

CERTIFICATION & ENDORSEMENT TRANSITION PLAN FOR THE 2019-2020 SCHOOL YEAR –

A Joint Communication

STATE DEPARTMENT
OF EDUCATION (SDE)



IDAHO CAREER &
TECHNICAL EDUCATION (ICTE)



1) SDE five (5) digit assignment codes and CTE six (6) digit course codes

The State Department of Education (SDE) Assignment Credential Manual and the Idaho Career and Technical Education (ICTE) Assignment/Course Manual will be **mutually exclusive**. SDE endorsements will not align to ANY six (6) digit assignment codes; CTE endorsements will no longer align to ANY five (5) digit assignment codes.

Both assignment manuals for next year will be released soon. While guidance will accompany each manual, the **notable changes for the CTE manual** include the items below.

- Middle School CTE Offerings will be I.S.E.E. assignment coded as follows:
 - 800010 | Grades 6-8 - Agriculture, Food, and Natural Resources
 - 800020 | Grades 6-8 - Business & Marketing
 - 800030 | Grades 6-8 - Engineering & Technology Education
 - 800040 | Grades 6-8 - Family and Consumer Sciences & Human Services
 - 800050 | Grades 6-8 - Trades & Industry
 - 800060 | Grades 6-8 - Health Professions & Public Safety
- Assignment/Course Codes have been added to account for other staff assignments:
 - 900001 | Advisory – CTE (students in class)
 - 900002 | Aide – CTE Classroom
 - 460605 | CTE – Other District Staff (Provides, coordinates, manages, or directs services within a non-instructional program)
- CTE Courses for Graduation Credit
 - All courses previously noted with leading “02,” “03,” and “04” have been deleted; the single six (6) digit code is used to report all offerings of the given courses, whether for graduation credit or not
 - Other than science courses (biology) associated with an Agricultural Science & Technology (currently 7921) endorsed instructor, if a district wishes to offer a CTE course for graduation credit, the LEA Board of Education must approve it, assuring the following:
 - The CTE instructor holds a five (5) year renewable certificate
 - The instructor is appropriately certified in that non-CTE assignment area per IDAPA Rule
 - Contact the State Department of Education for requirements
 - The course imbeds the state standards for the non-CTE area along with the CTE program standards as evidenced by a standards and competencies cross walk document

2) CTE Assignment Credential Report & Funding (base allocation)

ICTE will provide technical assistance to Local Education Agencies (LEA) on misalignments (assignment deficiencies) and base funding (salary apportionment) for CTE assignments.

- Any misalignments that remain on the December final report (November upload) will result in withheld funding
- ICTE will provide continuing technical assistance to LEA's to clear misalignments and restore funding where possible.

3) Degree-Based Career Technical Certificate and Endorsements

The endorsements listed below will no longer align to the **101 Standard Instructional Certificate**.

7921 Agriculture Science & Technology
 7093 Business Technology Education
 7971 Family & Consumer Sciences
 7092 Marketing Technology Education
 7981 Technology Education

Instead, the above endorsements will transition to the **039 Degree-Based Career Technical Certificate** and be renumbered and retitled as follows:

9921 CTE - Agriculture Science & Technology
 9093 CTE - Business Technology Education
 9971 CTE - Family and Consumer Sciences
 9092 CTE - Marketing Technology Education
 9981 CTE - Technology Education

The 9000 series endorsements will align to six (6) digit CTE course codes allowing districts to receive base teacher salary in addition to CTE program funding, as appropriate.

Holders of a Standard Instructional Certificate with one (or more) of the realigned endorsements will automatically be issued a valid Degree Based Career Technical Certificate with the applicable 9000 series CTE endorsement upon renewal of their five year certificate.

Example:

2018-2019

101 Standard Instructional Certificate *with endorsement* 7093 Business Technology Education

2019-2020

039 Degree Based Career Technical Certificate *with endorsement* 9093 CTE-Business Technology Education

4) CTE - Work-Based Learning Coordinator Endorsement

The CTE - Work-Based Learning Coordinator endorsement number will change from:

- 7099 to 0099 and be placed on an Occupational Specialist Certificate

5) Alternative Authorizations & Emergency Provisionals for CTE Teachers

CTE will process Alternative Authorization & Emergency Provisionals for districts when a CTE area of need or emergency exists for which the LEA is unable to hire the appropriately certified/endorsed CTE teacher.