Idaho Reading Indicator (IRI) Test Administration Manual

2020-2021 School Year

Updates to this manual after July 2020 are reflected as reline changes within the text.

Descriptions, functionality, and related supports within the IRI system are the property of Istation and are used with permission of Istation under a statewide contract as the provider of the Idaho Reading Indicator assessment.
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OVERVIEW OF THE IDAHO READING INDICATOR (IRI)

In continuing recognition of the critical importance of reading skills, all public-school students in kindergarten and first through third grade shall have their reading skills assessed. Idaho Code §33-1615 outlines that the Idaho State Department of Education shall be responsible for the administration of all assessment efforts and shall train assessment personnel and report results. The assessment shall be administered by a single statewide test specified by the State Board of Education. The Idaho State Department of Education (ISDE) shall ensure that testing shall take place not less than two (2) times per year in the relevant grades. The two (2) times per year testing windows are determined by the Idaho State Department of Education.

In Idaho’s Assessment and Accountability Framework, early literacy achievement is measured by students in Kindergarten and first through third grade who demonstrate mastery of foundational reading skills by meeting grade development benchmarks on the Idaho Reading Indicator (IRI) administered in the spring. For additional information on early literacy achievement, please visit the Idaho State Department of Education Accountability website.

The Idaho State Department of Education selected Istation’s Indicators of Progress for Early Reading (ISIP™ ER) as the provider of the statewide Idaho Reading Indicator (IRI). Istation’s ISIP ER assessment is a sophisticated, web-delivered, computer-adaptive testing (CAT) system that provides data and reporting on student abilities in the critical domains of reading. Idaho’s Reading Indicator assesses students in the five critical domains of early reading: phonological awareness, phonics, vocabulary, comprehension, and fluency. It is designed to (A) identify children at risk for reading difficulties, (B) provide automatic, continuous progress monitoring of skills that are predictors of later reading success, and (C) provide immediate and automatic linkage of assessment data to student learning needs, supporting differentiated instruction in the classroom.

Designed for students in kindergarten through third grade, the IRI provides teachers and other school personnel with easy-to-interpret, web-based reports that detail student strengths and deficits, and provide links to teaching resources. This data allows teachers to easily make informed decisions regarding each student’s response to targeted reading instruction and intervention strategies.

GENERAL IRI INFORMATION

Purpose of the IRI

Idaho’s Reading Indicator is designed to measure students’ progression in learning foundational reading skills so that teachers can access data to plan instruction and support student acquisition of early reading skills. Strong literacy skills are essential for individuals to engage in lifelong learning and career success. Literacy is the ability to identify, understand, interpret, create, compute, and communicate using visual, audible, and digital materials across disciplines in any context (Idaho Comprehensive Literacy Plan, December 2015). The ability to read, write, and communicate connects people to one another and empowers them to achieve things they never thought possible. Idaho stakeholders recognize the value of early literacy skills as we transition students from learning to read to reading to learn.
The Idaho Reading Indicator (IRI) is a screener, diagnostic, and a summative assessment that also allows for progress monitoring of early reading skills. The IRI includes subtests from each of the five critical domains of reading: phonological awareness, phonics, vocabulary, comprehension, and fluency (see Appendix A).

The IRI measures student acquisition of reading across the continuum of skill development. Overall reading scores are reported in one of three achievement levels: Tier 1 (At Grade Level), Tier 2 (Near/Below Grade Level), Tier 3 (Well Below Grade Level).

- **Tier 1**: The student has the foundational reading skills appropriate for their grade level. This student can access and utilize regular grade level content and instruction. The student should be monitored to ensure adequate progress is sustained.
- **Tier 2**: The student has some foundational reading skills appropriate for their grade level. This student requires strategic support in specific skills. The student should be regularly monitored and interventions should be provided to ensure the student makes adequate progress.
- **Tier 3**: The student lacks the foundational reading skills appropriate for their grade level. This student requires targeted support in multiple skills. The student should be routinely monitored and interventions should be provided with increased intensity and duration to ensure the student makes adequate progress.

### Table 1: Istation User Roles

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>District Level Manager Account</strong></td>
<td>A user with this account can:</td>
</tr>
<tr>
<td></td>
<td>• View District/School/Classroom/Student Data</td>
</tr>
<tr>
<td></td>
<td>• Create a New Class</td>
</tr>
<tr>
<td></td>
<td>• Edit a classroom</td>
</tr>
<tr>
<td></td>
<td>• Add/Remove Students</td>
</tr>
<tr>
<td></td>
<td>• Edit Student Profiles</td>
</tr>
<tr>
<td></td>
<td>• Print Login Cards</td>
</tr>
<tr>
<td></td>
<td>• Edit Testing Accessibility</td>
</tr>
<tr>
<td></td>
<td>• Assign On-Demand Assessments</td>
</tr>
<tr>
<td></td>
<td>• View and Edit Student Demographics</td>
</tr>
<tr>
<td></td>
<td>• Delete a Class</td>
</tr>
<tr>
<td></td>
<td>• Add/Remove Teachers</td>
</tr>
<tr>
<td></td>
<td>• Add Teachers to a Classroom</td>
</tr>
<tr>
<td></td>
<td>• Add/Remove Managers</td>
</tr>
<tr>
<td></td>
<td>• Set Peer Managers</td>
</tr>
<tr>
<td><strong>School Level Manager Account</strong></td>
<td>A user with this account can:</td>
</tr>
<tr>
<td></td>
<td>• View School/Classroom/Student Data</td>
</tr>
<tr>
<td></td>
<td>• Create a New Class</td>
</tr>
</tbody>
</table>
- Edit a classroom
- Add/Remove Students
- Edit Student Profiles
- Print Login Cards
- Edit Testing Accessibility
- Assign On-Demand Assessments
- View and Edit Student Demographics
- Delete Class
- Add/Remove Teachers
- Add Teachers to a Classroom

**Teacher Account**
A user with this account can:
- View Classroom/Student Data
- Set Goals
- Print Login Cards
- Assign On-Demand Assessments (October-April Only)

**Rostering Students**
Districts should assign a manager level user to roster for the school or district. Rostering in Istation is done annually on or after August 1 and prior to the opening of the fall state testing window. Rostering responsibilities should not be delegated to teachers as the results can be more prone to error. Istation offers several options to roster teachers and students on an annual basis. Visit https://istation.helpjuice.com/importing/how-to-import-managers-teachers-and-student-data-into-istation to access information regarding the import types available. Note that required fields for Idaho may vary from those listed in this resource.

Manager level accounts are the only type that are retained from year to year in Istation. Teachers, students, and classrooms must be rostered annually to ensure accuracy of records. ISDE collects updated user role information annually from each district through a mail merge. Manager level user accounts are then updated by Istation to ensure appropriate access for schools.

**IRI Resources**
This Test Administration Manual is intended to support staff who play a role in assessing students in kindergarten through third grade during fall and spring IRI State testing windows. Implementation support documents can be found on the Idaho State Department of Education website at https://www.sde.idaho.gov/assessment/iri/.

Additional supports can be found within the system by searching help documents or selecting from the toolbox once logged into Istation.
TECHNOLOGY INFORMATION
The IRI can be administered on a computer, Chromebook, iPad, or other compatible device. For more information on compatibility and required technology see Appendix D. In planning for the use of technology to assess kindergarten through third grade students it is important to consider student needs and available testing environments. The IRI touch screen compatibility offered on certain devices may support younger students with little experience using a mouse. For modeling tips to support young student in using technology, see Appendix B.

