SAT School Day Fee Waiver Benefits State Testing

Overview and Key Points:

Eligible students who take the SAT School Day as part of a state-wide administration will need to be provided with fee waiver codes so that they can access their SAT Fee Waivers and Benefits **(see benefits in the FAQ section below)**
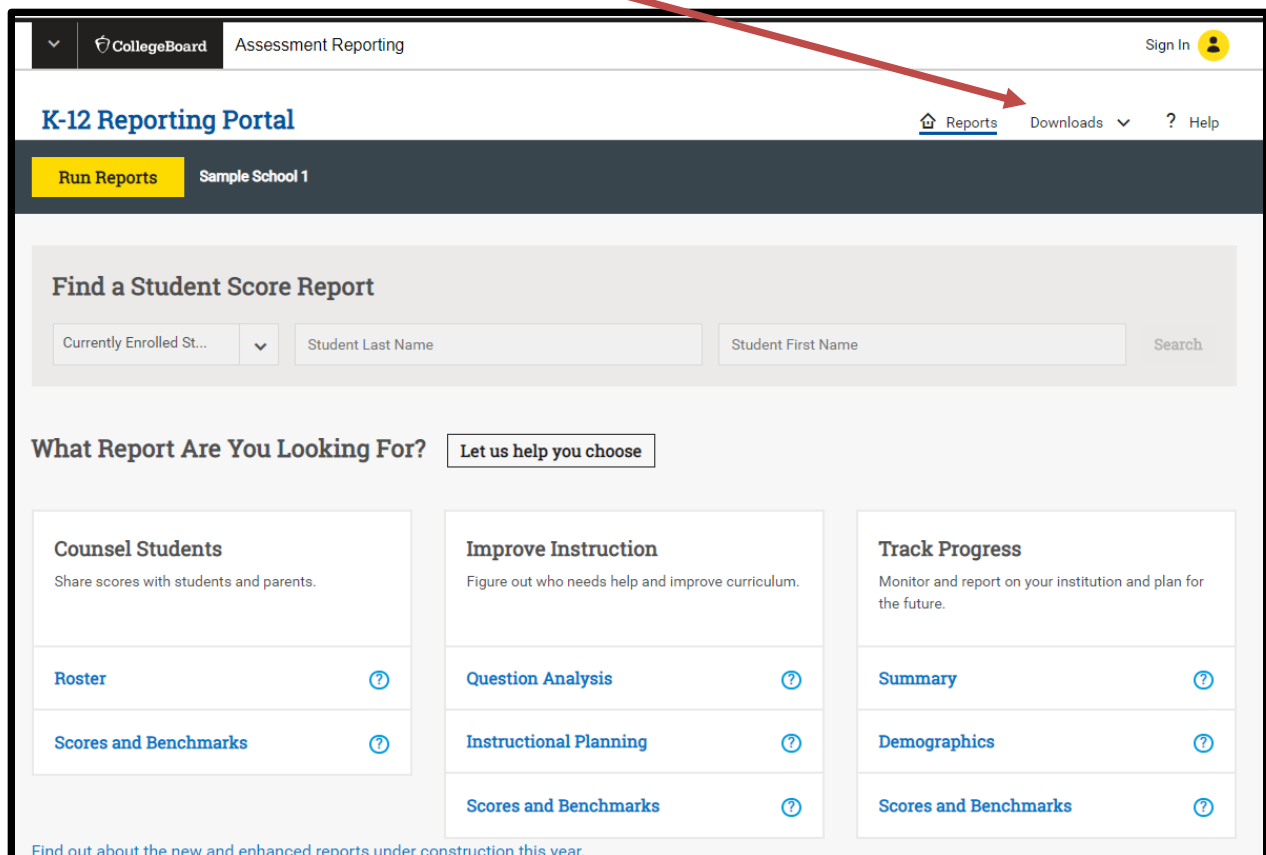
Educators, including testing coordinators, counselors, and/or administrators, will be able to access a list of electronic fee waiver codes via the Download page Custom Reports from College Board option in the College Board's K12 Assessment Reporting Portal.

Educators that have K12 Detail or Summary level access to the K12 Assessment Reporting Portal can access the Download page and Custom Reports feature.

If you need assistance accessing the K12 Assessment Reporting Portal, please call the Customer Service number listed in your SAT Coordinator's Manual. The K12 Assessment Reporting Portal Help web page may also be of assistance.

