

GRA: Guidelines and Allowable Uses of Funds

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Idaho State Department of Education 8/23/2023



Let's take a quiz!!!



What is the GRA?



- Grant Reimbursement Application (GRA)
- Facilitates award recipient's requests for reimbursement of funding from federal grants
- Funds are allocated, requested, and managed through the GRA

GRA Requests Are Compared With...



All ESEA Title Program GRA requests are compared with the LEA's CFSGA, with exceptions for the following:

- CSI Up requests are compared to the submitted SWIP plan
- Title I-D Neglected & Delinquent requests are compared to the submitted Title I-D application
- Title IX-A Subgrant requests are compared to the submitted application
- Title IV-A Stronger Connections requests are compared to the submitted application

GRA Payments



After review, approved GRA requests are sent to the SDE's Accounting Division where they are processed on a bi-monthly basis, and paid out on the 11th and 25th of each month.

GRA requests that are submitted after 5pm on the 10th and 24th of each month will be reimbursed in the next two week cycle.



Documentation is...



Required on all GRA requests



Documentation needs to match requested amounts

or

Be highlighted or annotated with what is being requested for reimbursement

Documentation



 Documentation should be an expense ledger report, spreadsheet or something of that nature

 Invoices will not work as the sole documentation as they do not include a proof of payment, which is needed for reimbursements

GRA requests can be submitted...



Only after all of the obligations have been paid (including salaries)

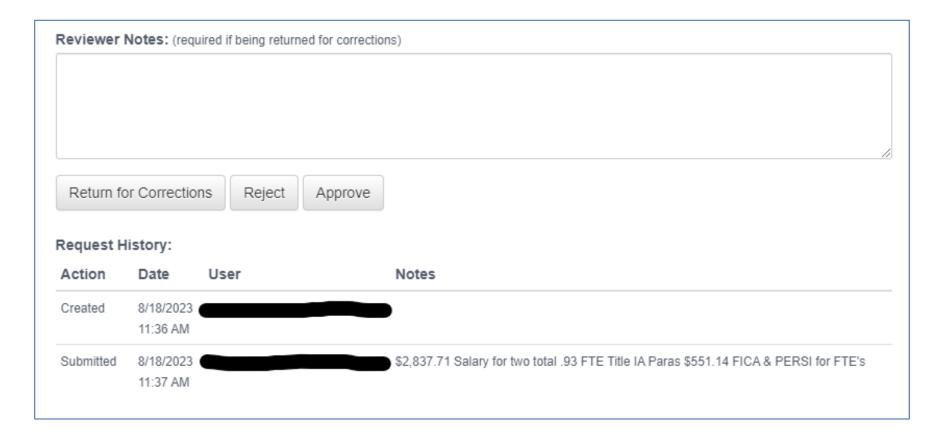




Documentation (yes, again)



GRA requests still need to have the Notes field filled out on the request



Title V-A Transferability



Submit the GRA request under the original grant and put in the Notes field that you are using transferability

Submitted	8/2/2023		Benefits for 1 Admin Assistant, 4 ESL Paras, 2 Summer Title 1 Paras, 2
	12:13 PM		Summer Title 1 Secretaries (For Title 1 summer school), 2 Summer Support
			Professionals, 15 Summer Title 1 Teachers, 1 Title 1 Coordinator, 6 Title 1
			Interventionists, 16 Title 1 Paraprofessionals for payroll issued during the
			month of July. Title 4 funds spent as Title 1 under Title 5 Transferability.
Approved	8/9/2023	MPerreira@edu.id	
	2:33 PM	_	

Food



Generally, food is unallowable because expenditures on food are usually not necessary for the performance of the grant award.

Where do we find this information?

- ESEA/ESSA
- Terms and conditions of grant award
- USED guidance (see colleague letter)
- State and local policies

Generally, there is a very high burden of proof to show that paying for food and beverages with Federal funds is necessary to meet the goals and objectives of a Federal grant. When a grantee is hosting a meeting, the grantee should structure the agenda for the meeting so that there is time for participants to purchase their own food, beverages, and snacks. In addition, when planning a meeting, grantees may want to consider a location in which participants have easy access to food and beverages.

While these determinations will be made on a case-by-case basis, and there may be some circumstances where the cost would be permissible, it is likely that those circumstances will be rare. Grantees, therefore, will have to make a compelling case that the unique circumstances they have identified would justify these costs as reasonable and necessary.

Title II-A: Supporting Effective Instruction



Purpose

- Increase student achievement consistent with the challenging State academic standards;
- Improve the quality and effectiveness of teachers, principals, and other school leaders;
- Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
- Provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

Applies to all Title grants



 Necessary 2 CFR 200.403 Reasonable 2 CFR 200,404

 Allocable 2 CFR 200.405

- Conform to the Uniform Grant Guidance (UGG) 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)
- Terms and Conditions of the Grant Award
- Adequately Documented

Celebrations



Costs for ceremonies, banquets, or celebration expenditures, including décor, are not an allowable use of funds



- Considered "entertainment costs", which are not allowable under 2 CFR Part 200.438
- Does not align with the purpose of the Title I-A program:
 - The purpose of Title I-A is to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational gaps.
 - Title I-A provides supplemental funding to help low-income children served to meet the challenging State academic standards.

Thanks!



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