



Meeting Minutes

Idaho Career Ready Students Council

Date: August 1st, 2023

Time: 9:00 am

Location: Lewis and Clark Conference Room/ Virtual

Meeting called to order by: Debbie Critchfield

IN ATTENDANCE

In Person: Lex Godfrey, Debbie Critchfield, Clay Long, Brandy Funk, Marie Price, Angelique Rood, Judy Boyle, Kevin Cook Allison Duman, Scott Graf, Greg Wilson, Natalie Hui

Virtual: Robb Bloem, Dana Kirkham,

1. Agenda Review and Approval – Action Item

- Superintendent Critchfield moved to amend the agenda by switching items 3 and 4, and removing items 9 and 10. Seconded by Lex Godfrey. Carried unanimously.

2. Idaho Career Ready Students By-Laws and Operating Procedures – Action Item

- Allison Duman explains statute and the Superintendent's role as chair of the council
- Council decides to approve the by-laws in a future meeting.
 - Clay Long moves to postpone action on approving the by-laws until a future meeting. Seconded by Lex Godfrey. Carried unanimously.

3. Meeting Calendar – Action Item

- This item was moved to item 4 on the agenda
- Looking at other due dates for applications, the Superintendent suggests August 1, November 1, February 1, May 1, as a quarterly schedule.
- Talking about how to look at the applications, Dana Kirkham suggests \$25,000 and below or \$50,000 and above capital projects etc.

- We can think of the money in categories, equipment, capital projects, and programs
 - Clay Long suggests one single form for equipment no matter the dollar amount
 - The council has concerns about this money going towards teacher salaries
 - Council decides they would like the district Superintendent or Board chair to sign off on the application
 - Council also decides to go through the first round of (August 15, 2023) applications as a group at the next meeting.
- 2.

4. Council Discussion Idaho Career Ready Students Program Grant Prioritization and Awards – Information Item

- This item was moved to item 3 on the agenda
- Superintendent Critchfield proposes the question on how to establish a timeline on grants and awards
- Senator Cook adds we should say why due dates are the way they are on the application
- Brandy Funk and Lex Godfrey agree that it would be helpful for districts to have the summer to work on applications
- Maybe deadlines for applications by August 1 with approval by September?
- Angelique Rood wonders if August – September is too quick of a turn around
- Representative Boyle likes the idea of a quarterly schedule
- Robb Bloem says it seems there are 2 different paths. Some of the grants are really easy, and some of them are more complicated. This could prompt two different timelines.
- Senator Cook is concerned about the 1 month turn around time, Allison Duman states that it would be helpful for the council to map out how they would like the funding to look.
- Angelique Rood thinks there should be other state funds on the scoring rubric, and says looking at other state grant programs to use as a guide on accountability and reporting metrics.
- Clay Long suggests aligning the rubric and the application for ease.

Outcomes and Metrics

- How can we measure ROI?
- Lex Godfrey: Seeing how industry partners are engaged (serving on advisory councils etc.)
- Superintendent Critchfield: Seeing how many 7th/8th graders are going to CTE courses in high school
- Greg Wilson: up front having an outside group evaluating the progress
- Superintendent: Reach out to ExcelinEd to see what their thoughts are on how to track this

- Clay Long: looking at year one, we can look at enrollment numbers and then a different metric year two, year three etc.
- Rob Bloem: Ask districts how they would like to measure outcomes, what metrics they see themselves using to track the success/ growth of the grant money
- Senator Cook: ask the teachers what the end goal is for their grant money and how they see best that gets measured
- Angelique: Do our rural schools have the capabilities to meet these metrics that we set with the resources they have?

5. Midvale School District #433 - Midvale High School Agriculture Education Program Expansion, Grant Proposal – Action Item

- Dana Kirkham: would like to see bids to back up the figures
- Matt Jones is on Zoom to answer questions
- Senator Cook: asks if these courses are new or already existing
- Matt Jones explains that these are existing programs that they would like to expand
- *We need more information before this is approved

3.

6. Notus School District #135 - Notus Jr-Sr High School, Agriculture Education Department Materials and Supplies, Grant Proposal – Action Item

- Superintendent Critchfield wonders if the district superintendent of this proposal, Allison Duman texts Kevin Barker, who submitted this proposal, and confirms the district superintendent is aware.

- Senator Cook moved to approve this grant application with the notion that they will submit metrics to track ROI. Seconded by Clay Long? Carried unanimously.

7. Jefferson County School District #251 – Farnsworth Middle School, Forestry Exploration Program, Grant Proposal – Action Item

- Mike Alboucq is Zoom'd in to answer questions
- Supt. Critchfield asks about the field trip portion of the application.
- Mike has a new group of 6th graders that he would like to take to forestry related field trips
- Senator asks Mike about the need for a portable saw mill vs. a stationary one

- Mike states he can take the portable one around the community to gather more wood for his school/ programs and he can take it to the high school
- Clay Long asks if this proposal would fit under the college and career readiness pool of money instead
- *we need more information before this is approved

8. Hansen School District #415 – Hansen High School, Applied Accounting Program, Grant Proposal

- Angie Lakey-Campbell is on Zoom to answer questions
 - Senator Cook asks how successful the program is
 - Angie states the certification level speaks for itself
 - Marie Price asks if they have applied for funding elsewhere
 - Angie says she has applied through a CTE grant but wasn't funded
 - Angie hopes to at least maintain their current certification levels
- Angie Marie moves to approve the Hansen High school grant application. Seconded by Senator Kevin Cook. Carried unanimously.

9. Potlatch School District #285 – Potlatch Jr-Sr High School, Agriculture Welding and Mechanics Program Expansion and new Forestry and Natural Resources Program, Grant Proposal – Action Item

- This item was postponed to a future meeting.
- 4.

10. St. Maries Joint School District #41 – St. Maries High School, Auto Mechanics Program Expansion and New Forestry Program, Grant Proposal – Action Item

- This item was postponed to a future meeting.
- 5.

11. Gem Prep – Community Connections Programs Gem Prep Meridian LEA #498, Gem Prep Meridian North LEA #549, Gem Prep Meridian South LEA #571, Gem Prep Nampa LEA #796, Gem Prep Online LEA #534, and Gem Prep Pocatello LEA #496, Grant Proposal – Action Item

- They are asking for money to use over the next 3 years
 - Senator Cook and the Superintendent are questioning if we should allow this
 - * We need more information before this is approved
- 6.

7.

Meeting adjourned at 12:44 pm.

NEXT MEETING

9:00 am September 6th, 2023