Technology Updates
Istation has a system landing page located at status.istation.com where users can see event and maintenance history. The site includes the current known status for Istation's systems, lists upcoming and/or recent maintenance windows, and provides dates for upcoming and past content releases.
In addition to the landing page users can receive status email notifications. Once logged into the reporting site, a user may opt-in or opt-out of receiving emails alerting the user to any significant Istation downtimes, releases, or maintenance. This preference can be found under the user’s profile at the top right of the page once logged in.

TEST ADMINISTRATION
This section provides an overview of the online testing environment and guidelines for test administration. Use this section to become familiar with what students will experience in accessing the assessment; to understand how to prepare for the assessment; and to review general rules for online testing. All personnel administering the IRI should become familiar with this section before the start of testing.

Assessment Participation
All students, including students with disabilities, English learners (ELs), and ELs with disabilities, should participate in the assessment. Students should be given an opportunity to practice prior to the fall testing window. This can be accomplished through teacher modeling to the entire class, small groups, individuals, or through logging in to the student modeling application.

Training for IRI Administration
To ensure accurate, reliable, and valid statewide data it is important for administration of the IRI to be standardized. Ensuring training and adherence to testing protocols prior to, during, and after administration is an important part of assessing kindergarten through third grade students in early literacy.

- Training is required for all personnel who will administer the IRI during state testing windows. In addition to this manual, training resources can be found on the State Department of Education IRI webpage.
- All personnel who will administer the IRI during fall and spring state testing windows should be familiar with testing security and administration protocols. See the Assessment Integrity Guide.
• All personnel who will administer the IRI during fall and spring state testing windows should have a signed confidentiality agreement on file with the school or district for the current school year.
• Users with an Istation login should become familiar with the testing platform by logging into the assessment application with their credentials. This allows teachers to find the best strategies to help students understand how to take the test including the “Teacher Modeling” section. For more detailed information about accessing and utilizing modeling prior to state testing, see Appendix B.
• Any personnel who have been properly trained and have a signed confidentiality agreement on file may administer the IRI to any student other than that staff’s personal child.

Prior to Administration
• Print student login cards or provide username and password information to individuals.
• Inspect all equipment to be used (i.e. computers and headphones) to ensure that it is operable.
• Check that the Istation app has been downloaded onto the local machine and updated with the latest software.
• Ensure students have had an opportunity to become familiar with the test delivery system. Students should be able to move a mouse pointer to an object on the screen and click with the left mouse button or use touch screens to enter their responses.

Day of Administration
• Place a “DO NOT DISTURB” sign on the door of the testing room.
• Ensure each student has the correct log in information including their username and password.
• Students will enter their username and password to log in (see figure 1).
• Verify students have entered the correct information before instructing them to click ok.

Figure 1

The updated log in screen release has been delayed by Istation until fall 2021.  

Current 2020-2021 Log In screen
• Once the student has clicked “OK” the “ISIP IN PROGRESS” icon indicates the assessment is active (see figure 2).

Figure 2

• Actively monitor students during testing to ensure on task behavior.
• If a student asks for assistance in answering an item the test administrator cannot help answer the item. The test administrator may remind the student to try their best or use the embedded question mark feature if available.
• The assessment is complete when the “ISIP IN PROGRESS” icon no longer appears on the bottom of the screen
  OR
• When “THE END” screen appears and the sun sets (see figure 3).
• To ensure proper transfer data students must click STOP and log out of Istation prior to closing the testing window.

Figure 3

• Ensure all students log out of the administration site to ensure proper transfer of data (see figure 4).
• Failure to log out after administration may cause data to be cached on a local device and transfer improperly.

Figure 4
Pause Rule
The embedded pause button is appropriate to use for allowing students to take restroom breaks or if they need to leave the testing room for another reason. Use of the pause button for any other purpose should follow the guidelines found in the Accessibility Features section of this document.

When the testing session is paused no stimuli or questions appear on the screen. A test may remain paused for up to 20 minutes. After 20 minutes, the testing session will expire. If a testing session expires during any subtest the student will be required to restart that subtest upon the next log in. Data from incomplete subtests will not be calculated to generate a score.

On Demand Assessments
Istation features the ability for users to schedule additional administrations of one or more subtest(s). During state testing windows this permission is limited to manager level users. Outside of state identified testing windows (fall & spring) managers and teachers have the ability to schedule assessments.

Non-Standardized Administration
Districts may utilize the IRI as a progress monitoring tool in the months between state testing windows. Administration of the IRI is at the discretion of the school or district when used as a progress monitoring tool.

IRI ACCESSIBILITY FEATURES
Available accessibility features for administration of the IRI may be embedded or non-embedded. A description of the feature and recommendations for when it should be used is included in the tables that follow. Consult your District or School IRI Implementation Coordinator with questions regarding accessibility.

IRI Universal Tools
Universal tools for IRI test administration are available to all students. Staff should ensure students understand and have accessed the tools prior to test administration. Students should not see an assessment tool for the first time during an active testing session. Prior use of tools
and supports ensures students are familiar with accessibility features provided to support them during the IRI.

### Table 2: IRI Universal Tools

<table>
<thead>
<tr>
<th>Universal Tool</th>
<th>Availability</th>
<th>Description</th>
<th>Use Recommendation</th>
<th>Applicable Subtests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Modeling</td>
<td>Embedded</td>
<td>Access for teachers to model the functionality of the system.</td>
<td>Teachers may model how to navigate the assessment through the modeling app.</td>
<td>All</td>
</tr>
<tr>
<td>(See appendix B for additional information)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Modeling</td>
<td>Embedded</td>
<td>Students log in and access the modeling app.</td>
<td>To provide students with the opportunity to practice using the features of the system.</td>
<td>All</td>
</tr>
<tr>
<td>(note: spelling is labeled as word analysis in the modeling app)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pause</td>
<td>Embedded</td>
<td>Allows the assessment to be paused for up to 20 minutes.</td>
<td>As a universal tool pause should only be used if a student requires a break (ex: restroom) and will return to testing within 20 minutes.</td>
<td>All</td>
</tr>
<tr>
<td>(note: the screen goes black when pause is used)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Web-based administration of IRI isip.istation.com</td>
<td>Embedded</td>
<td>The web-based assessment provides the same content and adaptability.</td>
<td>To support students who need less visual clutter in the background and no characters on the screen.</td>
<td>All</td>
</tr>
<tr>
<td>Grouping</td>
<td>Non-Embedded</td>
<td>Small group test administration (no less than 5 in a group).</td>
<td>To limit distractions for students.</td>
<td>All</td>
</tr>
</tbody>
</table>

### IRI Designated Supports

Designated supports are options for IRI test administration available to any student with a documented need. The decision to provide a designated support to a student should be based on a team recommendation. Examples may include, but are not limited to: English language learners, students with literacy difficulties as documented by a team, students with a 504 plan or Individualized Education Program (IEP).
### Table 3: IRI Designated Supports

