



Friday, December 9, 2016

SHERRI YBARRA
SUPERINTENDENT OF
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Superintendents and Charter Administrators,

As announced on November 18, 2016, the department is currently developing a new application to support the collection of data related to teacher evaluations. This memo is intended to provide clarity and to answer frequently asked questions.

- **The first data collection will be 2015-2016 evaluation data.** Once 2015-2016 data has been collected, collection will begin for 2016-2017 data.
- The data will be submitted through a new application which is currently in development, and will be available through the ISEE portal.
- The new application will allow entry of evaluation results either by the submission of a file (file template attached) or through editing individual evaluations within the application.
- The final submission date for 2015-2016 teacher evaluation data is January 13, 2017.

Additionally, the next Superintendent's webinar will be held on December 13th at 11:30 AM MT, where the department's Chief Technology Officer, Chris Campbell, will be presenting details of the teacher evaluation data collection, details of the new application, and answering any questions you may have. An agenda will be sent prior to the webinar.

[Click Here to Register for the Superintendent's December 13th Webinar](#)

If you have any questions regarding the attached template, or submission of teacher evaluation data, please contact Chris Campbell at (208) 332-6970 or by email at cacampbell@sde.idaho.gov.

If you have any questions regarding the teacher evaluation process, please contact Tyson Carter at (208) 332-6917 or by email at tcarter@sde.idaho.gov.

Sincerely,

A handwritten signature in blue ink that reads "Sherri Ybarra".

Sherri Ybarra
Superintendent of Public Instruction