

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF JUNE 23-24, 2016

ATTENDANCE

Members present at June 23 committee meetings: Allred, Chipman, Enger, Hedeem, Henry, Johnson, Koehler, McKinney, Meyer, Mikolajczyk, Nelson, Nuckols, Saffle, Van Mullem, Welton, Zeydel. SDE staff present: Colón, Haas, Lackey, Markland, Miner, Schwab. Absent: Roark, Sulfridge. Guests: Brian Church, Alison Henken.

Members present at the June 24 general meeting: Allred, Chipman, Enger, Hedeem, Henry, Johnson, Koehler, McKinney, Meyer, Mikolajczyk, Nelson, Nuckols, Saffle, Sulfridge, Van Mullem, Welton, Zeydel. SDE staff present: Colón, Haas, Lackey, Markland, Miner, Schwab. Absent: Roark. Guests: Shauna Andrus, Brian Church, Terry Gilbert, Alison Henken.

Lisa Colón introduced recently-hired Shannon Miner as the new Certification Program Specialist in the Department of Education. Shannon will be working in alternative authorizations and will be assisting the Authorizations Committee.

AGENDA REVIEW/REVISIONS/APPROVAL

Chair Esther Henry requested that Commission members discuss the issue of posting documents to the Commission website in each of their committee meetings and report back during the committee reports on June 24. Esther also reported that the following New Business item would be added to the June 24 agenda: Decision – Posting of Ethics Cases to Commission Website. The order of the New Business items on that agenda would be adjusted to read as follows: A. Decision – Posting of Ethics Cases to Commission Website; B. Nominations Subcommittee – Nominations and Vote; C. Member Committee Service Preferences for 2016-2017.

M/S (McKinney/Mikolajczyk): To approve the June 23-24, 2016, Commission meeting agenda as revised. Motion carried unanimously.

APPROVAL OF MINUTES

M/S (McKinney/Sulfridge): To approve the March 31 – April 1, 2016, Commission meeting minutes as printed. Motion carried unanimously.

M/S (Nelson/McKinney): To approve the April 18, 2016, Commission teleconference minutes as printed. Motion carried unanimously.

STATE BOARD REPORT

Alison Henken, K-12 Accountability and Projects Program Manager in the State Board office, reported on the following board items:

1. In the past year a legislative idea for an additional position on the Commission for Native American representation was brought to the State Board. The board is not moving forward with that idea at this time but has requested that the Commission's member nomination process and solicitation process for other Commission-related committee members include providing related information to Native American tribes and other groups in the state so that these groups are aware of representation vacancy opportunities on the Commission and on Commission-related committees.
2. The definitions for "low-performing" and "at-risk-for-low-performing" educator preparation programs that were voted on and provided to the State Board at the March 31-April 1, 2016, Commission meeting were temporary definitions. There now remains a need to move forward on a more long-term solution for these definitions that are needed for Title II reporting and the federal government. The new definitions will be an October 2016 State Board meeting agenda item. The timeline, therefore, calls for the development of long-term definitions of "low-performing" and "at-risk-for-low-performing" educator preparation programs by the Idaho Coalition for Educator Preparation (ICEP) at its September 12 meeting and the Idaho Association of Colleges for Teacher Education (IACTE) at its September 21 meeting; the forwarding of those new definitions to the Commission for consideration at the September 22-23 Commission meeting; and then a recommendation on these new definitions from the Commission to the State Board for the October 19-20 State Board meeting.

CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION

Deputy Attorney General Brian Church provided the Commission with the Settlement Agreement listed below. The Settlement Agreement was agreed to by the respective Respondent and was presented by Brian Church for consideration by the Commission. The Commission members reviewed the Settlement Agreement at the meeting and, having posed questions and requested discussion, voted as follows:

M/S (McKinney/Enger): To agree to and accept the proposed Settlement Agreement as written in Case #21522 regarding the certificate of Travis D. Mitchell. Motion carried unanimously. Commission members Allred, Chipman, Henry, Koehler, Meyer, Mikolajczyk, Nuckols, and Saffle were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption

by the Commission. The Commission members reviewed the Stipulation at the meeting and voted as follows:

M/S (Nelson/Welton): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21434 regarding the certificate of Judy B. Frazier. Motion carried unanimously. Commission members Allred, Chipman, Henry, Koehler, Meyer, Mikolajczyk, and Nuckols were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and voted as follows:

M/S (Zeydel/McKinney): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21553 regarding the certificate of Chad Michael Beadell. Motion carried unanimously. Commission members Allred, Chipman, Henry, Koehler, Meyer, Mikolajczyk, Nuckols, and Welton were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and voted as follows:

M/S (McKinney/Enger): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21510 regarding the certificate of Trista Dahl Lyman. Motion carried unanimously. Commission members Allred, Chipman, Henry, Koehler, Meyer, Mikolajczyk, and Nuckols were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and, having posed questions and requested discussion, voted as follows:

M/S (Enger/Welton): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21519 regarding the certificate of Holly K. McNeel. Motion carried unanimously. Commission members Allred, Chipman, Henry, Koehler, Meyer, Mikolajczyk, and Nuckols were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and, having posed questions and requested discussion, voted as follows:

M/S (Zeydel/McKinney): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21601 regarding the certificate of Angela Marie Skidmore. Motion carried unanimously. Commission members Allred, Chipman, Henry, Koehler, Meyer, Mikolajczyk, and Nuckols were recused from voting.

Deputy Attorney General Brian Church, representing the Chief Certification Officer, presented *In re James K. Stauffer*, Case #21447, to the Commission to decide whether to impose discipline on Mr. Stauffer's certificate and, if so, what discipline to impose. Brian Church presented the Administrative Complaint and Default Order from Hearing Officer Gilmore and argued that the grounds stated in the Administrative Complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time limit.

M/S (McKinney/Enger): To enter a Final Order in Case #21447 imposing the relief requested in paragraph 1 of the "Request for Relief" section of the Administrative Complaint. Motion carried unanimously. Commission members Allred, Chipman, Henry, Meyer, Mikolajczyk, and Nuckols were recused from voting.

ADMINISTRATIVE REPORT

Commission Administrator Lisa Colón (unless indicated otherwise) reported on the following.

1. The State Board has formed a teacher certification work group to correct the discrepancy between certification practices and the law. The group includes Lisa and Cina Lackey from the Certification department, Idaho Association of School Administrators (IASA), Idaho School Boards Association (ISBA), Idaho Education Association (IEA), education deans and faculty from some universities, and districts. Identified issues include teachers having certificates limiting them to a certain grade band but having endorsements for a larger grade band; active certificates with attached endorsements not authorized in administrative code; lack of a 6-9 endorsement in one code area that historically was in code; reported pupil service staff positions without the existence of a corresponding endorsement, etc. Suggested solutions include creating an additional K-12 certificate for K-12 endorsement areas; realigning existing endorsements to K-8/6-12 and restricting them to only elementary and secondary certificate holders who then get a K-12 certificate; creating one K-12 teaching certificate with no grade restrictions, but endorsements under it drive what is taught, etc. The overall goal is to maintain high standards for teacher preparation while providing flexibility to districts for hard-to-fill positions. Lisa will keep the Commission/Standards Committee well informed of work group efforts to ensure the Commission, as the entity that this would typically go through, has a voice in forthcoming decisions.

2. The current Department of Education background check process allows only its background records office to view the Record of Arrests and Prosecutions (rap sheet) of certified adults working in schools/charters or those applying for certification; employing districts cannot view those rap sheets (districts can, however, view the rap sheets of their classified employees). Beginning July 1, 2016, this process will change. Individuals applying for Idaho certification and/or employment may fall in one of three categories: 1) current Idaho certificate holders applying to work in an Idaho district/charter submit one fingerprint packet for **employment**; 2) those applying for an initial Idaho certificate submit one fingerprint packet for **certification**; 3) those applying for an initial Idaho certificate **and** employment in an Idaho district/charter submit two fingerprint packets – one to be included with application for **certification** and one for **employment** in an Idaho district/charter. In this way (and after July 1), all Idaho districts/charters will be able to retain/view the results of background checks (including rap sheets) for employment of certified staff as well as classified staff. The background check fee for an individual is \$34.75.
3. All of the spring regional career fairs (where hiring school districts had access to graduating educator preparation program candidates) have been conducted. The turnout for teacher candidates in Region 4 was disappointing. School districts, however, feel that the career fairs are beneficial and have requested that the spring regional career fairs continue.
4. On June 16 the State Board approved the Idaho Standards for Initial Certification of Professional School Personnel stemming from the 2015-2016 standards reviews. At that same time, the board approved the certification and endorsement revisions to IDAPA Rule, including the previous year's revisions. It is to be specifically noted that the new Generalist K-8 and Generalist 6-12 endorsements were approved.
5. There will be higher education program review focus visits in 2016-2017. The University of Idaho will have its focus visit on October 10-13, 2016, and the focus visit of Lewis-Clark State College is scheduled for April 22-25, 2017. Both institutions will pilot state-specific requirements during those visits.
6. Upcoming standards reviews that have been scheduled include the following:
 - Bilingual/English as a New Language – September 29-30, 2016
 - Core – November 10-11, 2016
 - Professional-Technical Education – November 17-18, 2016
 - World Languages – December 1-2, 2016
 - Online Teacher – December 8-9, 2016
 - Creation of Dance Standards and Endorsement – October 20-21, 2018
 - Creation of Speech-Language Pathologist Standards – TBD.
7. Recent staff travel included the following:

- Idaho Prevention and Support Conference (Annette/Cina/Shannon Haas) – April 13-15
- Region 4 Career Fair (Lisa) – April 21
- Educational Testing Service (ETS) Site Visit (Cina/Lisa) - May 3-6
- Regions 1 and 2 Career Fairs (Lisa) – May 11-12
- Council for the Accreditation of Educator Preparation (CAEP) Clinic - (Annette/Lisa) - May 18-20)
- National Association of State Directors of Teacher Education and Certification (NASDTEC) Annual Meeting (Cina/Lisa) June 4-7
- Council of Chief State School Officers (CCSSO) – National and State Collaboration for Educator Excellence (NSCEE) Annual Summit (Cina/Lisa) - June 8-10.

8. Upcoming staff travel includes the following:

- NASDTEC Professional Practices Institute (PPI) (Shannon Haas/Annette/Lisa/Brian) – October 25-28.

DISCUSSION – POSTING OF ETHICS CASES TO COMMISSION WEBSITE

Deputy Attorney General Brian Church explained that the purpose of the discussion was reflected in the second part of a motion passed at the Commission special teleconference meeting held on April 18, 2016. That motion was to approve the Commission administrator’s removal from the Commission website of prior final orders or stipulations (from five years prior) and to address the issue of posting these documents to the website at the June 23-24, 2016, Commission meeting. The posting of the June 23-24 agenda item included the objective of looking forward rather than looking back at any past disciplines. Commission members discussed with Brian Church how agencies shared or did not share licensing information.

M/S (Nelson/Saffle): To move the Commission into Executive Session to discuss pending litigation, as prescribed by Idaho Code §74-206(f). Motion carried unanimously.

M/S (Nelson/Zeydel): To move the Executive Session of the Commission into Open Session. Motion carried unanimously.

AUTHORIZATIONS COMMITTEE

Chair Elisa Saffle reported that during their June 23 meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement request (for the 2015-2016 school year):

FULGENZI, Eric, Forrest M. Bird Charter #487, Spanish 6/12

Chair Elisa Saffle reported that during their June 23 meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2016-2017 school year):

BRAUN, Carol, Bear Lake #33, School Counselor K/12
HANNUM, Kellie, Nampa #131, Teacher Librarian K/12
KORY, Jennifer, Post Falls #273, Generalist K/12
McMILLIN, Kali, Post Falls #273, Generalist K/12
WISER, Heidi, Nampa #131, Generalist K/12

During their June 23 meeting, the Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2015-2016 school year):

BARNHILL, Nathan, Xavier Charter #462, Social Studies 6/12 (2)
DORAMUS, Pamela, Meadow Valley #11, School Counselor K-12 (3)
FISK, Karri, Caldwell #132, Teacher Librarian K/12 (3)

During their June 23 meeting, the Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2016-2017 school year):

HELLWEGE, Andrew, Nampa #131, Principal K/12 (3)
HILLMAN, Jason, Nampa #131, Director of Special Education (3)
MINER, Dave, Pocatello #25, Director of Special Education (2)

During their June 23 meeting, the Authorizations Committee recommended that the Commission approve the following revised (Waiver – Already Met Requirements) Teacher to New Certificate/Endorsement request (for the 2015-2016 school year):

WELLS, Ruth, Bear Lake #33, English as a New Language K/12

During their June 23 meeting, the Authorizations Committee recommended that the Commission deny 1 Teacher to New Certificate/Endorsement request (for the 2015-2016 school year).

