A strategic plan is being developed that will not only study the effectiveness of the endorsement but also look at how a track for engineering math and other areas of math content can be created and given credit for in the context of professional-technical.
9. Christina and Katie Rhodenbaugh recently attended the Council for the Accreditation of Educator Preparation (CAEP) Fall Conference. Katie returned with new information on state partner implementation options that will be considered.
10. There was a recent Idaho Statewide System of Support (SSoS) Alliance meeting. This is an alliance between our Department of Education and the Regional Education Laboratory (REL) Program. The group is looking at common goals

across departments and the collection of common data to inform work being done and facilitate fuller cooperation. The group is changing its name to Idaho System of Recognition, Accountability, and Support (ID SRAS).

11. The Office of Inspector General (OIG) audit in the Department of Education has been completed, and follow-up is expected. Virtual schools and K12 affiliates were the focus.
12. The Council of Chief State School Officers (CCSSO) has announced that Idaho will receive a Network for Transforming Educator Preparation (NTEP) grant of approximately \$120,000 per year for two years to participate in a two-year pilot that will focus on transforming educator preparation and entry systems to the profession. Idaho was one of seven states selected for this effort. This work will tie in to recommendations from the Governor's Taskforce for Improving Education and which were referenced in the grant. Areas addressed in the grant's implementation plan were licensure, program approval, and analyzing and reporting information to improve preparation programs.
13. The National Association of State Directors of Teacher Education and Certification (NASDTEC), in conjunction with CCSSO, is planning a winter symposium in early February. This event will be totally dedicated to higher education, districts, and state partnerships in moving forward teacher education and clinical practice in the way that is most effective. Christina will send information about the symposium to Commission members, especially members in a school that places student teachers.
14. An ethics symposium will be held on October 22 at the University of Phoenix – Idaho Campus. The purpose of the symposium will be to begin a conversation on ethics with stakeholders and measure the status of the ethics issue in Idaho. Dr. Troy Hutchings will be there to share his research findings on teacher-student sexual misconduct; individuals from Educational Testing Service (ETS) will make a presentation on the ethics/conduct assessment Georgia has instituted; and our deputy attorney general and our ethics investigator will present on the blurring of ethical boundaries in relationships (teacher/student, teacher/administrator), sexual networking, and electronic communication. Roundtable discussions/reporting will follow on how to support teachers across the continuum of responsibility, type of information to provide teachers at the preservice level, and creating a template or action plan for next steps. At the close of the symposium, a survey will be distributed to participants for feedback. Christina asked interested Commission members for help in facilitating table group discussions and providing survey questions. Registered attendees traveling 50 miles or more to participate in the symposium will receive a travel stipend (approved by the Budget Subcommittee).
15. Commission staff conducted the first annual Educator Preparation Clinic in Boise in September. Everyone involved in higher education teacher preparation was invited. Topics addressed included fingerprinting, alternate routes, Title II

reporting, certification and endorsement requirements, and state program approval. Clinic participants were made aware of the fact that the Department of Education no longer adds endorsements to certificates based upon coursework alone. Candidates not actually teaching in the endorsement content area must now provide evidence of teaching performance in that area primarily through a district-supported alternate route.

16. The Lewis-Clark State College program approval review is scheduled for November 2-6. The teleconference training for the state team has already been conducted.
17. There is an upcoming CCSSO State Consortium on Educator Effectiveness (SCEE) focus meeting that the Idaho team will be attending. Emphasis will be on 1) awareness of and integration of the common core and 2) the instructional shifts in the evaluation models.
18. Recent Commission-approved Code of Ethics revisions included deleting the following from Principle VIII – Breach of Contract or Abandonment of Employment as an example of unethical conduct: “a. Abandoning any contract for professional services without the prior written release from the contract by the employing school district or agency.” During pre-session legislative review, the possible striking of this language caused great concern for various legislators, and they would like it to stay in. Christina requested that Commission members consider this issue in their committee meetings.