<table>
<thead>
<tr>
<th>Designated Support</th>
<th>Availability</th>
<th>Description</th>
<th>Recommendation for Use</th>
<th>Applicable Subtests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pause (note: the screen goes black when pause is used)</td>
<td>Embedded</td>
<td>Allows the assessment to be paused for up to 20 minutes.</td>
<td>Appropriate for some students who have an identified need.</td>
<td>All</td>
</tr>
<tr>
<td>Spanish Directions</td>
<td>Embedded</td>
<td>Directions for each subtest are presented in Spanish.</td>
<td>Support for students whose first language is Spanish.</td>
<td>All</td>
</tr>
<tr>
<td>Amplification (may require Individualized administration)</td>
<td>Embedded</td>
<td>Increasing the volume of the computer or use of amplification devices (FM system, cochlear implants)</td>
<td>Support for students who are deaf/ hard of hearing or require amplification.</td>
<td>All</td>
</tr>
<tr>
<td>Magnification (for use on touch screen devices only)</td>
<td>Embedded</td>
<td>Students may pinch to zoom in on the screen.</td>
<td>Support for students who are visually impaired or require additional magnification.</td>
<td>All-</td>
</tr>
<tr>
<td>Magnification (for use on non-touch screen devices)</td>
<td>Embedded</td>
<td>Computer screen/table placed on higher magnification than normally used</td>
<td>Support for students who are visually impaired or require additional magnification.</td>
<td>All</td>
</tr>
<tr>
<td>Magnification (may require individualized administration)</td>
<td>Non-embedded</td>
<td>IRI may be projected on a screen, smart board, Promethean Board, etc.</td>
<td>Support for students who are visually impaired or require additional magnification.</td>
<td>All</td>
</tr>
<tr>
<td>Multiple test sessions (requires small group test administration)</td>
<td>Non-embedded</td>
<td>Breaks between administration of sub-tests, rather than taking the entire assessment in a single session.</td>
<td>For students who have an identified need for support with attention or focus.</td>
<td>All</td>
</tr>
<tr>
<td>Separate Setting</td>
<td>Non-embedded</td>
<td>Individual test administration or groups of less than 5.</td>
<td>To minimize distractions during testing.</td>
<td>All</td>
</tr>
</tbody>
</table>
Designated Support | Availability | Description | Recommendation for Use | Applicable Subtests
--- | --- | --- | --- | ---
Scratch Paper (paper to be destroyed after administration is complete) | Non-embedded | Students have access to scratch paper or a white board. | As a support for students with identified writing struggles. | Spelling Subtest only

**IRI Accommodations**
Accommodations are options for IRI test administration that are only available to students with disabilities who have a documented 504 plan or IEP. Accommodations must be documented on the student’s 504 plan or IEP prior to administration.

*Additional accommodations specific to students with an IEP indicating Deaf/Hard of Hearing and Visual Impairment including Blindness can be found in appendices E and F.*

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Availability</th>
<th>Description</th>
<th>Recommended Uses</th>
<th>Applicable Subtests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scribe</td>
<td>Non-embedded</td>
<td>Administrator may click the student’s answer choice/response during the assessment</td>
<td>For students who have limited fine-motor skills.</td>
<td>All</td>
</tr>
</tbody>
</table>

**MAINTAINING TEST SECURITY**
This section refers to documenting and reporting incidents involving test security. Refer to the *Assessment Integrity Guide* for additional information. The security of assessment instruments and the confidentiality of student information are vital to maintaining the validity, reliability, and fairness of the results. Whether intentional or by accident, failure to comply with security rules, either by staff or students, constitutes a test security incident.

*Note: Test incident reporting is only necessary during the fall and spring state testing windows.*

**Test Incident Types**
There are two test incident types reported in the Test Incident Log; a test impropriety or a test irregularity. Both types of incidents are behaviors prohibited either because they give a student an unfair advantage or because they compromise the secure administration of the assessment. Test improprieties include incidents that impact only a portion of the test battery (*2 or fewer subtests*) and fall into the definition in table 5. Improprieties may require scheduling on demand assessments. If more than 2 subtests are affected the incident will be considered a test irregularity. Test irregularities include incidents that could potentially impact the validity,
security, or outcome of the assessment. Definitions for both types test incidents are provided in Table 5 along with the appropriate action a district should take.

Table 5. Definitions for Test Security Incidents

<table>
<thead>
<tr>
<th>Type</th>
<th>Definition</th>
<th>Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impropriety (Low Risk)</td>
<td>Incidents that impact only a portion of the test battery and do not compromise the validity, security, or outcome of the assessment.</td>
<td>Test improprieties should be documented in the test incident log (see below for directions). A test impropriety may require a system manager to schedule up to 2 on-demand subtests. <strong>No more than 2 subtests may be administered as on-demand.</strong></td>
</tr>
<tr>
<td>Irregularity (Moderate Risk)</td>
<td>An unusual circumstance that impacts an individual or group of students who are testing and may potentially affect student performance on the test, test security, or test validity.</td>
<td>Test irregularities are required to be documented in the test incident log (see below for directions). A test irregularity may require districts to request the test be reset. <strong>This is required if more than 2 subtests are impacted by the irregularity.</strong> SDE staff will be in contact with district personnel to confirm the test reset.</td>
</tr>
</tbody>
</table>

**Reporting a Test Incident**

- The Test Incident Log is an ISDE secure online application that collects all test security incidents (**see figure 5**). School and District Test Coordinators should ensure that all test security incidents are documented in the application within **2 days** from the occurrence of a test irregularity and **4 days** from the occurrence of for a test impropriety.
- The address of the secure web application is [https://apps.sde.idaho.gov/testincidentlog](https://apps.sde.idaho.gov/testincidentlog). Please contact your district IT personnel to gain appropriate access to the portal in order to access the application.

*Beginning in fall 2020, during state testing windows, on-demand assessments can only be scheduled by manager level users and may not exceed 2 subtests for any individual student.*

**Figure 5**

For more information on how to use the Test Incident Application, please refer to the [Test Incident Log Application User Manual](#).
APPENDIX A: DOMAINS & SUBTESTS

The table below details specific information about each subtest offered as part of the ISIP administered as the IRI to all K-3 students in Idaho. Each subtest, with the exception of spelling, letter knowledge, and alphabetic decoding, offers both a lower and upper band of questions as part of the computer adaptability of the assessment. Subtests without question bands offer questions throughout the progression of learning for that skill at varying difficulty levels. For additional information regarding ISIP subtests see \textit{Istation’s Indicators of Progress (ISIP) Early Reading Technical Report}.