K-12 Reporting Portal Screen Shots
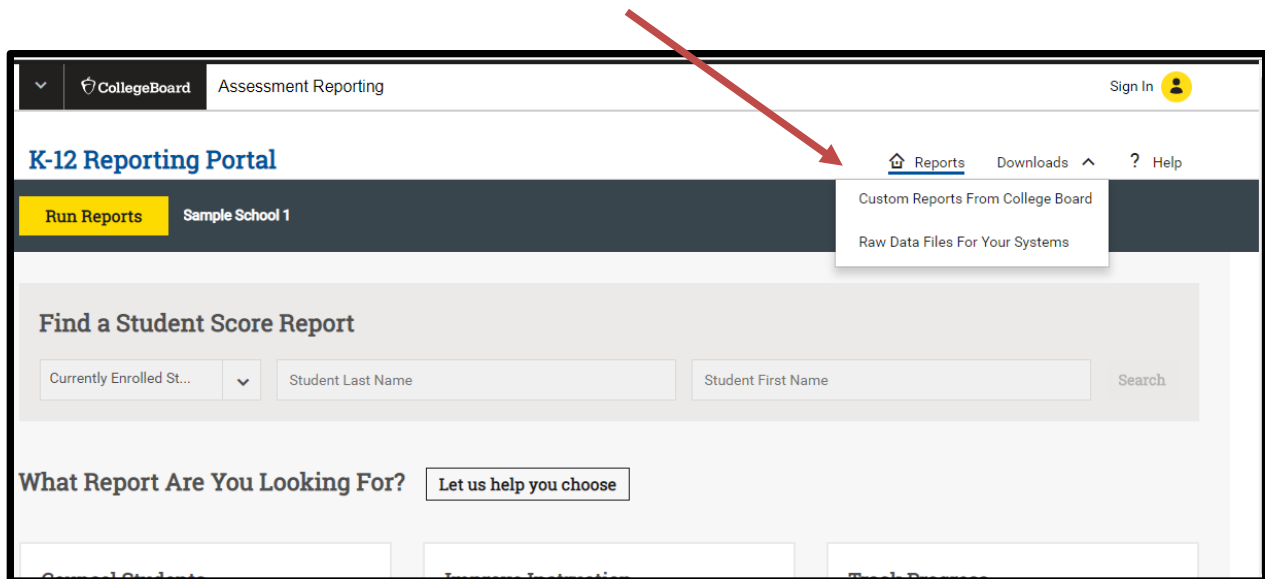
1. **Click on Downloads**

Brief: State SAT Fee Waiver Access

2. **Click on Custom Reports from College Board**

3. **Your file of electronic fee waiver codes will appear in My Custom Reports.**

FAQ:

Q. Does my student need to use a fee waiver to take the state-provided SAT School Day?
A. No, a student does not need to use a fee waiver to take the state-provided SAT School Day. The student can utilize the fee waiver to access their unlimited score reports and college application fee waivers.

Q. When should I give students a fee waiver code?
A. College Board recommends giving eligible students a fee waiver code when the student is registering to re-take the SAT, or when the student needs to access their unlimited score reports or college application fee waivers.

Q. In the Custom Reports from College Board, how will I know which file contains the fee waiver codes?
A. The fee waiver code file will be an excel file that uses the following naming convention: [AI Code] SATFeeWaiverCodes, e.g., 123456SATFeeWaiverCodes.xlsx

Q. How will I know that the fee waiver code file is available?
A. If you have K12 Detail or Summary level access to the K12 Assessment Reporting Portal, you will receive an email notification that a new file is available in the Download – Custom Reports section.

Q. Which students are eligible for SAT Fee Waivers and Benefits?

A. SAT fee waivers are available to low-income 11th and 12th grade students in the U.S. or U.S. territories. Students who meet one or more of the following criteria are eligible:

- The student is enrolled in or eligible to participate in the National School Lunch Program (NSLP).
- The student's annual family income falls within the Income Eligibility Guidelines set by the USDA Food and Nutrition Service.
- The student is enrolled in a federal, state, or local program that aids students from low-income families (e.g., Federal TRIO programs such as Upward Bound).
- The student's family receives public assistance.
- The student lives in federally subsidized public housing or a foster home or are homeless.
- The student is a ward of the state or an orphan.