SMARTER BALANCED ASSESSMENT UPDATE

Dr. TJ Bliss, Director of Assessment and Accountability in the Idaho Department of Education, updated Commission members on the transition to a new and balanced assessment for students, including students with disabilities and English language learners, in English language arts and mathematics in Idaho. He emphasized that the Smarter Balanced Assessment System is not just a test – it is more than a test. There are three main components (formative, interim, and summative) to the system, and all are informed by the Idaho Core Standards. The goal of the balanced assessment system is to provide teachers, schools, and students the information needed to make changes in instruction, learning, and programs and have all students leave high school prepared for college and career. No student, parents, or district will be allowed to opt out of the Idaho Core Standards or Common Core Standards testing.

Formative assessment is a deliberate practice used on a daily basis by teachers and students during instruction to provide feedback that is used to adjust ongoing teaching and learning. To help with this, the Smarter Balanced Assessment Consortium (SBAC) is putting together a digital library of assessment literacy modules, Exemplar instructional modules, and education resources. Idaho educators have joined the approximate 2,000 educators from across the consortium currently reviewing and approving documents for the library. It should be noted that formative assessments should not affect a student’s standing.

Interim assessments, on the other hand, can or cannot be used for grading purposes; it depends on what a school/district wants to use an interim assessment for. Interim assessments will be used to evaluate knowledge and skills at specific points in the curriculum. SBAC is currently developing an Interim Assessment Item Bank of non-secure items that will be operational for the 2014-2015 school year; optional, computer-adaptive (difficulty of questions is adjusted throughout the assessment) interim assessments at the district, school, and classroom levels will be made available if desired. Districts will have to absorb the cost of grading interim assessments.

SBAC is currently developing the summative assessment to be given at the end of a school year to make final determinations about students' knowledge, skills, and standing. In Idaho, this will replace the Idaho Standard Achievement Test (ISAT). The summative assessment is being developed with broad input from approximately 200 Idaho educators thus far, as well as stakeholders from the other 25 states in the consortium. It will be a secure, computer-adaptive test of multiple choice questions, including extended response and technology enhanced items, and theme and scenario-based performance tasks – all based on a depth-of-knowledge framework. There are currently preliminary test blueprints available on the Smarter Balanced website.

There were 800,000 to 1 million students across the consortium involved in the summative assessment pilot during the 2012-2013 school year. In Idaho, 125 schools participated in the pilot on a voluntary basis. There is a pilot test data review currently being conducted to detect any large technological/logistical issues and evaluate test item suitability; there will be no scores or student data available from the pilot.

The release of Smarter Balanced practice tests follows the pilot test. The practice tests are available on the Smarter Balanced website during the 2013-2014 school year. They allow any interested party to experience the features of online testing and gain insight into how Smarter Balanced will assess students' mastery of the Common Core. A person cannot get scores or any meaning from the practice tests.

The Smarter Balanced field test will be administered in states across the consortium in the spring of 2014 to all students in grades kindergarten through 11. Unlike some other states, Idaho will be administering the field test to 9th and 10th graders as well. Consortium goals for the field test include determining cut scores (advanced, proficient, etc.); calibrating test items (easy, medium, hard); and evaluating test system logistics. Idaho's goals for the field test are giving students the opportunity to experience a new test before it becomes operational; avoiding double-testing; and avoiding giving a non-Idaho Core Standards aligned test in the school year. The Smarter Balanced cut points will be levels 1, 2, 3, and 4; level 3 will be proficient or college and career-ready. Neither the state nor school districts will be receiving scoring information from the field test.

The fully operational Smarter Balanced Assessment will be administered in the spring of 2015, and for the first time school accountability scores will be based on that. It is known that any time academic standards are raised, it takes a few years for students to reach the new goal set for them. Idaho expects to drop from 85 percent proficiency to 45

percent proficiency with the implementation of the new assessments. Only high school students will be held accountable for their performance on the new assessment. The state and school districts will provide support to students in all grades who have difficulty meeting grade level on the new assessment. Retention, advancement, and grading decisions for students in grades 3-10 will not be made based on the new assessment results.