Table 6: Subtest Information

<table>
<thead>
<tr>
<th>Subtest</th>
<th>Item Types</th>
<th>Time Allotted Per Question</th>
<th>Description</th>
<th>Normed Grade Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vocabulary (VOC)</td>
<td>Picture Items</td>
<td>20 sec.</td>
<td>Pictures appear on the screen. The narrator asks the student to identify the picture that best illustrates the word that is orally produced by the narrator.</td>
<td>K, 1, 2, 3</td>
</tr>
<tr>
<td>Vocabulary (VOC)</td>
<td>Synonym Items</td>
<td>20 sec.</td>
<td>Four words appear on screen. The student is asked to identify the word that has the same or similar meaning as a target word pronounced by the narrator.</td>
<td>K, 1, 2, 3</td>
</tr>
<tr>
<td>Listening Comprehension (LC)</td>
<td>Matching Sentences and Pictures</td>
<td>20 sec.</td>
<td>In this task, a sentence is read aloud and four pictures appear on the screen. The student listens to the sentence and identifies the picture that best-illustrates the orally read sentence’s meaning.</td>
<td>K</td>
</tr>
<tr>
<td>Listening Comprehension (LC)</td>
<td>Sentence and Story Completion</td>
<td>20 sec.</td>
<td>In this task, a sentence or short story is read aloud and four pictures appear on the screen. One word is missing from the sentence or short story. The student must choose, from four choices, the word that best completes the sentence or story.</td>
<td>K</td>
</tr>
<tr>
<td>Subtest</td>
<td>Item Types</td>
<td>Time Allotted Per Question</td>
<td>Description</td>
<td>Normed Grade Level</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------------------------------------</td>
<td>---------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Phonemic Awareness (PA)</td>
<td>Beginning, Ending, &amp; Rhyming Sounds</td>
<td>8 sec.</td>
<td>Four items appear on the screen at once. The narrator says the name of each picture as the box around it highlights. Then the student is asked to click on the picture that has the same beginning, ending, or rhyming sound as the sound produced orally by the narrator.</td>
<td>K, 1</td>
</tr>
<tr>
<td>Phonemic Awareness (PA)</td>
<td>Blending</td>
<td>10 sec.</td>
<td>The narrator says one of the words, phoneme by phoneme, as the animated head produces each sound. The student is asked to click on the picture showing the word that has been said phoneme by phoneme.</td>
<td>K, 1</td>
</tr>
<tr>
<td>Letter Knowledge (LK)</td>
<td>Letter Recognition</td>
<td>5 sec.</td>
<td>Five items, in a combination of both uppercase and lowercase letters, appear on a screen at once. The student is asked to identify the symbol for the letter name that is orally produced by the narrator.</td>
<td>K, 1</td>
</tr>
<tr>
<td>Letter Knowledge (LK)</td>
<td>Letter Sound</td>
<td>5 sec.</td>
<td>Five items, in a combination of both uppercase and lowercase letters, appear on screen at once. The student is asked to identify the symbol for the letter sound that is orally produced by the narrator.</td>
<td>K, 1</td>
</tr>
<tr>
<td>Alphabetic Decoding (AD)</td>
<td>Alphabetic Decoding</td>
<td>5 sec.</td>
<td>For this subtest, four items appear on the screen. The student is asked to identify the non-word that is orally pronounced by the narrator.</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>Spelling (SPL)</td>
<td>Spelling</td>
<td>45 sec.</td>
<td>For each item, an array of letters appears on the screen, and the computer asks the child to spell a specific word using those letters. The child then spells the word by clicking on each letter.</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>Subtest</td>
<td>Item Types</td>
<td>Time Allotted Per Question</td>
<td>Description</td>
<td>Normed Grade Level</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------------------</td>
<td>----------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Reading Comprehension (RC)</td>
<td>Matching Sentence to Picture</td>
<td>20 sec.</td>
<td>In this task, a sentence and four pictures appear on the screen. The student reads the sentence and identifies the picture that best illustrates the sentence meaning.</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>Reading Comprehension (RC)</td>
<td>Sentence Completion</td>
<td>30-50 sec. dependent on overall word count</td>
<td>In this task, a sentence, sentences, or a paragraph appears on screen. One word is missing from the text. The student reads the text and must choose, from four choices, the word that best completes the text.</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>Text Fluency* (TF)</td>
<td>Text Fluency</td>
<td>2 min.</td>
<td>For each blank, the child is given three choices from which to choose the word that works in the sentence. It is the child’s job to read the text, selecting correct maze responses for two minutes.</td>
<td>Mid-1, 2, 3</td>
</tr>
</tbody>
</table>

*Text Fluency does not contribute to the overall composite score or tier. It is a fixed form timed fluency assessment.
APPENDIX B: QUICK REFERENCE GUIDE TO TEACHER MODELING

Teacher Modeling allows users to log into the Istation student application. Teachers, school coordinators, and district coordinators can log into the student application with their credentials to access the modeling feature. Teachers can then model for students and become familiar with each subtest prior to administration of the assessment. The chart below includes tips teachers can share during modeling to support students in utilizing the assessment platform.

Table 7: Teacher Modeling

<table>
<thead>
<tr>
<th>Subtest</th>
<th>Skills Assessed</th>
<th>Tips</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening Comprehension (LC)</td>
<td>Sentence to picture</td>
<td>• Teach students to listen carefully. The stimuli cannot be repeated.</td>
</tr>
<tr>
<td>Listening Comprehension (LC)</td>
<td>Sentence- Story completion</td>
<td>• Teach students to listen carefully. The stimuli cannot be repeated.</td>
</tr>
<tr>
<td>Phonemic Awareness (PA)</td>
<td>Rhyme/beginning sound, ending sound</td>
<td>• Ensure students know that they can have the picture choices repeated by hovering over them with a mouse or clicking the speaker icon on a touch screen.</td>
</tr>
<tr>
<td>Phonemic Awareness (PA)</td>
<td>Phoneme blending- 3 phoneme words through 6 phoneme words</td>
<td>• The student may move the mouse pointer over a picture to hear the picture name repeated</td>
</tr>
<tr>
<td>Letter Knowledge (LK)</td>
<td>Letter recognition</td>
<td>• Teach students to listen carefully and respond quickly. Using a touch screen device can support students learning to use a mouse.</td>
</tr>
<tr>
<td>Letter Knowledge (LK)</td>
<td>Letter sound</td>
<td>• Teach students to listen carefully and respond quickly. Using a touch screen device can support students learning to use a mouse.</td>
</tr>
<tr>
<td>Alphabetic Decoding (AD)</td>
<td>Two-three phoneme words through simple 2 syllable words</td>
<td>• Teach students to listen carefully. The nonsense words cannot be repeated.</td>
</tr>
</tbody>
</table>
| Spelling (SPL)                               | Two-three phoneme words through simple 2 syllable words | • Student should be aware that not all letters will be used from word bank  
  • Ensure students know that a single letter may be used more than once for an individual word  
  • Teach students to click the green button on the bottom of the screen to submit their word. |
<table>
<thead>
<tr>
<th>Subtest</th>
<th>Skills Assessed</th>
<th>Tips</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>• Students may hear the word repeated by clicking the blue question mark.</td>
</tr>
<tr>
<td>Vocabulary (VOC)</td>
<td>Picture/definition</td>
<td>• Ensure students know that the directions can be repeated by clicking on the green question mark.</td>
</tr>
<tr>
<td>Vocabulary (VOC)</td>
<td>Synonyms</td>
<td>• Ensure students know that the answer choices can be repeated by hovering over them with a mouse or clicking the speaker icon on a touch screen.</td>
</tr>
<tr>
<td>Reading Comprehension (RC)</td>
<td>Picture to sentence</td>
<td>• Remind students that they must read and answer as quickly as they can</td>
</tr>
<tr>
<td>Reading Comprehension (RC)</td>
<td>Sentence completion</td>
<td>• Teach students how to view the drop-down choices for the blanks.</td>
</tr>
<tr>
<td>Text Fluency (TF)</td>
<td>Silent reading rate</td>
<td>• Inform students that when they get an incorrect answer the system will put in the correct answer to help them understand what the story.</td>
</tr>
</tbody>
</table>
APPENDIX C: IDAHO READING INDICATOR ROLES CHART

Idaho has established roles and responsibilities districts should consider when setting up for successful IRI implementation. Each role and the corresponding responsibilities are outlined below.

Table 8: IRI Roles and Responsibilities

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Implementation Coordinator and/or Implementation Specialists</td>
<td>The District Implementation Coordinator works to support individual schools to ensure successful administration of IRI. The district implementation coordinator is responsible for: Ensuring that all staffs administering IRI during state testing windows are appropriately trained regarding the assessment administration policies and procedures Reporting test security incidents to the state via the Test Security Incidents Log Providing general oversight for all administration activities in the district/schools Verifying test settings (i.e. Designated Supports and Accommodations) for students</td>
</tr>
<tr>
<td>Teacher Training Coordinator</td>
<td>This person is responsible for training teachers to use the data to inform instruction.</td>
</tr>
<tr>
<td>Technology Coordinator</td>
<td>Responsible for program deployment. Deployment includes authorizing access through the firewall, installation, confirming technology and network capability, and troubleshooting technical issues that arise during deployment. This person is usually the network engineer or another person in the district technology office. For the campus level, this may be an on-site technician or lab manager. District network knowledge is required.</td>
</tr>
<tr>
<td>Data Coordinator</td>
<td>Responsible for uploading student and teacher rosters. Someone familiar with the local student information system. This person may be a school or district level contact that is familiar with the local student information system.</td>
</tr>
</tbody>
</table>
APPENDIX D: TECHNOLOGY READINESS

Istation is available on PCs, Macs, iPads, Chromebooks, and Android devices. See below for further specifications.

