

# Curricular Materials Selection Committee

## Application Invitation

The State Department of Education and the State Board of Education are currently accepting applications to fill vacancies on the Curricular Materials Selection Committee. Complete applications must be submitted by November 4, 2020.

Vacancies currently include positions for:

- Parent
- Idaho Certified Classroom Teacher
- Idaho Public School Administrator

### Responsibilities of a Curricular Materials Selection Committee member:

- Appointment on the committee is for a 5-year term.
- The Committee meets a minimum of four times a year or at the call of the chair.
  - o Meetings are **tentatively** scheduled for:
    - March 5, 2021
    - May 7, 2021
  - o A virtual option is available for some meetings.
  - o Evaluation week usually lasts 3 – 5 days in the summer (tentatively June). Attendance is expected for evaluation week.
- Committee members participate in orientation and a comprehensive training session.
- Committee members evaluate all textbooks/instructional materials offered for adoption and make recommendations to the State Board of Education.
- Textbook Committee members recruit and select teachers to serve as Textbook Evaluation Advisors to review materials during evaluation week.
- Committee members facilitate activities and debriefing meetings during evaluation week (tentatively one week in June).
- Committee members are reimbursed for mileage, lodging, and meals according to state guidelines for any in person meetings.
- For committee members who require substitute teachers, reimbursement is provided for the substitutes.

The application can be found at:

<https://form.jotform.com/IdahoSDE/curricular-materials-selection-comm>