TJ directed those needing more information on the Smarter Balanced Assessment to the following link: <http://www.sde.idaho.gov/site/commonAssessment/>

AUTHORIZATIONS COMMITTEE

Chair Mikki Nuckols reported that the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2013-2014 school year):

ARRATE, Heidi, Vallivue #139, Natural Science 6-9
BAKER, Katherine, Meridian Joint #2, Library Media Specialist 6-12
BARNEY, Darci, Nampa #131, Generalist K-12
BAUMBERGER, Bradley, Highland Joint #305, Superintendent
BERGMAN, Heather, Bear Lake County #33, Generalist K-12
BROWN, Matthey, Lakeland Joint #272, Gifted and Talented K-12
CAYLER, Amanda, Notus #135, Basic Mathematics 6-9
CLARK, Heather, Cassia County Joint #151, Communication 6-12
CORING, Kye, Post Falls #273, Library Media Specialist K-12
CURRY, Donald, Cottonwood Joint #242, Natural Science
DAVIDIAN, Dan, Meridian Joint #2, Health K-12
DeCHAMBEAU, Katherine, Meridian Joint #2, Generalist K-12
DeWITT, Jeannien, Notus #135, History 6-12
DUNN, Richard, Snake River #52, History 6-12
ELLSWORTH, Jacob, Palouse Prairie School #472, Principal
EVANS, Kelly, Pocatello #25, Generalist K-12
FAHNSTROM, Erin, Meridian Joint #2, Generalist K-12
FARNSWORTH, Carey, Twin Falls #411, Mathematics 6-12
FOLWELL, Tawnya, Salmon River Joint #243, Birth-Grade 3
GANTT, Caroline, Boise #1, English as a New Language K-12
GARCIA, Wren, Fruitland #373, Birth-Grade 3
GILLETTE-SHIPPEN, Kaly, Minidoka County Joint #331, History 6-12
GROVER, Randy, Hansen #415, Mathematics 6-12
GUNN, Kim, Meridian Joint #2, History 6-12; English as a New Language
HANSEN, Bradley, Xavier Charter School #462, Natural Science 6-12
HAROLDSEN, Heather, Mackay Joint #182, Birth-Grade 3
HEARTBERG, Kelby, Nezperce Joint #302, Business Technology
HEBDON, Jason, Snake River #52, Mathematics 6-12
HEINS, Scott, Minidoka County Joint #331, Mathematics 6-12
HORTON, Evelyn, Emmett #221, School Counselor

HUNT, Robert, Sage International Charter School #475, American Government/Political Science
 INGLE, Tashia, Meadows Valley #11, Geography
 JADWIN, Brian, Oneida County #351, History 6-12
 JANSMA, Terri, Blackfoot #55, All Subjects K-8
 JENSEN, Lorrie'L, Soda Springs Joint #150, History 6-12
 KAUFMAN, Mary, Taylors Crossing Charter School #461, Mathematics 6-12
 KENNEDY, Bryon, Sugar-Salem Joint #322, Special Education Director
 KNAPP, Corey, Bonneville Joint #93, Spanish K-12
 KNOLL, Allison, Lakeland Joint #272, Drama 6-12
 LITTLE, Tim, Marsing Joint #363, School Principal Pre-K-12
 LORDS, Luke, Boise #1, Music K-12
 MAYS, Beverly, Minidoka County Joint #331, All Subjects K-8
 McKINNEY, Joshua, Madison #321, Business Technology Education 6-12
 MEYERS, Kyle, Minidoka County Joint #331, Mathematics 6-12
 MIDDLETON, Cindy, North Valley Academy #465, Generalist K-12
 MOON, David, North Idaho STEM Charter #480, Basic Mathematics 6-9
 MULLEN, Leticia, Lake Pend Oreille #84, Family and Consumer Science 6-12
 MULLET, Justin, West Bonner County #83, Generalist K-12
 PANCHERI, Patricia, Moscow #281, Gifted and Talented K-12
 PEARSON, Stacey, Caldwell #132, Generalist K-12
 PETERSON, Sharolyn, Firth #59, Spanish 6-12
 QUANT, Robert, Kootenai Technical Education #641, Technology Education 6-12
 QUINTAL, Suzi, Cottonwood Joint #242, School Counselor
 RITTHALER, Andrea, Caldwell #132, Family and Consumer Science 6-12
 RITTHALER, Cade, Caldwell #132, Physical Science 6-12
 ROBISON, Travis, Wendell #232, Literacy 6-12
 ROGERS, Amy, Nampa #131, Generalist K-12
 ROOT, Kathy, Vallivue #139, English
 ROWLES, Christen, Nampa #131, Generalist K-12
 ROYER, MeLinda, West Side Joint #202, Principal
 RUSH, Tanya, Sage International Charter School #475, Health 6-12
 SCHULZ, Maureen, Lewiston #340, Birth-Grade 3
 SKIDMORE, Angela, Castleford Joint #417, Family and Consumer Science 6-12
 STANDS, Stacey, Boise #1, Literacy K-12
 THOMPSON, Angie, Oneida County #351, Birth-Grade 3
 THOMPSON, Stephanie, Snake River #52, Physical Science 6-12
 TOONE, Brittanie, Buhl Joint #412, Basic Mathematics 6-12
 WALBOM, Shari, Kamiah Joint #304, Spanish K-12
 WALKER, William, Sugar-Salem Joint #322, Physical Education K-12
 WEBER, Virginia, Post Falls #273, Birth-Grade 3
 WHIPPLE, Anna, Kootenai Joint #274, Mathematics 6-12
 WILDING, Michael, Bear Lake County #33, Physical Education 6-12
 WOODWARD, Nathan, West Side Joint #202, Drama 6-12
 ZOLLINGER, Cynthia, Preston Joint #201, Basic Mathematics 6-12

The Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2013-2014 school year):

BILLIARD-FERREIRA, Nicole, Wendell #232, English as a New Language K-12 (3)
COCHRANE, Andrew, McCall-Donnelly Joint #421, Gifted and Talented K-12 (2)
COLE, Janet, Cassia County Joint #151, Basic Math (2)
COX, Kami, Grace Joint #148, Economics 6-12 (2)
CREW, Neile, Highland Joint #305, Family and Consumer Science 6-12 (2)
DASTRUP, Jerrod, Cassia County Joint #151, Generalist K-12 (2)
EVANS, Susan, Boise #1, Generalist K-12 (2)
HELMANDOLLAR, Jon, Wendell #232, Health 6-12 (2)
HIRASAKI, Chynna, Bear Lake County #33, Generalist K-12 (2)
HUNTER, Megan, Nampa #131, Generalist K-12 (3)
LUKE, Chandra, Blaine County #61, Library Media Specialist K-12 (2)
MORGAN, Carrie, Valley #262, All Subjects K-8 (3)
MURI, Heidi, Meridian Joint #2, German 6-12 (2)
PECKHAM, Susan, West Bonner County #83, Spanish K-12 (2)
POTTER, Lori, Pocatello #25, French 6-12 (2)
SAVITZ, Katrina, Emmett #221, Generalist K-12 (2)
SISSON, Jodee, Emmett #221, Director of Special Education (2)
SLAGEL-SAO, Rhonda, Twin Falls #411, English as a New Language K-12 (2)
VON LINDERN, Aaron, Boise #1, Natural Science 6-12 (2)
WARD, Suzanne, Vallivue #139, Generalist K-12 (2)
WARNER, Brigitte, Boise #1, Gifted and Talented K-12 (2)
WELLER, Sarah, Basin #72, Mathematics 6-12 (3)
WIGHT, Donald, Emmett #221, Drama 6-12 (2)
WOODS, Craig, Notus #135, Superintendent (2)
WOODWARD, Zelma, Minidoka County Joint #331, Natural Science 6-12 (2)

The Authorizations Committee approved 71 Provisional Authorizations and 20 Content Specialists (for the 2013-2014 school year).

The Commission ACCEPTED the report of the Authorizations Committee. Motion carried unanimously.

PROFESSIONAL DEVELOPMENT COMMITTEE

Chair Mikki Nuckols reported that the committee is working on 1) ensuring the quality of professional development offerings for educators in the state and also 2) developing a list of available professional development opportunities on the Department of Education website.

The Commission ACCEPTED the report of the Professional Development Committee. Motion carried unanimously.