Network Administrators
Istation employs a proprietary communication protocol designed to minimize Internet bandwidth usage when run by multiple students simultaneously in a school. Internal firewalls and/or content filters must be configured to allow outbound access to our servers: IP address range: 174.143.0.184 – 174.143.0.191 (174.143.0.184/29) 184.106.6.73 – 184.106.6.75 (184.106.6.73/32, 184.106.6.74/31) TCP ports 12500 through 12509 Assesses 5 critical domains: phonemic awareness, alphabetic knowledge, fluency, vocabulary, and comprehension with appropriate subtests at each grade level.

Chrome Requirements
Istation requires Chrome version 39+ on ARM and Intel 32/64 CPUs. When running on desktop machines, the CPU should be multi-core as well. Visit Google support for more information about downloading and installing Google Chrome and to review Google Chrome system requirements.

Thin-Client
Several school districts are running Istation in a thin client environment. Our support team will work with you to find the best configuration for using Istation on your thin clients. Non-computing supports Istation using specialized installation instructions. Please contact Istation Support if you have questions about compatibility.

Installation Information
To install Istation, you must be logged in with administrator rights. A simple installation is performed from our downloads. There are no CD-ROMs to install or school-based servers to maintain. Administration for schools is virtually non-existent. After installation, we can support any number of students simultaneously in Istation generally using the bandwidth of a single Web surfer. In the event that the school’s Internet connection is lost, Istation will continue to function normally and will synchronize with our servers when the Internet connection is restored. Since Istation is delivered through the Internet, we transparently provide enhancements without a service call at no additional cost.

E-mail Access
If your district uses an e-mail filtering software or program, please whitelist thestation.com domain to allow inbound access via e-mail. This is our main method of communication with campus teachers and administrators.

Local Firewall Information
When a software firewall is active on a computer, the firewall must be configured to allow Istation to accept connections from the local network. On Windows, this configuration occurs
automatically during installation. For information specific to your OS, please review the detailed installation instructions for Windows or for Mac. Additional information may also be obtained by calling Support Services at 1-866-883-7323 or 972-643-3440 (and pressing 2).

Table 9: Technology Requirements

<table>
<thead>
<tr>
<th>Supported Operating Systems</th>
<th>Processor</th>
<th>Memory</th>
<th>Storage/Hard Disk</th>
<th>Sound Card</th>
<th>Internet Connection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Windows XP, Vista, 7, 8, 9, and 10</td>
<td>1.3 GHz</td>
<td>512 MB RAM</td>
<td>3 GB free space</td>
<td>with headphones</td>
<td>1.5 Mbps or greater</td>
</tr>
<tr>
<td>OS X 10.6-10.11, macOS 10.12</td>
<td>512 MB RAM</td>
<td>512 MB RAM</td>
<td>3 GB free space</td>
<td>with headphones</td>
<td>1.5 Mbps or greater</td>
</tr>
<tr>
<td>Android 4.4 or higher</td>
<td>1 GB RAM</td>
<td>1 GB RAM</td>
<td>3 GB free space</td>
<td>NA</td>
<td>1.5 Mbps or greater</td>
</tr>
<tr>
<td>iOS 6.0-10.0</td>
<td>IPAD 2+</td>
<td>NA</td>
<td>3 GB free space</td>
<td>NA</td>
<td>1.5 Mbps or greater</td>
</tr>
<tr>
<td>Chrome OS</td>
<td>ARM, X86 32 bit or X86 64 bit CPU</td>
<td>1 GB RAM</td>
<td>3 GB free space</td>
<td>NA</td>
<td>1.5 Mbps or greater</td>
</tr>
</tbody>
</table>

Help
Contact support@Istation.com to request Istation support by e-mail or call 1-866-883-READ toll-free.
APPENDIX E: IRI ADMINISTRATION FOR STUDENTS WHO ARE DEAF OR HARD OF HEARING

This guidance regarding the administration of the Idaho Reading Indicator to students who are deaf or hard of hearing (DHH) was assembled through a workgroup made up of Idaho teachers and professionals working with students identified as DHH. This guidance provided by the Idaho State Department of Education should be used when assessing literacy for students identified as DHH who have a current Individualized Education Program (IEP), 504 Plan or for students who have suspected hearing loss and for whom eligibility for DHH services are pending.

Definition for Deaf or Hard of Hearing
Deaf or Hard of Hearing means a child with a hearing loss, whether permanent or fluctuating, that impairs the access, comprehension, and/or use of linguistic information through hearing, with or without amplification, and that adversely affects a child’s educational performance (2018 Idaho Special Education Manual, p. 47).

Functional Access
DHH students access auditory information in a variety of ways. Prior to administering the IRI to student who are DHH, teachers and proctors must ensure functional access for students using assistive technology, hearing equipment, interpreters, and/or other supports.

- Hearing equipment (cochlear implants, hearing aids, etc.) should be operational if used by the student. Staff should do a listening check (Ling Six Sound Test, for example) with the student with each ear isolated prior to testing functionality with the computer/tablet.
- Ensure access to trained interpreters for students with an identified need. When possible, the same interpreter should be used for each administration of IRI during a school year.
- Assistive technology such as FM systems (Frequency Modulation), DM systems (Digital Modulation), improve the sound going into the listener’s ears. The use of these devices falls within the Hearing Assistive Technology Systems (HATS) systems and are specified as accommodations in the student’s IEP or 504 Plan.
- It will be important to ensure all equipment has adequate battery supply, cables/cords are secured, hearing equipment is compatible with the system, etc. prior to having the student begin testing. For device configurations see Appendix D: Technology Readiness.

Many students with hearing loss are at risk for poor auditory memory and are subject to auditory fatigue. Listening may be an effortful task for them. Students who are DHH may be particularly vulnerable to the presence of background noise. It is important that these factors be taken into consideration when assessing student who are DHH.

Additional Proctor Training

- Proctors should be familiar with the student, the test process/materials, the typical accessibility features used by the student, how to ensure accommodations are
implemented, and the student’s personal hearing technology and troubleshooting strategies.

- If an interpreter is necessary, the interpreter must be familiar with the test to ensure that the instructions AND test items are sufficiently interpreted without reducing the integrity of content. The interpreter should be present during modeling to ensure the testing process is understood.
- It is recommended to start the testing process early in the access window in order to ensure the student’s knowledge is accurately assessed. Accessibility variables may include hearing technology (both ears considered separately), interpreter availability, device availability, appropriateness of location.
- If visual phonics will be used as an accommodation the proctor should be trained.
  - Visual Phonics integrates hand shapes and written symbols to represent the sounds in our language. This multi-sensory system introduces letter-sound relationships, reinforces decoding rules, and encourages the self-correction of reading miscues. The program is flexible and designed to be implemented at many levels to meet student needs.

For additional information regarding state-wide training opportunities for Visual Phonics please contact Shannon Dunstan at sdunstan@sde.idaho.gov.

**Administration of IRI to Students Who are DHH**

**Overall Accessibility**

Standardized administration of the IRI to students who are DHH will require the use of several general universal tools and designated supports as outlined in the IRI Accessibility Features guidance. Table 10 outlines the features that should be accessed to ensure accessibility for students who are DHH. Table 10 is not an exhaustive list of all tools, supports, and accommodations available for students who are DHH, but outlines practices required to ensure accessibility to the content. Confirm necessary tools, supports, and accommodations are documented in a student’s IEP or 504 Plan prior to administering the IRI.

**Table 10: General Accessibility Features**

<table>
<thead>
<tr>
<th>Amplification (may require individualized administration)</th>
<th>• Improved student access to subtests where sound discrimination is present</th>
</tr>
</thead>
</table>
| Multiple test sessions (across multiple days)             | • Reduces listening fatigue  
|                                                           | • Allows administration of assessment to occur at optimal time of day |
| Separate Setting                                          | • Noise Reduction  
|                                                           | • Maintains noise Reduction throughout the testing experience. Permits use of computer speakers if that is the optimal way for the student to access sound. |
| Web-based administration isip.istantion.com               | • Decreased noise and auditory distractions during testing session. |
Technical support documents for the web-based administration are available on the SDE IRI webpage, under Resource Files.