Note: For schools participating in federal programs such as Community Eligibility, the school must use other criteria or indicators to determine student fee-waiver eligibility and should not rely solely on a student's participation in the NSLP.

Additional information on fee waiver eligibility guidelines can be found in the Fee Waiver Service Counselor Guide at: https://satsuite.collegeboard.org/media/pdf/college-application-fee-waiver-counselor-guide.pdf

Q. What are the SAT Fee Waivers and Benefits?
A. Eligible students receive the following registration fee waivers and benefits:

Free Tests and Feedback
- o 2 free SAT tests
- o 2 chances to access answer services

Free College Benefits
- o Unlimited score reports to send to colleges
- o Waived application fees at participating colleges
- o Free CSS Profile applications to apply for financial aid from participating schools

Other Benefits
- o Fee reductions for score verification reports
- o No non-U.S. regional fees for free tests (if you're a U.S. student testing abroad)
- o No late registration fees for free tests (if you're in the U.S. or U.S territories
- o No change or cancellation fees (upon cancellation, your unused fee waiver benefits will be returned)

Q. How do I distribute fee waiver codes?
A. Schools use a variety of methods to distribute codes to students. The College Board recommends that you keep a list of the codes and the student to whom it was given in the event the student misplaces the code.

Q. Who should be responsible for distributing fee waiver codes?
A. Each school should determine who – an administrator, counselor, etc. – should be responsible for distributing fee waiver codes to students.

Q. What if our school needs more fee waiver codes?
A. If your school needs additional fee waiver codes, please contact Customer Service at the number listed in your SAT Coordinator's Manual.

Q. Do these fee waiver codes expire?
A. No, these fee waiver codes do not expire.

Q. In the past, we've heard that fee waiver codes don't expire, but we've also heard that the benefits last for one year after the student graduates. Can you confirm which is correct?
A. Both are correct. The fee waiver code does not expire. However, once a fee waiver code is used and the student has access to the fee waiver benefits, those benefits expire one year after the student graduates.

Q. Will Community Based Organizations and other organizations receive SAT Fee Waiver codes?
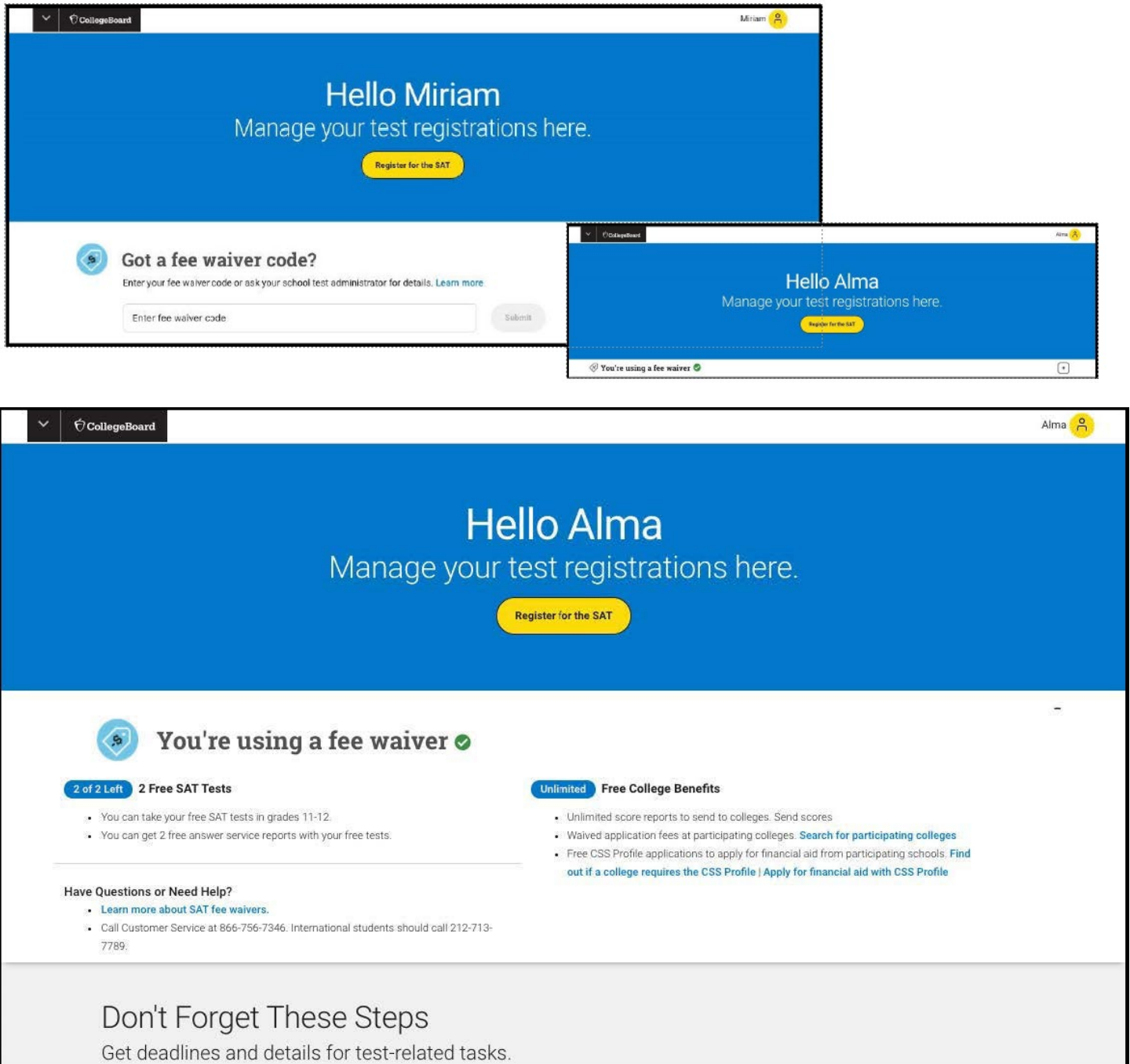A. Yes, Community Based Organizations and other organizations will continue to receive fee waiver codes in mid-to-late August.

