

Background Investigation Check (BIC) Release Form

It is the State Department of Education's current policy not to send results to the applicant if the results are over six (6) months old. To be consistent with policy a six (6) month separation from service requires a new Background Investigation Check (BIC). The results may be released to the individual with this completed and signed form if their fingerprint check is less than six (6) months old.

Due to Federal Bureau of Investigation (FBI) regulations, the State Department Education (SDE) cannot share BIC results with bus companies, contractors, private college/universities or their employees. Please complete the release form and sent to:

Certification Department
 Attn: Background Records
 PO Box 83720
 Boise, ID 83720-0027

Full Legal Name (Required/Please Print)	Date of Birth (Required)	EDUID (Optional)
Mailing Address (must be same address on file)	City, State	Zip

I, _____, request the State Department of Education to send me the results of my background check generated by my fingerprints to the above address. I am the person whose name appears above and has signed below.

 Signature _____
 Date

Notary

State of _____
 County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of _____ 20____ by

 Notary Signature _____
 Date

 Notary Public Name

 My commission expires