For additional information related to the tools and supports in table 10 see pages 11-13 of this manual.

Additional Accommodations for Students who are DHH

Students who are DHH may require additional accommodations not included in the general accessibility features. These additional accommodations are available to students who are DHH and must be documented in the student’s IEP of 504 plan.

Table 11: Accommodations for Students who are DHH

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Availability</th>
<th>Description</th>
<th>Recommended Uses</th>
<th>Applicable Subtests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time Turned Off*</td>
<td>Embedded</td>
<td>Time is turned off for the entire assessment, not by individual subtest.</td>
<td>Used to allow for the provision of accommodations to students who are DHH, BVI, or are identified with a SCD</td>
<td>All</td>
</tr>
<tr>
<td>American Sign Language (ASL)</td>
<td>Non-embedded</td>
<td>Test content is translated into ASL by a human signer.</td>
<td>To ensure access for students who are DHH</td>
<td>Listening Comprehension, Phonemic Awareness, Alphabetic Decoding, Letter Knowledge, Spelling</td>
</tr>
<tr>
<td>(screen duplication also required)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fingerspelling</td>
<td>Non-embedded</td>
<td>Test administrator finger spells letters for student to identify</td>
<td>Used when a sign has multiple meanings and a student cannot locate the correct response without the test administrator spelling the word</td>
<td>Letter Knowledge and spelling</td>
</tr>
<tr>
<td>Lip-speech Reading</td>
<td>Non-embedded</td>
<td>Test administrator speaks text content to the student</td>
<td>To ensure word parts are provided when appropriate</td>
<td>Alphabetic Decoding, Phonemic Awareness</td>
</tr>
<tr>
<td>Screen duplication/ screen casting</td>
<td>Non-embedded</td>
<td>Duplicating the assessment onto a second monitor</td>
<td>Used to facilitate provision of other accommodations</td>
<td>All</td>
</tr>
</tbody>
</table>
### Accommodation Table

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Availability</th>
<th>Description</th>
<th>Recommended Uses</th>
<th>Applicable Subtests</th>
</tr>
</thead>
<tbody>
<tr>
<td>(tech support required)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visual Phonics</td>
<td>Non-embedded</td>
<td>Proctor provides a visual cue to the student</td>
<td>Used when sound is being tested to ensure access for students who are DHH.</td>
<td>Letter Knowledge, Alphabetic Decoding, Phonemic Awareness, Spelling</td>
</tr>
</tbody>
</table>

*When the timer is off, the score is no longer norm-referenced and cannot be compared to the performance of other students.*

### Accessibility and Administration by Subtest

Table 12 outlines the specific accessibility practices proctors can use to administer subtests to students who are DHH. Each subtest is described in Appendix A of the general guidance document. In addition to utilizing the supports outlined in Table 12, ensure students have had appropriate time to practice and that modeling best practices has occurred. Modeling guidance is provided in Appendix B of the general guidance document.

#### Table 12: DHH Accommodations by Subtest

<table>
<thead>
<tr>
<th>Subtest</th>
<th>Accommodations</th>
<th>Additional Administration Considerations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening Comprehension</td>
<td>none</td>
<td>• The listening comprehension subtest will be sensitive to the sustained interpreting/storytelling ability of the interpreter to include all elements in a conceptually accurate manner.</td>
</tr>
</tbody>
</table>
| Phonemic Awareness     | Visual Phonics, Fingerspelling, Lip reading | • Assess students in the way instruction is delivered  
                          |                                                                                                   | • Interpreter provides signs for pictures  
                          |                                                                                                   | • Interpreter provides visual phonics and lip reading for parts of words  
                          |                                                                                                   | • Interpreter provides fingerspelling and lip reading for syllables in words  
                          |                                                                                                   | • Interpreter provides fingerspelling and lip reading for compound words  
<pre><code>                      |                                                                                                   | • Note that questions alternate between beginning sound, ending sound, and rhyming.                |
</code></pre>
<p>| Letter Knowledge       | Visual Phonics, Lip reading, Repetition 1x | • Assess students in the way instruction is delivered                                                  |
| Alphabetic Decoding    | Visual Phonics                       | • Assess students in the way instruction is delivered                                                  |</p>
<table>
<thead>
<tr>
<th></th>
<th>Fingerspelling</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Spelling</strong></td>
<td>Sign</td>
</tr>
<tr>
<td></td>
<td>Visual Phonics</td>
</tr>
<tr>
<td></td>
<td>Fingerspelling</td>
</tr>
<tr>
<td></td>
<td>• Only finger spell the word when there is no sign and student does not use visual phonics</td>
</tr>
<tr>
<td></td>
<td>• Fingerspelling with appropriate prosody</td>
</tr>
<tr>
<td></td>
<td>• Sign the sentence for meaning</td>
</tr>
<tr>
<td><strong>Vocabulary</strong></td>
<td>Sign the sentence and word choices presented</td>
</tr>
<tr>
<td></td>
<td>• When possible, the sign provided should not be the same as answer choice.</td>
</tr>
<tr>
<td><strong>Comprehension</strong></td>
<td>none</td>
</tr>
<tr>
<td></td>
<td>• Time extends to 6 minutes</td>
</tr>
<tr>
<td><strong>Text Fluency</strong></td>
<td>none</td>
</tr>
<tr>
<td></td>
<td>• Time extends to 6 minutes</td>
</tr>
</tbody>
</table>
APPENDIX E.1: ACCESSIBILITY PROCESS FOR STUDENTS IDENTIFIED AS DEAF/HARD OF HEARING

The purpose of Appendix E.1 is to provide additional information regarding the process that the Idaho State Department of Education (ISDE) followed to compile guidance for administration of the IRI to students identified as deaf/hard of hearing. The DHH Workgroup was convened after year one of successful statewide implementation of IRI to ensure sufficient feedback and knowledge regarding administration of the assessment from the field.

The workgroup collaborated to answer four key questions related to subtest level administration of the IRI, as listed below.

1. What subtests are accessible to students identified as DHH?
2. What available supports could be put into place to ensure subtest level accessibility?
3. What guidance is needed to ensure a successful administration of each subtest with necessary accessibility supports in place?
4. How can the ISDE ensure a standardized administration of the IRI to all students, including students identified as DHH?

Subtest Level Accessibility
The workgroup approached the IRI accessibility review process by analyzing administered subtests included in the IRI assessment. The review process identified accessibility issues and possible solutions related to each skill within each of the seven subtests. The table below captures analysis of IRI subtests that was completed by the workgroup during the brainstorming process.