Q. Can the same code be used by more than one student?
A. No, a fee waiver code can be used only once. If another student attempts to use a code that has already been utilized, they will receive an "invalid fee waiver code" error message. Students should be encouraged to keep their fee waiver codes confidential.

Q. Does the student use the same code for each request (SAT registration, score reports, etc.)?
A. The code will allow the student to register for 2 SATs and will also allow the student to send score reports and use college application fee waivers. Once the code is applied either through registration or through the score sending flow, the student will see what benefits remain via his/her account on the SAT Homepage.

Q. Can I save the fee waiver code file to my laptop/computer?
A. Yes, you can save the fee waiver code file to your laptop/computer.

Q: Is there a way to know if a student used the code that I gave them? Or to monitor who has used the codes?
A. If a student has used a code, then the fee waiver banner will indicate 'You're using a fee waiver' on their online account and how many remaining free SAT registrations are available. The Roster report in the K12 Assessment Reporting Portal indicates whether a student has used a fee waiver to register for the SAT.

Q. My student entered their fee waiver code in their student account, but they don't see their college application fee waivers.
A. College applications fee waivers will not appear in student's account until the start of the student's 12th grade year.

Q. Does taking the state-provided SAT School Day count as one of the registrations the fee waiver code covers?
A. No, the state-provided SAT School Day administration is not counted as one of the SAT or SAT Subject Test registrations covered by the fee waiver.

Q. Can a student use this code to register for the SAT more than once?
A. Yes, the electronic fee waiver code can be used for 2 SAT registrations. See the full benefits as described earlier in this document.

Q. If a student already has access to their SAT Fee Waiver Benefits, do they need a code?

A. No, if a student already has access to their SAT Fee Waiver Benefits, the student does not need an electronic fee waiver code. The student should be able to see their benefits in their College Board account and will not be prompted to enter a fee waiver code when requesting score reports or registering to take the SAT.

Q. Can a student get use multiple codes to get additional benefits?
A. No, a student can only receive SAT Fee Waiver Benefits once. The full list of benefits is provided earlier in this document. Students can see their benefits in their College Board account.

Q. How is a SAT Voucher different than a Fee Waiver Code?
A. Fee Waiver codes should be provided to all eligible students after they have taken the state sponsored SAT so that the student can access their benefits. Due to certain extenuating circumstances, some students use a SAT Voucher to register to take the SAT on Saturday because they cannot test on the state's chosen test date. Fee waiver codes should not be used for this purpose.