BUDGET SUBCOMMITTEE

Budget Subcommittee Chair Anne Ritter reported that in July revenue exceeded expenditures by \$37,630, and in August revenue exceeded expenditures by \$24,894. It is anticipated that in the next few months, we will not only meet our expenses, but we will be able to put some funds back into our cash balance. There were no extraordinary expenses.

The Commission ACCEPTED the report of the Budget Subcommittee. Motion carried unanimously.

STANDARDS COMMITTEE

Standards Committee Chair Paula Kellerer reported on the following committee discussion items (unless indicated otherwise):

1. The topic of assessing non-Council for Accreditation of Educator Preparation (CAEP) Idaho institutions \$2,000 per year to help in defraying the cost of program approval reviews will be considered at the January Commission meeting.
2. The committee discussed the Natural Science and Physical Science composite endorsements. Earlier discussions of drafting those endorsements into a STEM-type endorsement were deemed confusing and thus were eliminated. The committee refocused its discussion on how best to balance the needs of districts/administrators while best serving K-12 students, how deeply the composite endorsement candidates are prepared in all of the disciplines listed under the endorsements, and a possible need for additional higher education feedback in these discipline areas. Data on the number of Idaho educators with these endorsements and feedback from the content faculty across the science disciplines at Lewis-Clark State College and Boise State University will be gathered for presentation at the January committee meeting in preparation for potentially creating a survey for distribution to secondary educators and educator preparation programs.
3. The committee discussed a new program proposal from the University of Idaho to share in the preparation for the K-12 Engineering and Technology Education endorsement with the College of Southern Idaho (CSI). Committee members agreed that the program proposal was well prepared and that the program appears to be positioned to meet the Idaho preparation standards for technology education teachers.

The Commission PASSED the Standards Committee’s recommendation to conditionally approve the University of Idaho/College of Southern Idaho 2+2 Career and Technical Education new program proposal.

4. Idaho Code specifies that school social workers serve as school counselors only at the elementary level. The committee discussed the fact that the option of a Teacher to New alternative certification route allows school social workers to

serve as school counselors in middle school. The standards revision reviews for school social workers and school counselors will be held soon and will be held concurrently. It was decided to give the two separate standards revision review committees the opportunity to discuss this issue when they meet.

5. In the past the K-12 Generalist preparation and the K-8 Elementary preparation have been similar enough that it has been acceptable for the state to grant Standard Elementary Certificates to K-12 Generalist Certificate holders. Administrative rule allows institutions the flexibility to determine how they choose to prepare their candidates and what certification/endorsements they will recommend those candidates for. There is concern that the flexibility in preparation requirements may cause confusion across institutions. Katie Rhodenbaugh will once again request that the education deans provide her the link to their webpages detailing their approved program offerings. That information will then be posted to the Department of Education website for reference by higher education institutions.
6. As requested, the committee discussed appropriate stakeholder representation for a group to develop recommendations for tiered administrator licensure. The committee suggested that such a group include geographically diverse representation from the following: elementary, middle, secondary, alternative, virtual administrators, professional-technical, administrator preparation, classroom teachers, and superintendents.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Dan Sakota reported that the Executive Committee met with Andy Snook, Shannon Haas, and Annette Schwab to discuss ethics case information.

M/S (Bierne/Nelson): To move the Executive Committee into Executive Session to review and discuss investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d). Motion carried unanimously.

Andy Snook reviewed the cases needing Executive Committee decisions.

M/S (Meyer/Ritter): To move the Executive Session of the Executive Committee into Open Session to vote on investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d). Motion carried unanimously.

Chair Dan Sakota reported that the Executive Committee reviewed 11 cases and found Probable Cause in 8 of those. Two cases will be considered in January, and in one case the committee confirmed its original stipulation. There are currently 3 cases under investigation, 9 cases pending stipulation, 7 cases in which the administrative complaints

are to be filed, 2 cases in which the administrative complaints have been filed, and 5 default cases.