During their June 23 meeting, the Authorizations Committee recommended that the Commission approve 3 Alternative Authorization - Content Specialist Endorsement requests (for the 2015-2016 school year).

During their June 23 meeting, the Authorizations Committee recommended that the Commission approve 13 Alternative Authorization - Content Specialist Endorsement requests (for the 2016-2017 school year).

During their June 23 meeting, the Authorizations Committee recommended that the Commission deny 1 Alternative Authorization – Content Specialist Endorsement request (for the 2015-2016 school year).

Lisa Colón noted that the one-year State Board of Education Emergency Provisional Certificate is now available. Information on that certificate can be found within the application packet on the following website: <http://www.sde.idaho.gov/cert-psc/cert/alt-auth.html>. The Department of Education will continue to process those applications, but approval determination will be the responsibility of the State Board. In doing so, the State Board will request information from districts, such as how the job was posted, why a certified person was not hired, etc.

The Authorizations Committee is requesting that the Idaho System for Educational Excellence (ISEE) assignment credential report that districts complete/submit on their certified staff now include teaching assignment start/end dates. This information is helpful in determining alternative authorization approvals, and it is also needed when a district receives a Department of Education call regarding missing certification paperwork for teachers who no longer work for the district.

The committee discussed/recommended that ethics case stipulations going forward from this June 23-24, 2016, Commission meeting and including respondents' names be posted to the Commission website. The committee suggested that a separate link to each ethics case resolution be included and respondents be informed that their names will be posted for a minimum of five years after successful case resolution.

The Commission ACCEPTED the report of the Authorizations Committee. Motion carried unanimously.

PROFESSIONAL DEVELOPMENT COMMITTEE

Chair Ginny Welton reported that the committee worked on creating the first (texting of students by educators) of several different types of typical ethics case scenarios to be included on the Department of Education website through a link on the Educational Resource Library (ERL or “earl”). This will be done for the benefit of educators applying for, reinstating, or revising their certification. They will be able to click on the ERL link and learn about the scenario in each case, why it was a violation, and why it was in opposition to a specific Code of Ethics principle. Brian Church will review this first scenario that the committee has developed and provide suggestions.

The Commission ACCEPTED the report of the Professional Development Committee. Motion carried unanimously.

BUDGET SUBCOMMITTEE

Chair Laural Nelson reported that during the months of March, April, and May, the Commission had the following general expenses other than routine operational and travel

costs: standards reviews for Elementary and Visual Arts - \$1,300; Boise State University program review - \$3,550; and annual NASDTEC dues - \$4,000. Through June 1, 2016, revenue less expenses was \$33,257 and was as expected.

For FY2017, the proposed budget will be \$619,100. The majority of the increase is for Salaries and Benefits.

M/S (Chipman/Saffle): To accept the FY2017 proposed budget. Motion carried unanimously.

The Commission ACCEPTED the report of the Budget Subcommittee. Motion carried unanimously.

STANDARDS COMMITTEE

Chair Heather Van Mullem reported on the following committee discussion items (unless indicated otherwise):

1. Committee members discussed the Computer Science Praxis cut score, as the committee had been requested to reconsider that score. Seven states use that exam, and the multistate cut score is 171. Some states have dropped their score. Examination of the national average performance range (129-170) and the national median (145.5) scores revealed that consideration of a decrease in the cut score was warranted. The committee recommended that the Idaho Computer Science Praxis cut score be decreased to 160. Cina Lackey will share that information with higher education institutions. Deb Hedeem added that because of updated information and the fact that the Computer Science Praxis exam is not reflective of current best practice, within two years Educational Testing Service (ETS) will convene an ETS Multistate Standard-Setting Study for regeneration of the Computer Science Praxis test and re-setting of the passing score. Idaho will have representation in that standard-setting study.
2. Lisa Colón shared the new Program Review Schedule with the committee. That schedule now includes the reviews of American Board for the Certification of Teacher Excellence (ABCTE) and Teach For America (TFA), both of which will be a part of that program review process that all other Idaho higher education institutions will be. Program reviews are scheduled through 2027, and that schedule is on the Commission website.
3. The committee reviewed the recently submitted Health Endorsement program newly proposed by BSU. The committee requested that the university resubmit materials containing specific language clarifying performance evidence to be submitted by candidates.
4. The committee also reviewed the Standards Review Schedule that Lisa provided. The committee made the following suggestions for revision of the schedule:

move up the Administrator Standards to 2016-2017; move the Teacher Leader Standards to 2017-2018; and move the Online Teaching Standards to 2017-2018. Lisa requested that the Commission provide Commission staff with authority to adjust the Standards Review Schedule accordingly; Commission members concurred. Standards reviews are scheduled through 2021, and that schedule is on the Commission website.

