



## Key Dates and Tips for Preparing for the Fall 2019 PSAT/NMSQT®

Welcome to the new school year! This resource is to help you prepare for the Fall PSAT/NMSQT®, the first assessment in the Idaho School Day program sponsored by the State Department of Education.

### Key Dates

Activity	Deadline	Comments
Submit accommodation requests	8/27/19 however we will accept requests through 9/4/19	<ul style="list-style-type: none"> <li>To request access for SSD Online, go to: <a href="#">SSD Online Access Request</a></li> <li>To access SSD Online using your College Board Account at: <a href="#">SSD Online</a></li> </ul>
Order, reduce, or increase test material order in the Test Ordering System (TOS)	9/19/19	<ul style="list-style-type: none"> <li>If you placed an order for materials early, please review your order and make any decreases or increases to the test book quantity by this date.</li> <li>To access the Test Ordering System, login to your College Board account and select the tool from your dashboard.</li> <li>Need access to Test Ordering? Complete the form at: <a href="#">Access Code Request</a></li> </ul>
Deadline to submit pre-identification or bulk registration file.	9/19/19 final date to submit to receive labels by 10/2/19)	<ul style="list-style-type: none"> <li>Each district upload student information using our bulk registration tool to simplify the process on test day.</li> <li>Access the tool using your College Board account at: <a href="#">Bulk Registration Tool</a></li> </ul> <p><b>PSAT points of contact often coordinate with district test coordinators when submitting the bulk registration file.</b></p>
Pre-admin/non-secure materials arrive in schools	9/19/19	<ul style="list-style-type: none"> <li>Schools providing bulk registration files no later than 9/19/19 will receive labels, answer sheets, and testing manuals by 10/2/19</li> <li>If the school did not submit a bulk registration file your answer sheets and testing manuals will arrive with your test materials.</li> </ul>
Secure test material arrives in schools	10/9/19	<ul style="list-style-type: none"> <li>Once testing materials arrive, check the contents of the shipment immediately to ensure you have the materials required for test day.</li> </ul>
Test Day	10/16/19	<b>Alternate test date 10/30/19</b>
Return answer sheets for scoring	10/17/19	<ul style="list-style-type: none"> <li>Return all answer sheets for scoring. You may now begin the remittance process. More detailed information will be provided at a later date.</li> </ul>
Scores Available to Educators	Early December	<ul style="list-style-type: none"> <li>To access, login to your College Board account and select the tool from your dashboard or go to: <a href="#">K12 Reports Login</a></li> </ul>
Scores available to Students	Mid-December	<ul style="list-style-type: none"> <li>Scores available online through the College Board Student Reporting Portal at: <a href="#">Student Scores Home</a></li> </ul>
Complete grade level adjustments, fee waiver requests, and remittance	January 2020	<ul style="list-style-type: none"> <li>More information will be available at a later date.</li> </ul>

### Need assistance?

Contact our new Idaho Representative: Stephen McCue | 408-828-7410 | [smccue@collegeboard.org](mailto:smccue@collegeboard.org)