



ALTERNATIVE AUTHORIZATIONS/NON-TRADITIONAL APPLICATIONS

ALTERNATIVE AUTHORIZATIONS

Emergency Provisional Applications cannot be used for Special Education, Administrator, Pupil Service Staff or Career Technical Education (CTE) endorsement(s)/certificate(s)

| | Content Specialist | Teacher to New Certificate | Teacher to New Endorsement | Pupil Service Staff |
|-------------------------|--|---|---|--|
| When to Use | <ul style="list-style-type: none"> Has a baccalaureate degree and is enrolled in a traditional program or in American Board Does not have baccalaureate degree, but will be completing student teaching in authorized school year | <ul style="list-style-type: none"> District/charter requesting an additional certificate Candidates must hold a current and valid Idaho credential <p>*Please use CTE applications for CTE endorsements</p> | <ul style="list-style-type: none"> District/charter requesting additional endorsements Candidates must hold a current and valid Idaho credential <p>*Please use CTE applications for CTE endorsements</p> | <ul style="list-style-type: none"> District/charter requesting certification for School Counselor or School Social Worker |
| Complete Application | <ul style="list-style-type: none"> Signed application from requesting school and the candidate Content qualifier* Signed formal plan from university/college OR proof of enrollment with ABCTE Transcripts Background check, if applicable Please use CTE applications for CTE endorsements | <ul style="list-style-type: none"> Signed application from requesting school and the candidate Signed formal plan from university/college OR proof of enrollment with ABCTE <p>*Please use CTE applications for CTE endorsements</p> | <ul style="list-style-type: none"> Signed application from requesting school and the candidate Select Option I, II or III. Option III-Content Assessment via rubric-please include rubric and transcripts with application <p>*Please use CTE applications for CTE endorsements</p> | <ul style="list-style-type: none"> Signed application from requesting school and the candidate Signed formal plan from university/college Background check, if applicable |
| Routes to Certification | <ul style="list-style-type: none"> Traditional program through university/college ABCTE 1. | <ul style="list-style-type: none"> May only use Option I-university/college or American Board (ABCTE may only be used for instructional certificate) | <ul style="list-style-type: none"> Option I-university/college Option II-Master's degree in content area AND one-year (1) mentoring program Option III-Content assessment AND one-year (1) state board-approved mentoring program | <ul style="list-style-type: none"> Option I-university/college |



| | Content Specialist | Teacher to New Certificate | Teacher to New Endorsement | Pupil Service Staff |
|-----------------------------|--|--|--|---|
| Certificate Validity | <ul style="list-style-type: none"> Receives a non-renewable three-year (3) interim | <ul style="list-style-type: none"> Receives a non-renewable three-year (3) interim | <ul style="list-style-type: none"> Option I-receives one-year (1) certificate. May be renewed up to two (2) additional years, showing completion of nine (9) credits, annually Option II- Receives a one-year certificate Option III- Receives a one-year certificate | <ul style="list-style-type: none"> Receives a non-renewable three-year interim |
| Conditions | <ul style="list-style-type: none"> Must complete program requirements Must complete state specific coursework during three-year interim -will be listed on certificate. Must complete two-year (2) state board-approved mentoring program (for ABCTE route) | <ul style="list-style-type: none"> Must complete program requirements and state specific requirements during three-year interim - will be listed on certificate. If using ABCTE, must complete two-year (2) state board approved mentoring program | <ul style="list-style-type: none"> Must state specific requirements during authorized year- will be listed on certificate. Must complete one-year (1) state board-approved mentoring program | <ul style="list-style-type: none"> Must complete state specific coursework during three-year interim |
| What to Do Upon Completion? | <ul style="list-style-type: none"> Apply for five-year (5) Standard Instructional upon completion Include supporting documentation with application District/Charter and Mentor Recommendation form (for ABCTE) For out-of-state programs, apply as an out-of-state candidate. | <ul style="list-style-type: none"> Apply for revision upon completion Include supporting documentation with application District/Charter and Mentor Recommendation form (for ABCTE) | <ul style="list-style-type: none"> Apply for revision upon completion Include supporting documentation with application District/Charter and Mentor Recommendation form | <ul style="list-style-type: none"> If CACREP, apply for five-year (5) Pupil Service Staff Certification upon completion-include Institutional Recommendation If non-CACREP, apply in state where program is located and apply for reciprocity |

***Content Qualifier**

- BA/BS in the specific content area
- Uniform Standard for Evaluating Content Competency Rubric
- Passage of applicable assessment, i.e. Praxis, ABCTE testing, etc.

Existing certificate holders cannot add an endorsement by taking just a Praxis. Performance must be measured by also completing a one-year state board approved mentoring program. This is an expedited route requested by a district/charter through an Alternative Authorization – Teacher to New.



INTERIM CERTIFICATE FOR NON-TRADITIONAL CANDIDATES

| | College of Southern Idaho | Lewis-Clark State College | American Board | Teach for America |
|--|---|--|--|---|
| Three-year Non-Traditional Certificate | <ul style="list-style-type: none"> Enrolled and has received letter from CSI | <ul style="list-style-type: none"> Enrolled and has received letter from LCSC non-traditional program PACE program will require an Alternative Authorization | <ul style="list-style-type: none"> Has received professional certificate from ABCTE (Alternative Authorization should be used if candidate is enrolled but has yet to finish the testing program) | <ul style="list-style-type: none"> Has signed letter |
| Five-year Standard Instructional | <ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application | <ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application | <ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application | <ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application |

For additional information regarding step-by-step non-traditional programs, please visit the [Non-Traditional Routes Summary](#).

FIVE-YEAR PUBLIC CHARTER SCHOOL- SPECIFIC TEACHER CERTIFICATE

| | College of Southern Idaho |
|----------------------------------|--|
| Five-year Standard Instructional | <ul style="list-style-type: none"> Bachelor's degree or higher Passed background check |
| NOTE: | <ul style="list-style-type: none"> Cannot be used for Special Education Requests for a Career and Technical Education (CTE) Public Charter School-Specific teaching certificate must be submitted using the CTE application: https://cte.idaho.gov/educators-5/ |