5. Idaho currently has endorsement options (Sociology, Psychology, and Humanities are three of those) for which no Idaho preparation standards exist. The language for the three endorsements in *Idaho Standards for Initial Certification of Professional School Personnel* gives clear direction for meeting the Idaho Core Teacher Standards and any current standards of the related professional organization in order to be recommended for endorsement in these content areas. There are other areas, such as Geology, that do not provide direction to professional standards. The Standards Committee requested the following additional information to inform their continued discussion: 1) the number of practicing educators in Idaho with such endorsements; 2) the number of candidates in preparation programs seeking such certificates/endorsements; 3) determining if such endorsements are the only endorsement needed to teach specific courses.
6. The Standards Committee recommended that 1) ethics case stipulations/final orders be posted to the Commission website from the current date forward and 2) language/information explaining such best practice be included within the stipulation/final order and be broadly distributed to stakeholders across Idaho.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Esther Henry raised the issue of a question that the Commission received from attorney Amy White concerning the website DonorsChoose, which had been tabled at the March 2016 Commission meeting. In March, the Executive Committee asked Deputy Attorney General Brian Church to draft proposed language to address concerns. Brian Church provided the Executive Committee at its June meeting with draft language that would be suggested as an amendment to Principle VI of the *Code of Ethics for Idaho Professional Educators*. The Executive Committee reviewed this language and recommended that the State Board of Education add subpoint e. to Principle VI, using the language listed below.

The Commission PASSED the Executive Committee’s recommendation to add subpoint e. to Principle VI to read as follows:

“e. Keeping for oneself donations, whether money or items, that were solicited or accepted for the benefit of a student, class, classroom, or school.”

The committee approved a 3-credit ethics course for educators that Terry Gilbert has developed. The course is offered through Northwest Nazarene University and will be one of now three Commission-approved ethics courses accepted and often assigned as part of the discipline in ethics cases.

At the current time, a first-time certification/recertification application discrepancy (background checks and/or credit inaccuracies) warrants the application denial and NASDTEC denial report. If the application discrepancy results in the opening of an ethics case and the issuance of a Letter of Reprimand, the Letter of Reprimand is reported to NASDTEC as well. Some of the more serious violations, on the other hand, have only one adverse action report to NASDTEC. The committee determined that the Commission administrator be given discretion to deny in first-time application discrepancies, explain that application questions must be answered correctly, and report denial to NASDTEC. In second-time application discrepancies, the administrator will be able to deny and open an ethics case. In this way, those with an application discrepancy the first time will be reported to NASDTEC only once.

Chair Esther Henry reported that the Executive Committee met with Deputy Attorney General Brian Church, Shannon Haas, and Annette Schwab to discuss ethics case information.

M/S (Mikolajczyk/Koehler): In accord with Idaho Code § 74-206(1)(d), to move the Executive Committee into Executive Session, which was entered for the Executive Committee to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

Brian reviewed all cases needing Executive Committee decisions.

M/S (Meyer/Koehler): To move the Executive Committee into Open Session, after entering Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

Esther Henry reported that 16 cases were referred to Lisa Colón for application discrepancies. Actions taken by the Executive Committee included: 3 revocations; 1 indefinite suspension; 2 suspensions with conditions; 1 case needing further investigation; 1 no probable cause; 1 research paper accepted for meeting a stipulation. Additionally, there are 2 ethics hearings scheduled for late June; 6 hearings requested; 2 administrative complaints filed; 4 default cases pending; 11 cases needing staff/deputy attorney general action; 7 cases voted upon by the full Commission on June 23; and 26 cases closed or stipulated agreements entered into.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

LEADERSHIP TEAM

Chair Esther Henry reported that the Leadership Team met by teleconference on June 8. At that time, the team reviewed the June 23-24 Commission meeting agenda; discussed the necessity for the discussion on posting of final orders/stipulations to the Commission website; and reviewed the budgets for March, April, and May and went through them in detail. A list of outgoing Commission members was requested, as was a list of the newly-approved members.

