



Idaho Department
of Education

ESSER Reporting

For the 2022–2023 Year



Brief Introduction

ESSER Team

- Katie Watkins
- Lisa English
- Aaron Kennedy (me!)
 - Basically sends reports to the federal government, and works with spreadsheets Lisa and Katie don't want to deal with 😊
 - Official Title is Coordinator for ESSER Data & Collection

ESSER Comes with Some Requirements

Monitoring

- Katie Watkins oversees this
- Once in a three year span

Reporting

- Aaron Kennedy oversees this
- Done annually by each LEA

Monitoring and Reporting are Entirely Separate

- Different purposes, different requirements, different deadlines, different frequencies, different information
- Information collected through monitoring doesn't satisfy reporting requirements and vice versa

What exactly are we reporting?

ESSER Funds and ESSER Only

Funds reimbursed between July 1st, 2022 – June 30th, 2023

<u>USED Reports</u>	<u>Idaho Reports (In the GRA)</u>
CARES Mandatory Amount	CARES Flow Through (F/T)
CARES Reserve Set Aside	CARES SEL and LMS
CRRSA Mandatory Amount	CRRSA Flow Through (F/T)
CRRSA Reserve Set Aside	CRRSA State Set-Aside Reserve
ARP Mandatory Amount	ARP – ESSER III F/T Discretionary
ARP Set Aside for Learning Loss	ARP – ESSER III F/T Learning Loss
ARP Reserve Set Aside	ARP – ESSER III State Set-Aside Reserve

*Anything not listed here (i.e. ARP HCY, SLFRF, EANS) will not be included in this report

What exactly are we reporting (part 2)

In the 2022 – 2023 year,

A total of \$150 million was drawn down through ESSER through 3,055 requests across 182 LEAs

That's a lot of info. And money.....

- 17 Requests per LEA
- \$800,000 per LEA
- \$50,000 per request

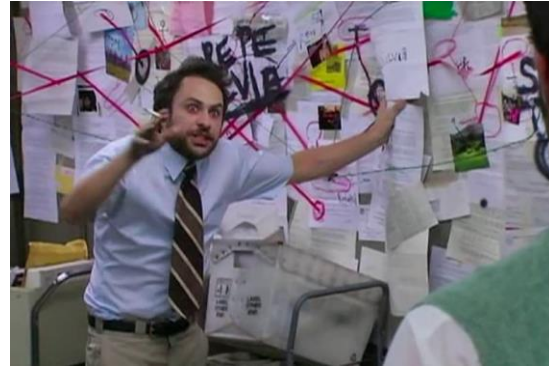


Reporting Structure

What We'd like to Report

Was Money Used?	Amount
Yes	\$150,000

What We Have to Report



The template we have to fill out and submit to OESE has dozens of validations checks and business rules that reference multiple years, making the entire report very complicated

How will we report

All reporting needs to be submitted through the online reporting site:

<https://idahoessercollection.mtwgms.org/melody/>

- Expected to be live December 4th
- A notice will be sent when ready

Print outs of the full report and other resources are available on the [Pandemic Relief Funds](#) page under “Reporting”

Responses sent outside of the online site will not be accepted

Dates to Know

December 4th 2023

- Reporting Site goes Live (tentatively)

February 1st 2024

- Due date for submission

Deadlines are subject to change



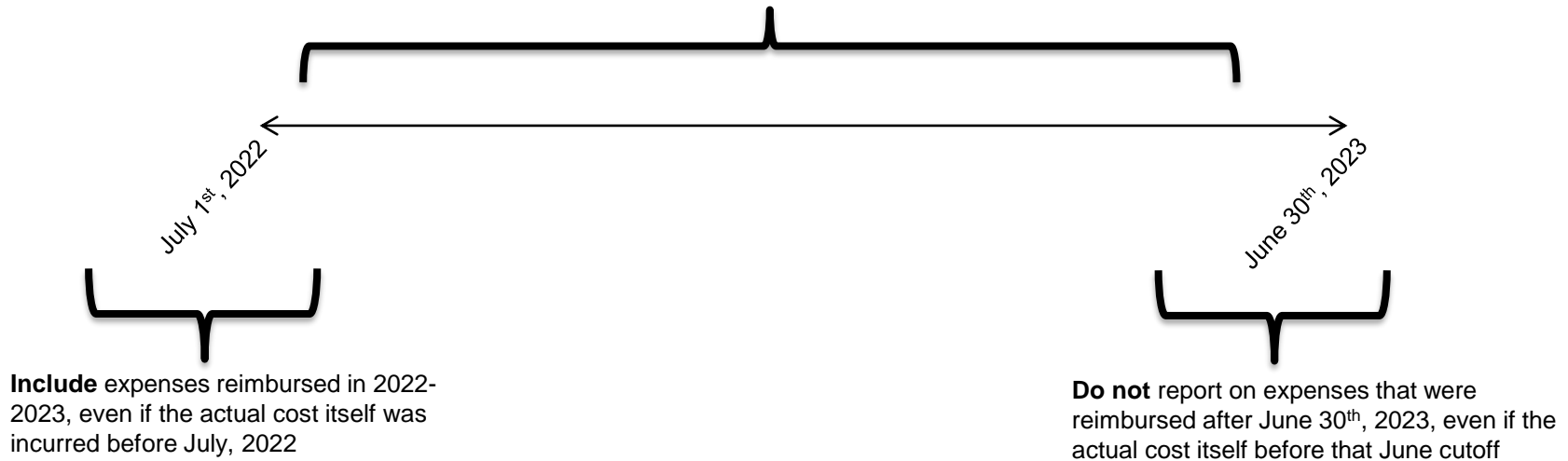
Not Reporting on ALL ESSER funds...

