|  |  |
| --- | --- |
| Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  EDUID # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOB:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | EL Entry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ EL Exit Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Language:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| PLEASE DO NOT DISCARD OR REMOVE FROM CUMULATIVE FOLDERCONTAINS FEDERALLY REQUIRED DOCUMENTS | |
| [District/Charter Name]  EL Documents Folder  (must be kept in cumulative folder) | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Initial Placement Screener Scores | | | | | | |
| Name of assessment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| Listening PL | Speaking PL | Reading  PL | Writing  PL | Oral  PL | Literacy  PL | Composite PL |
|  |  |  |  |  |  |  |

**REQUIRED DOCUMENTS:**

Home Language Survey

Initial Placement Assessment and/or Scores

ACCESS Annual Test scores (check each for which the student has ACCESS scores)

Kindergarten 1st2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

ELP (check each grade for which the student has an ELP written)

Kindergarten 1st2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

Parental Notification (copies of parent letters)

Kindergarten 1st2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

Parental Waiver of Services (must be a signed waiver for every year the parent chooses to waive EL services)

Kindergarten 1st2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

Completed Exit From

Completed Monitor Form Year 1

Completed Monitor Form Year