Cases closed included the following:

- #21226 - No Sufficient Grounds
- #21301 - Permanent Revocation
- #21302 - Letter of Reprimand
- #21303 - Letter of Reprimand
- #21304 - Reinstatement
- #21310 - Letter of Reprimand
- #21313 - No Sufficient Grounds
- #21322 - No Sufficient Grounds

The committee discussed warning letters that were needed in three cases. It was decided that the chair of the Executive Committee would sign them, as well as the deputy attorney general.

Dan requested that Commission members make their constituencies aware of the consequences that follow when a certification applicant lies on the certification application regarding prior certification irregularities/legal convictions or credits taken for renewal. The Executive Committee takes these offenses very seriously. An offender has his certificate suspended; he is issued a formal Letter of Reprimand that remains permanently in his certification file; the National Association of State Directors of Teacher Education and Certification (NASDTEC) Clearinghouse (that all states can access) is notified of his certificate suspension and Letter of Reprimand; he is required to take a 3-credit ethics course and, in some cases, additional courses; he is required to do readings and reports, and he then must go through the entire reinstatement process if he wants his certificate reinstated.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

LEADERSHIP TEAM

Dan Sakota reported that the Leadership Team met by teleconference on October 9. They discussed the October full Commission meeting agenda, budgets, the ethics symposium, the Network for Transforming Educator Preparation (NTEP) grant, and the contract-abandonment language in the Code of Ethics.

The Commission ACCEPTED the report of the Leadership Team. Motion carried unanimously.

NEW BUSINESS

Idaho Higher Education Coalition Update – NTEP/CCSSO Grant

Roger Quarles, Anne Ritter, Christina Linder, and Paula Kellerer have been on the state team working on the NTEP grant. Christina elaborated on the NTEP grant (see ADMINISTRATIVE REPORT, page 4, item 12 of these meeting minutes) implementation plan and budget estimates that were sent to Commission members prior to the October Commission meeting. Idaho is one of seven states selected to participate in a two-year pilot that will focus on transforming educator preparation and entry systems to the profession. CCSSO created the Network for Transforming Educator Preparation (NTEP) to support these states that are on the leading edge of making substantive changes in the policy and practice of educator preparation, and Idaho will receive a grant of approximately \$120,000 per year for two years to help in carrying out this effort. Because in Idaho our professional teaching standards board (the Commission) is an advisory board to the State Board of Education, it is vital that the Commission be informed, understand, share with constituencies, and provide input on this undertaking well before receiving any recommendations for approval consideration from it prior to the time those recommendations are submitted for State Board approval consideration.

Anne Ritter reported that the team has been discussing the definition of “learner-ready,” making the student teacher experience a better one, making mentor teachers more accountable for helping student teachers, etc.

Paula Kellerer reported that the work involved with the grant will lead to a tiered licensure for both teachers and administrators. Idaho higher education institutions have been working together on this effort for 18 months and thus far have developed and agreed on a common, performance-based, summative assessment that will allow a preservice teacher to enter the profession. Administrators will be working on a 2-tiered licensure model. Paula, additionally, emphasized the necessity of collaborative effort and importance of sharing this information and work with constituencies.

Roger Quarles spoke briefly about the benchmarks in the grant effort that Idaho will be held accountable for. Roger, too, emphasized the necessity of providing input in a timely manner on any grant implementation goal agreed with or disagreed with.

Code of Ethics: Docket #08.02.02.1305

All committees discussed the contract-abandonment language in the Code of Ethics (see ADMINISTRATIVE REPORT, page 6, item 18), and it was discussed in the full Commission meeting as well.

M/S (Kellerer/Ritter): To reinstate subsection (a) to Principle VIII of the Code of Ethics: Docket #08.02.02.1305 and to determine an “in-house” protocol for dealing with contract-abandonment ethics complaints without having to open a formal case. Motion carried unanimously.

COMMUNICATION PLAN

Chair Dan Sakota emphasized how important it is for Commission members to disseminate needed information from Commission meetings to their constituencies.