<table>
<thead>
<tr>
<th>Subtest</th>
<th>Skill</th>
<th>Issue</th>
<th>Proposed Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening Comprehension</td>
<td>Sentence to Picture</td>
<td>No issues</td>
<td>Sound accessibility check</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>Sentence to Story</td>
<td>Too long. Integrity of interpretation could impact score</td>
<td>Paper copy of text, slowed reading pace</td>
</tr>
<tr>
<td></td>
<td>Completion</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phonological Awareness</td>
<td>Rhyme</td>
<td>Requires multiple proctors</td>
<td>Visual phonics, sign finger spelling, mouth shape</td>
</tr>
<tr>
<td>Phonological Awareness</td>
<td>Phoneme Blending</td>
<td>Is the subtest appropriate for profoundly deaf students?</td>
<td>Criteria for participation.</td>
</tr>
<tr>
<td>Letter Knowledge</td>
<td>Letter Recognition</td>
<td>No Issues</td>
<td>Accessible as is</td>
</tr>
<tr>
<td>Letter Knowledge</td>
<td>Letter Sound</td>
<td>No Issues</td>
<td>Accessible as is</td>
</tr>
<tr>
<td>Alphabetic Decoding</td>
<td>Non-Sense Word</td>
<td>Item Dependent based on available sign for given words.</td>
<td>Specific proctor guidance</td>
</tr>
<tr>
<td>Spelling</td>
<td>Spelling</td>
<td>Need guidelines to ensure fluent finger spelling</td>
<td>Proctor guidance</td>
</tr>
<tr>
<td>----------</td>
<td>----------</td>
<td>-------------------------------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>Picture to Sentence</td>
<td>No issues</td>
<td>Accessible as is</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>Sentence Completion</td>
<td>No issues</td>
<td>Accessible as is</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>Picture Definition</td>
<td>No issues</td>
<td>Accessible as is</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>Synonyms</td>
<td>Sometimes the sign matches the word. Selection of word choices needs to be controlled</td>
<td>Proctor guidance</td>
</tr>
<tr>
<td>Text Fluency</td>
<td>Grade Level Passages</td>
<td>No issues</td>
<td>Accessible as is</td>
</tr>
</tbody>
</table>

The Deaf/Hard of Hearing workgroup was comprised of educators and community organizations from across Idaho who contributed their time and expertise to ensure IRI was accessible to all students in Idaho.

Paula Mason: Idaho Educational Services for the Deaf and Blind
Joy Kane: Idaho Educational Services for the Deaf and Blind
Brittany Haines: Teacher-West Ada School District
Elena Stamm: Audiologist-Boise School District
Gabriela Holzman: Teacher-Moscow School District
Pamela Holley: Teacher-Boise School District
Steven Snow: Idaho Council for the Deaf and Hard of Hearing
Alayna Knop: Idaho State Department of Education
Karren Streagle: Idaho State Department of Education
APPENDIX F: IRI ADMINISTRATION FOR STUDENTS WITH VISUAL IMPAIRMENT INCLUDING BLINDNESS

This guidance regarding the administration of the IRI to students identified with a visual impairment including blindness (VIB) was assembled by a stakeholder workgroup made up of teachers of the visually impaired (TVI) from across Idaho and representatives from the Idaho Educational Services for the Deaf and the Blind (IESDB). The group considered the limitations of the IRI for students with VIB, the early literacy progressions measured by the IRI, and the instructional implications for early literacy data-based decision making. This guidance provided by the Idaho State Department of Education should be used in conjunction with the Functional Vision/Learning- Media Assessment administered to students identified with VIB.

Definition of Visual Impairment

Visual impairment refers to an impairment in vision that, even with correction, adversely affects a student’s educational performance. The term includes both partial sight and blindness. Partial sight refers to the ability to use vision as one channel of learning if educational materials are adapted. Blindness refers to the prohibition of vision as a channel of learning, regardless of the adaptation of materials (Idaho Special Education Manual).

Guidance Implications

The guidance provided in Appendix F is specific to students with VIB and includes specific sections for students identified as print learners or Braille learners, as indicated by the Functional Vision/Learning- Media Assessment. Print learners can access the IRI assessment with accommodations as outlined in the Guidance for Print Learners section. Braille learners can be assessed using an alternative early literacy assessment, as detailed in the Guidance for Braille Learners section.

For questions regarding the use of the Functional Vision/Learning-Media Assessment contact your district TVI or IESDB consulting teacher for the visually impaired.

Assessing Print Learners

Overall Accessibility

Standardized administration of the IRI to print learners will require the use of the tools, supports, and accommodations outlined in Table 13: General Accessibility Features for Print Learners. Table 13 is not an exhaustive list of all tools, supports, and accommodations available to print learners, but outlines practices required to ensure print learners can access the IRI. Proctors should ensure these general accessibility features are in place and documented in a student’s IEPs prior to administering the IRI. For additional information about these and other tools, supports, and accommodations available for the IRI refer to the IRI Accessibility Features section in this Test Administration Manual (TAM). Table 14 outlines additional accommodations available to students with VIB not included in the general accessibility features for print learners. These additional accommodations are available to students with VIB and must be documented in the student’s IEP of 504 plan.
Table 13: General Accessibility Features for Print Learners

<table>
<thead>
<tr>
<th>Accessibility Feature</th>
<th>Purpose for Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple test sessions</td>
<td>• Reduces visual fatigue.</td>
</tr>
</tbody>
</table>
| Web-based administration [isip.istation.com](http://isip.istation.com) | • Reduces visual clutter for students.  
• Technical support documents for the web-based administration are available on the [SDE IRI webpage](http://sde.iri), under Resource Files. |

Table 14: Additional Accommodations for Print Learners

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Availability</th>
<th>Description</th>
<th>Recommended Uses</th>
<th>Applicable Subtests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time Turned Off*</td>
<td>Embedded</td>
<td>Time is turned off for the entire assessment, not by individual subtest.</td>
<td>Used to allow for the provision of accommodations to students who are DHH or BVI</td>
<td>All</td>
</tr>
<tr>
<td>Zoom</td>
<td>Embedded</td>
<td>Zoom functions in the web-based version on iPads and Chromebooks. Chrome browser has a zoom option within the web-based platform for a laptop computer without a touch screen.</td>
<td>Provides students the opportunity to see details as necessary for selecting an answer choice</td>
<td>All</td>
</tr>
</tbody>
</table>

*When the timer is off, the score is no longer norm-referenced and cannot be compared to the performance of other students.*

Additional Proctor Training

Proctors administering the IRI must be familiar with this manual and be trained prior to administration of the assessment. Additional training is needed for proctors administering the IRI to print learners. Proctors will need instruct students in systematic scanning and pinch to zoom techniques so that they can access all subtests within the assessment.

Scanning and Pinch to Zoom Techniques

- **Horizontal Scanning**: Start in the upper left corner. Move across the top, then backtrack and move down. Repeat to the bottom right corner.
- **Box Pattern Scanning** – Type 1: Always scan the boxes in the same direction; starting at the top left, moving to the right, dropping down to the bottom right and, lastly, moving to the left (moving clockwise)

- **Box Pattern Scanning** – Type 2: Always scan the boxes in the same direction; starting at the top left, moving to the right, dropping down to the bottom right and, lastly, moving to the left (moving clockwise)

- **Random Pattern Scanning**: Use finger as a guide to scan from left to right, then backtrack. Drop down and repeat the process.
Pinch to Zoom: Pre-teach student to pinch and zoom on a touch screen and to zoom without clicking or tapping. Note that different screen resolutions will pixelate differently when zooming. A Chromebook will have the best resolution when using pinch zoom.

For additional support with scanning techniques, proctors can contact their local TVI.

Administration by Subtest

Table 15: Scanning Techniques by Subtest outlines the specific techniques students will utilize to access each subtest within IRI. Proctors should become familiar with each subtest to ensure accessibility of the IRI for print learners. Each subtest is described in Appendix A of this TAM. In addition to teaching students each scanning technique outlined in Table 15, ensure students have had appropriate time to practice and that modeling best practices has occurred. Modeling guidance is provided in Appendix B of this TAM.

