

2023-2024 NSLP School Calendar

National School Lunch Program

Child Nutrition Division

Idaho State Department of Education

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July



2023

July 10- July 14 - Run Direct Certification as soon as system is available

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Independence Day	5	6	7	8
9	10	11	12	13	14	15
	Reimbursement Claim					
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August



2023

Aug 7- Aug 11- Run Direct Certification

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 NSLP Annual Training - Boise	4	5
6	7	8 NSLP Annual Training - Idaho Falls RCCI- Lewiston	9 NSLP Annual Training - Lewiston - Pocatello	10 Reimbursement Claim NSLP Annual Training - Coeur d'Alene - Twin Falls	11	12
13	14	15 NSLP Annual Training - Boise	16 Annual Training RCCI- Boise	17	18	19
20	21	22	23	24	25	26
287	28	29	30	31 Update employee prof. standard logs		

September



2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day	5	6	7	8	9
10 Reimbursement Claim	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27 NSLP 101 - Day 1 (new directors) Boise	28 NSLP 101 - Day 2 (new directors) Boise	29 Update employee prof. standard logs	30

October



2023

Oct 1- Oct 8- Pull verification sample
Oct 9- Oct 13- National School Lunch Week

Oct 24- Oct 31- Run Direct Certification
Oct 31 – Count number of students for verification

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
Pull verification sample- Start*						
8	9	10	11	12	13	14
Pull verification sample- End*	Columbus Day NSLW	Reimbursement Claim NSLW	NSLW	NSLW	NSLW	
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
		Verification Counts*				
		Update employee prof. standard logs				

November



2023

Nov 13- Nov 17 Run Direct Certification

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10 Reimbursement Claim Veterans Day	11
12	13	14	15 Verification Report Due*	16	17	18
19	20	21	22	23 Thanksgiving Day	24	25
26	27	28	29	30 Update employee prof. standard logs		

December



2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Schedule SFA Onsite Reviews to be completed by Feb. 1 st	5	6	7	8	9
10 Reimbursement Claim	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Christmas Day	26	27	28	29 Update employee prof. standard logs	30
31						

January



2024

Jan 15 - Jan 31- Complete Trainings & Forecasting for upcoming school year USDA Foods

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 New Year's Day	2	3	4	5	6
7	8	9	10 Reimbursement Claim USDA Foods (101) New Director Training, Boise	11 NSLP 102, Boise	12	13
14	15 Martin Luther King, Jr. Day	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31 Update employee prof. standard logs			

February



2024

Feb 12- Feb 16- Run Direct Certification

Feb 19- Mar 3- WBSCM Catalog open for ordering USDA Foods

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 SFA Onsite Reviews Due	2	3
4	5	6	7	8	9	10 Reimbursement Claim
11	12 Second review of apps report due, if required	13	14	15	16	17
18	19 President's Day	20	21	22	23	24
265	26	27	28	29		
				Update employee prof. standard logs		

March



2024

WBSCM Catalog open for ordering USDA Foods until Mar 3
March 4- March 8 - National School Breakfast Week

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	NSBW	NSBW	NSBW	NSBW	NSBW	
10	11	12	13	14	15	16
Reimbursement Claim						
17	18	19	20	21	22	23
24	25	26	27	28	29	30
					Update employee prof. standard logs	
Easter 31						

April



2024

NSLP Renewal Opens in April

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Run DC & enrollment lists for CEP	2	3	4	5	6
7	8	9	10 Reimbursement Claim	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30 Update employee prof. standard logs				

May



2024

NSLP Renewal Due

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 SCHOOL LUNCH HERO DAY	4
5	6	7	8	9	10 Reimbursement Claim	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day	28	29	30	31 Update employee prof. standard logs	

June



2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10 Reimbursement Claim	11	12	13	14	15
16	17	18	19 Juneteenth	20	21	22
23	24	25	26	27	28 Update employee prof. standard logs	29
30						

LEGEND

July 10-14	Run Direct Certification
August 7 – 11	Run Direct Certification
October 2*	Count the number of approved free/reduced applications received after July 1
October 1-8*	Pull verification sample, Run DC, send letters
October 24-31	Run Direct Certification during the month of October
October 31*	Count approved F/R students; verification report open
November 15*	Last day to submit verification report in MyIdahoCNP. All verification activities must be complete
November 13-17	Run Direct Certification in November
Mid-January – End of January	Complete Trainings & Forecasting for upcoming school year USDA Foods
February 1	SFA Onsite Review Due
February 12	Second review of application due, if applicable
February 12-16	Run Direct Certification in February
End of February – Beginning of March	WBSCM catalog open for ordering USDA Foods
March 4	Compare free/reduced eligibility with district ISE Coordinator; do not include pre-k (March eligibility)
April 1	Run DC and enrollment lists for CEP
April – May	NSLP renewal open in April and closes the last week of May (rollover application in MyIdahoCNP)
June – July	Complete NSLP Online Training
10 th of each month	Reimbursement Claim recommended to be recommended to be submitted by the 10th
Last day of each month	Update employee professional standards logs

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