Paula Kellerer reported that items of interest in these meeting minutes for member communication to constituencies include the following:

- **Dishonesty on Certification/Re-certification Applications.** Considered serious offense with sobering consequences (see page 12, EXECUTIVE COMMITTEE, second-to-last paragraph).
- **Tiered Licensure for Teachers and Career Ladder Compensation.** Standing committee convenes in October; supported by Governor's Task Force recommendations; goal of board rule draft by spring of 2014 (see page 3, ADMINISTRATIVE REPORT, item 6).
- **Administrator Preparation/Certification.** Working group convenes to inform work of Tiered Licensure Standing Committee; administrator candidates piloting Proficiency Assessment at universities; new administrators to demonstrate proficiency soon (see page 2, ADMINISTRATIVE REPORT, item 1).
- **Evaluator Training.** Underway across state (see page 3, ADMINISTRATIVE REPORT, item 5).
- **Smarter Balanced Assessment System.** Summative assessment pilot administered in 125 Idaho schools in 2012-2013; digital library being developed to help with formative assessment; practice tests for any interested party available on website during 2013-2014 at <http://www.smarterbalanced.org/pilot-test/>; preliminary test blueprints for summative assessment available at <http://www.smarterbalanced.org/smarter-balanced-assessments/>; field test to be given in states across consortium in spring 2014 to all students K-11; Interim Assessment Item Bank of non-secure items operational for 2014-2015 school year being developed; summative assessment to be given at end of school year being developed; fully operational Smarter Balanced assessment (with school accountability scores) given in spring 2015 (see pages 5-7, SMARTER BALANCED ASSESSMENT UPDATE).
- **Idaho CCSSO NTEP Grant.** For \$120,000 per year for two years for pilot focusing on transforming educator preparation (see page 4, ADMINISTRATIVE REPORT, item 12 and page 12, NEW BUSINESS, Idaho Higher Education Coalition Update – NTEP/CCSSO Grant).
- **Idaho Higher Education Coalition and Idaho Deans' Association.** Working on implementation of above-mentioned grant; all Idaho higher education institutions piloting common summative assessment with either all or subset of completers and Individualized Professional Learning Plan (IPLP) with at least some teacher candidates (see page 2, ADMINISTRATIVE REPORT, item 4 and page 12, NEW BUSINESS, Idaho Higher Education Coalition Update – NTEP/CCSSO Grant).
- **Schoolnet in Idaho Higher Education Institutions.** Implementation temporarily delayed (see page 2, ADMINISTRATIVE REPORT, item 2).
- **AIR/Center for Great Teachers and Leaders.** Idaho working with center aligning Common Core Standards with state's evaluation tool; team of specialists and higher education faculty determining if center's instructional strategies are in place and effective in Idaho (see page 3, ADMINISTRATIVE REPORT, item 7).

- **Ethics Symposium.** To be held October 22; goal of beginning conversation on ethics with stakeholders; travel support available for participants traveling 50 miles or more (see page 4, ADMINISTRATIVE REPORT, item 14).
- **LCSC Program Approval Review.** Scheduled November 2-5 (see page 5, ADMINISTRATIVE REPORT, item 16).
- **Educator Preparation Clinic.** First annual clinic held recently to provide clarity on certification-related issues (see page 4, ADMINISTRATIVE REPORT, item 15).
- **Assessing Non-CAEP Institutions \$2,000 Per Year.** Information being collected; to be addressed in January (see page 10, STANDARDS COMMITTEE, item 1).
- **Natural Science/Physical Science Composite Endorsements.** Balance of hiring needs and ensuring highly qualified teacher in every science classroom; data and feedback being gathered (see page 10, STANDARDS COMMITTEE, item 2).
- **School Social Workers Acting as School Counselors in Middle School.** Not allowable under current Idaho Code; more discussion needed (see page 10, STANDARDS COMMITTEE, item 4).
- **Granting Standard Elementary Certificates to K-12 Generalist Certificate Holders.** Concern that flexibility in preparation requirements may cause confusion across institutions (see page 11, STANDARDS COMMITTEE, item 5).
- **Limited Math Endorsement.** Strategic plan for multiple endorsement areas being developed (see page 3, ADMINISTRATIVE REPORT, item 8).

ADJOURNMENT

M/S (Bierne/Nuckols): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:40 a.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Christina Linder, Administrator
Professional Standards Commission