Table 15: Scanning Techniques by Subtest

<table>
<thead>
<tr>
<th>Subtest</th>
<th>Techniques</th>
<th>Additional Modeling Considerations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening Comprehension</td>
<td>Horizontal scanning</td>
<td>• none</td>
</tr>
<tr>
<td>Phonemic Awareness</td>
<td>Box pattern scanning</td>
<td>• Teach student to zoom and not select the picture at the same time, i.e. stretch and then select. Answer is selected when student hears the “ding.”</td>
</tr>
<tr>
<td>Letter Knowledge</td>
<td>Random pattern scanning</td>
<td>• none</td>
</tr>
<tr>
<td>Alphabetic Decoding</td>
<td>Box pattern scanning</td>
<td>• none</td>
</tr>
</tbody>
</table>
| Spelling              | Horizontal scanning   | • Let students know the red light indicates start of spelling activity.  
|                       |                       | • Letters can be chosen when screen is zoomed. |
| Vocabulary            | No scanning required  | • none                             |
| Comprehension         | No scanning required  | • Teach students to use non-embedded masking. |
Assessing Braille Learners

Students identified as Braille learners though the Functional Vision/Learning- Media Assessments can be assessed using an alternative early literacy assessment to ensure accessibility. Early literacy assessment data has instructional implications and should be used to support teachers to plan and deliver lessons matched to the student’s learning modality, i.e. Braille or print learner. Braille learners can be assessed using *Acadience™ Reading presented in Braille as an alternative to the current Idaho Reading Indicator (IRI). The Idaho Department of Education Blind/Visually Impaired IRI work group extensively reviewed the subtests associated with IRI and Acadience Reading to ensure adequate assessment of early literacy skills for Braille Learners. The subtest level comparison can be found in Table 14 below.

* Acadience Reading is a registered trademark of Dynamic Measurement Group

Acadience™ Reading

The Acadience Reading Assessment Manual provides an introduction; guidelines; interpretation information; implementation practices; and subtest specific overviews, directions, and scoring. Educators should read and understand the manual prior to administration of Acadience Reading.

Assessment Materials

Acadience Reading materials for teachers and students are available for kindergarten through grade 6 at no cost and can be downloaded from the Acadience Learning Acadience Reading Downloads webpage. Prior to downloading materials, educators must consent to the use agreement and provide their educational email address. Separate downloads are required for teacher and student materials. Acadience Reading offers materials for both benchmark (assessing three times per year) and progress monitoring (more frequent assessment) for download.

Requesting Braille Materials

Districts can request Braille copies of Acadience Reading fall and spring assessment materials directly from the Idaho Department of Education Assessment Department using the online ISDE order form. Materials will be shipped directly to schools with directions for returning used materials to ISDE after the close of the assessment window. For additional information about ordering Braille materials contact assessments@sde.idaho.gov.

Assessment Comparison

Both the IRI and Acadience Reading assess students across the five domains of reading (Phonemic Awareness, Phonics, Vocabulary, Comprehension, Fluency) and produce data meant
to guide instruction and support teacher instructional decision-making. Table 16: Istation/Acadience Reading Subtest Comparison outlines the subtests and skills assessed within each reading domain and identifies the grade levels at which subtests are administered on the Istation and Acadience Reading assessments.

Table 16: Istation/Acadience Subtest Comparison

<table>
<thead>
<tr>
<th>Reading Domain</th>
<th>Istation Subtests</th>
<th>Acadience Reading Subtests</th>
<th>Grade Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phonemic Awareness</td>
<td>• Phonemic Awareness: beginning, ending, and rhyming sound identification and phonemic blending</td>
<td>• First Sound Fluency: identification of initial sounds in words orally produced</td>
<td>K – 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Phonemic Segmentation Fluency (PSF) – both word frequency and the number of phonemes in a word</td>
<td></td>
</tr>
<tr>
<td>Phonics</td>
<td>• Letter Knowledge: sound recognition</td>
<td>• Letter Naming Fluency: accounts for how frequently letters appear in both upper- and lower-case forms (not a part of score)</td>
<td>K – 3</td>
</tr>
<tr>
<td></td>
<td>• Letter Knowledge: letter recognition</td>
<td>• Nonsense Word Fluency: sounds read correctly, whole words read correctly</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Alphabetic Decoding: nonsense word identification</td>
<td>• Nonsense Word Fluency: whole words read correctly</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Spelling: orthographic representations of words</td>
<td>• Oral Reading Fluency: accuracy of words read</td>
<td></td>
</tr>
<tr>
<td>Vocabulary</td>
<td>• Vocabulary: picture items and synonyms</td>
<td>• Word Use Fluency</td>
<td>K – 3</td>
</tr>
<tr>
<td>Comprehension</td>
<td>• Reading Comprehension: matching sentences to pictures and sentence completion</td>
<td>• Oral Reading Fluency (DAZE): correct words per minute (retell total/quality of response)</td>
<td>1 – 3</td>
</tr>
<tr>
<td>Fluency</td>
<td>• Text Fluency: (not a part of overall score)</td>
<td>• Oral Reading Fluency: correct words read per minute</td>
<td>1 – 3</td>
</tr>
</tbody>
</table>
APPENDIX F.1: ACCESSIBILITY PROCESS FOR VISUAL IMPAIRMENT INCLUDING BLINDNESS

The purpose of Appendix F.1 is to provide additional information regarding the process that the Idaho State Department of Education (ISDE) followed to compile guidance for administration of the IRI to students identified with a visual impairment including blindness (VIB). The Blind/Visual Impairment Workgroup was convened after year one of successful statewide implementation of IRI to ensure sufficient feedback and knowledge regarding administration of the assessment from the field.

The workgroup collaborated to answer four key questions related to subtest level administration of the IRI, as listed below.

5. What subtests are accessible to students with VIB?
6. What available supports could be put into place to ensure subtest level accessibility?
7. What guidance is needed to ensure a successful administration of each subtest with necessary accessibility supports in place?
8. How can the ISDE ensure a standardized administration of the IRI to all students, including students identified with VIB?

Subtest Level Accessibility

Because the needs of print and Braille learners are very different, the workgroup approached the IRI accessibility review process for each of these types of learners. The review process identified accessibility issues and possible solutions for print and Braille learners, as outlined in the tables below.

Subtest Accessibility for Print Learners

<table>
<thead>
<tr>
<th>Subtest</th>
<th>Issue</th>
<th>Proposed Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening Comprehension</td>
<td>Visual clutter in choices; background visual clutter; choices are too similar</td>
<td>Web-based platform to reduce visual clutter</td>
</tr>
<tr>
<td>Phonological Awareness</td>
<td>Minor background clutter</td>
<td>Web-based; teach to pinch and zoom</td>
</tr>
<tr>
<td>Letter Knowledge (Identification &amp; Sound)</td>
<td>Good contrast; placement in circle</td>
<td>Pictures need to be inline; scanning skills</td>
</tr>
<tr>
<td>Alphabetic Decoding</td>
<td>Background distraction; font mismatch (typed “a” vs. print “a”)</td>
<td>Web-based iPad zoom</td>
</tr>
<tr>
<td>Spelling</td>
<td>Scanning letter choices</td>
<td>Time allowance</td>
</tr>
<tr>
<td>Reading Comprehension: Sentence to Picture</td>
<td>Visual clutter choices; details not distinct enough; text needs to be bigger</td>
<td>Proctor training for pinch to zoom</td>
</tr>
</tbody>
</table>
The Visual Impairment including Blindness workgroup was comprised of educators from across Idaho who contributed their time and expertise to ensure IRI was accessible to all students in Idaho.

Jeanne Marie-Kopecky: Idaho Educational Services for the Deaf and Blind
Susan McCoy: Idaho Educational Services for the Deaf and Blind
Jill Andrus: Teacher- Idaho Educational Services for the Deaf and Blind
Judi Lethlean: TVI- Idaho Educational Services for the Deaf and Blind
Megan Carr: TVI- Post Falls School District
Jamie Ashmead: TVI- Idaho Educational Services for the Deaf and Blind
Alayna Knop: Idaho State Department of Education
Karren Streagle: Idaho State Department of Education