At the full Commission meeting, Esther reminded committee chairs to submit their committee year-end reports electronically to the Commission office August 1 or earlier. She also requested that returning members provide her with their first and second preferences for committee assignment for the 2016-2017 school year.

The Commission ACCEPTED the report of the Leadership Team. Motion carried unanimously.

NEW BUSINESS

Decision – Posting of Ethics Cases to Commission Website

Commission Chair Esther Henry noted that, as reflected in the reports from the Authorizations, Standards, and Executive Committees, Commission members were in agreement that the final orders/stipulations from ethics cases be posted to the Commission website from the current date forward. Deputy Attorney General Brian Church provided the Commission with suggested language he drafted for the Executive Committee's review, amending the Procedure for Processing a Written Complaint Regarding the Code of Ethics for Idaho Professional Educators section of the Commission Procedures Manual by adding item M. The Commission reviewed and changed language in proposed item M., and the final proposed item M., as amended, provided:

“M. If a case ends with a disposition document, PSC staff will make available through the PSC or SDE website the disposition document and any attachments to the disposition document. A disposition document is a final order, a consent order, or some form of an informal disposition (as used in the Idaho Administrative Procedure Act), such as a settlement agreement, stipulation, voluntary surrender, or consent to permanent revocation. If a case is decided upon judicial review, the court's opinion will accompany the last PSC disposition document. PSC staff will not make available a disposition document that finds in favor of the respondent for all claims or counts, nor will staff make available any Executive Committee decision. For any disposition document, PSC staff should redact the educator's address, phone number, and email address, along with information that would readily identify a victim.”

M/S (Enger/Zeydel): To accept the proposed language to be added to the Professional Standards Commission Procedures Manual to post disciplinary-complaint disposition documents to the Commission website beginning July 1, 2016. Motion carried unanimously.

Nominations Subcommittee – Nominations and Vote

Becky Meyer reported that the Nominations Subcommittee nominated Charlotte McKinney and Elisa Saffle for chair and Donna Sulfridge and Charlotte McKinney for vice-chair for the 2016-2017 academic year. A ballot election for Commission chair and vice-chair was held; Charlotte McKinney was elected chair, and Donna Sulfridge was elected vice-chair.

Member Committee Service Preferences for 2016-2017

Committee assignments will be made prior to the first Commission meeting (September 22-23) of the 2016-2017 school year.

COMMUNICATION PLAN

Heather Van Mullem reported that items of interest in these meeting minutes for member communication to constituencies include the following:

- **Educator Preparation Program Approval Update.** Educator preparation programs have been scheduled for approval/review through 2027; schedule is on Commission website; non-traditional certification programs (ABCTE and TFA) to be part of review process (see page 9, STANDARDS COMMITTEE, item 2).
- **Certificate Grade Band Versus Endorsement Grade Band Discrepancy.** Work group with wide representation convened to explore strategies to address concerns regarding discrepancy (see page 4, ADMINISTRATIVE REPORT, item 1).
- **Background Check Update.** Single background check can only be used for purpose it was originally requested for; background check for initial certification cannot be used for hiring purposes; second background check required for employment (see page 4, ADMINISTRATIVE REPORT, item 2).
- **Posting of Ethics Cases.** Disposition documents of ethics cases determined by Commission to be posted to Commission website effective July 1; cases not to be posted retroactively; settlement agreements to now include language explaining the practice of the possible posting; new posting practice to be detailed in Commission Procedures Manual (see page 12, NEW BUSINESS/Decision – Posting of Ethics Cases to Commission Website).
- **Idaho Institutions to Have 2016-2017 Program Reviews.** University of Idaho, Lewis-Clark State College to have focus visits and pilot state-specific requirements (see page 4, ADMINISTRATIVE REPORT, item 5).
- **2016-2017 Standards Reviews.** Reviews to be conducted in Bilingual/ENL, Core, PTE, World Languages, Administrator, Online Teacher; Dance and SLP Standards to be created (see page 4, ADMINISTRATIVE REPORT, item 6).

ADJOURNMENT

M/S (Allred/Welton): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:45 a.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Lisa Colón, Administrator
Professional Standards Commission