Expenses incurred July 1st, 2022 – June 30th, 2023

“For purposes of this reporting, reimbursements that are made in the current reporting period that reimburse expenditures made prior to the start of the reporting period and on or after March 13, 2020, are considered “expenditures” for this reporting period.”

– Recipient Data Collection Form

Include expenses expended/reimbursed
between July 1st, 2022 and June 30th, 2023



*Can look these up in the GRA if you want to be sure on the dates



SDE will Provide the Amounts

SDE will provide all of the amounts that were drawn down and remaining

For validation purposes, we ask that you report on the provided amounts

The amounts will be located on the reporting site, an excel spreadsheet, and the excel workbook on the ESSER Reporting Site

Brief Overview

Mainly for those who are new to this..... Or forgot

1st Part: Financial Reporting for each subgrant

Report on Usage of Funds and Plans for Remaining Funds

Each Subgrant will be tracked separately

USED Reports	Idaho Reports (In the GRA)
CARES Mandatory Amount	CARES Flow Through (F/T)
CARES Reserve Set Aside	CARES SEL and LMS (Combined)
CRRSA Mandatory Amount	CRRSA Flow Through (F/T)
CRRSA Reserve Set Aside	CRRSA State Set-Aside Reserve
ARP Mandatory Amount	ARP – ESSER III F/T Discretionary
ARP Set Aside for Learning Loss	ARP – ESSER III F/T Learning Loss
ARP Reserve	ARP – ESSER III State Set-Aside Reserve

*If you are one of the lucky three LEAs who did not draw down ESSER funds in the 22-23 year, you can skip to the CrossAct, as there are a two non-ESSER related questions we are required to report on

Last year, all reimbursed categorized under:

- Addressing Physical Health and Safety
- Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)
- Mental Health Supports for Students and Staff
- Operational Continuity and Other Allowed Uses



This year, expenses will be reported into these categories:



- a. Building and facilities upgrades and maintenance, including ventilation systems and new construction
- b. Assistance with meals for students
- c. Cleaning and/or sanitization supplies
- d. Temporary classroom space to support social distancing
- e. Temporary or additional transportation services to support social distancing to and from school
- f. Capacity-building to improve disaster preparedness and response efforts, including coordination with public health departments
- g. Other health protocols not listed above and aligned to guidance from the Centers for Disease Control and Prevention (CDC)
- h. Summer learning, afterschool programs, extended instructional time
- i. Tutoring
- j. Additional staffing and/or activities to identify and/or respond to unique student needs and/or provide targeted support for underserved student groups, including each major racial and ethnic group, children from low-income families, children with disabilities, English learners, LGBTQ+ students, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandemic that have been identified by the SEA
- k. Universal screening, academic assessments, and intervention data systems, such as early warning systems and/or opportunities to learn data systems
- l. Improved coordination of services for students with multiple types of needs, such as full service community schools or improved coordination with partner agencies, such as the foster care services
- m. Early Childhood Programs
- n. Hardware and software
- o. Wi-Fi, broadband, or other connectivity
- p. Curriculum adoption and learning materials
- q. Core staff capacity building / training to increase instructional quality and advance equity
- r. Investments in talent pipelines for teachers and/or classified staff
- s. Additional staffing and/or activities to assess and support social-emotional well-being, including mental health, for students, educators and/or families
- t. Any activity not described above that is authorized by the McKinney-Vento Homeless Assistance Act
- u. Any activity not described above that is authorized by the Elementary and Secondary Education Act of 1965
- v. Any activity not described above that is authorized by the Individuals with Disabilities Education Act
- w. Any activity not described above that is authorized by the Adult Education and Family Literacy Act
- x. Any activity not described above that is authorized by the Carl D. Perkins Career and Technical Education Act of 2006
- y. Other activities not described above that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA

Physical Health and Safety:	A-G
Meeting [Various] Needs:	H-R
Mental Health Supports:	S
Operational Continuity and Other:	T-Y



For each subgrant that had remaining funds as of June 30th, 2023, you'll report:

% Remaining Funds Planned for Addressing Physical Health and Safety

% Remaining Funds Planned for Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)

% Remaining Funds Planned for Mental Health Supports for Students and Staff

% Remaining Funds Planned for Operational Continuity and Other Uses

% Remaining Funds Not Yet Planned for Specific Use

USED has already stated they will not hold LEAs to their "plans", as needs and circumstances change
If you have been reimbursed for funds since June 30th 2023, report those funds as if they had been planned



The Pandemic Relief Site has additional Resources you are welcome to use to help organize your information

<https://www.sde.idaho.gov/federal-programs/prf/>

ESSER APR Subgrant Reporting Template

- For Reporting Subgrant Financials

ESSER Annual Performance Report Guide

- Step-by-step guide for reporting

ESSER Financial Workbook

- Interactive Workbook to help organize all financial information for each subgrant

*SDE will **NOT** accept any information submitted outside of the reporting site. These resources are meant to help you get organized and understand what is needed. You are welcome to wait until the reporting site is online to start this report



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2nd Part of Reporting: CrossAct

All LEAs that received ESSER Funds need to
fill out the CrossAct

What is the CrossAct?

- It's a little misleading: it's not a grant or an act. No funds are directly tied to this
- The CrossAct is a general survey asking questions related to the use of all ESSER funds
- Mandatory to fill out for all LEAs that received ESSER funds, even if no ESSER funds were used in the current reporting period

CrossAct

First part is true/false questions; no dollar amounts needed

Did the LEA seek to reengaging students with poor attendance or participation?

- If so, how?
- *Answer regardless of whether ESSER funds were used

93% of Idaho LEAs did this in the 21-22 year,
far above national average

Were ESSER funds used for:

Promoting vaccination, physical distancing, contact tracing...

Providing Internet services

- If so, how?

Allocate ESSER funds to schools? (Only applies to LEAs with multiple schools; single school LEAs will all mark "No")

- If so, how?

ESSER funds used for salaries and benefits:



In the past this question was optional, but going forward it is required

Position	FTE Count	ESSER Dollars Expended towards salaries/benefits. Do not include Funds Used from Other Funding Sources. Only Report ESSER Funds
Special Educators and related service personnel		
Paraprofessionals		
Bilingual or English as a second language educators		
School counselors, school psychologists, and/or social workers		
Nurses		
Short Term Contractors		
Classroom Educators, not covered by previous categories		
Support Personnel, not covered by previous categories		
Administrative Staff, not covered by previous categories		

*Similar to how this information is submitted for title programs in the CFSGA



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3rd Part: Demographic Data by Activity

[Back to ESSER](#)

If These Programs were funded either partially or fully with ESSER you will be asked to report **Activity, Method, or Intervention Used**

- Evidence-based Summer learning or summer enrichment programs
- Evidence based afterschool programs
- Extended Instructional Time
- Including extended school day, week, or year
- Evidence-based high dosage tutoring
- Expansion/Enhancement of early childhood education program
- Full-Service Community Schools Launched or Supported with ESSER funds
- Total Enrollment count for these schools; no demographic data needed
- Purchased Educational Technology

Part 2: Demographic Data Needed



For Each Method Used on the previous slide, you will be asked the report:

Student Profile	# Enrolled eligible Students in subgroup	# Eligible students in subgroup participating*
Students with one or more disabilities		
Low-income students		
English learners		
Students in foster care		
Migratory students		
Students experiencing homelessness		
American Indian or Alaska Native		
Asian		
Black or African American		
Hispanic/Latino		
Native Hawaiian or Other Pacific Islander		
White		
Two or more races		
Other student subpopulation (Please specify: _____)		

*For Early childhood Education Program related information, only enrollment level data needed

Last Note....

- Since this data report is being overseen by OESE, there can be updates or changes to the reporting requirements
- If you have not been getting email updates about ESSER reporting but would like to, please contact Aaron Kennedy with your email and LEA so we can edit our email list
- As additional resources become available, they will be posted to the [Pandemic Relief Funds](#) page



Thank you for your help with this report!



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That's it. Questions?

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- If you aren't sure who to talk to or are self-conscious about contacting the wrong person