

STUDENT TRANSPORTATION

2020-2021 Reimbursement Matrix



IDAHO STATE DEPARTMENT OF EDUCATION

STUDENT TRANSPORTATION

650 W STATE STREET, 2ND FLOOR

BOISE, IDAHO 83702

208 332 6800 OFFICE

WWW.SDE.IDAHO.GOV

REVISED 05/26/2021

Sorted by Ledger Account Definition

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|--------------|--|------------------------|------------------------|-------------------------|---------------------------|
| 100 Salaries | Bus Drivers (Schedule A/B - Record all school bus driver salary) | x | | | 1 |
| 100 Salaries | Bus Assistants (Schedule A/B – Record all school bus assistant salary tied to an IEP or documented safety need) | x | | | 2 |
| 100 Salaries | Bus Technician (Schedule A/B – Prorate: Record all time charged to pupil transportation program) | | x | | 3 |
| 100 Salaries | Transportation Supervisor Schedule A only – Prorate: Record all time charged to pupil transportation program) | x | | | 4 |
| 100 Salaries | Driver Trainer/Other Program Coordinator (Schedule A/B – Prorate: Record all time charged to pupil transportation program) | x | | | 5 |
| 100 Salaries | Dispatcher/Secretary (Schedule A/B – Prorate: Record all time charged to pupil transportation program) | x | | | 6 |
| 100 Salaries | Other Pupil Transportation Staff (Schedule A/B – Prorate: Record all time charged to pupil transportation program) | x | | | 7 |
| 100 Salaries | Indirect Salary Costs (Any administrative or support position above transportation supervisor is not reimbursable) | | | x | n/a |
| 100 Salaries | Superintendent, assistant superintendent, school principal, payroll personnel, building maintenance supervisors, etc. | | | x | n/a |

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|------------------------|--|-----------------|-----------------|-----------------|------------------------|
| 100 Salaries | Crossing guards, loading/unloading area monitors, and transportation building cleaning salaries. | | | x | n/a |
| 100 Salaries | Crossing guards, loading/unloading area monitors, and transportation building cleaning salaries. | | | x | n/a |
| 200 Benefits | Life Insurance (Schedule A only – Prorate: Record at same percentage as salary) | x | x | | 8-50/8-85 |
| 200 Benefits | Health Insurance (Schedule A only – Prorate: Record at same percentage as salary) | x | x | | 9-50/9-85 |
| 200 Benefits | Workers Compensation (Schedule A only – Prorate: Record at same percentage as salary) | x | x | | 11-50/11-85 |
| 200 Benefits | FICA (Schedule A/B – Prorate: Record at same percentage as salary) | x | x | | 12-50/12-85 |
| 200 Benefits | PERSI (Schedule A/B – Prorate: Record at same percentage as salary) | x | x | | 13-50/13-85 |
| 200 Benefits | PERSI Sick (Schedule A/B – Prorate: Record at same percentage as salary) | x | x | | 14-50/14-85 |
| 200 Benefits | Other Benefit, Must Be Identified (Schedule A only – Prorate: Record at same percentage as salary); reimbursement of plug-ins, mileage for training, road condition check, and parts retrieval | x | x | | 15-50/15-85 |
| 300 Purchased Services | Leasing School Bus (Schedule A/B – Short-term, emergency only. Must have prior SDE written reimbursement approval) | | x | | 16 |
| 300 Purchased Services | Equipment Rental (Schedule A/B – Short-term, emergency only. Must have | | x | | 18-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|------------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| | prior SDE written reimbursement approval) | | | | |
| 300 Purchased Services | Contracted Repairs & Maintenance (Schedule A/B – On yellow school bus only. Not for shop repairs or improvement.) Eligible repairs not directly related to or on yellow school buses are reimbursed at x. | x | x | | 18-50/ 18-85 |
| 300 Purchased Services | Two-way radio (school bus installed radio only) repair and/or maintenance. Portable radios, batteries and radio maintenance agreements are not reimbursable. | | x | | 18-85 |
| 300 Purchased Services | Shop or property improvements, painting of curbs, signing, snow removal, grading, road base fill, etc. | | | x | n/a |
| 300 Purchased Services | Contracted Laundry Service for Coveralls and Rags(Schedule A/B – See coveralls & rags under supplies); prorate for work performed on non-transportation/ non-inventoried vehicles | | x | | 18-85 |
| 300 Purchased Services | Contracted Office/Shop Cleaning/Custodial Service | | | x | n/a |
| 300 Purchased Services | Utilities in Bus Garage(Schedule A/B – Telephone service, garbage collection, water, heat, electricity, sewer, etc.); reimbursement for plug-ins under other benefits; may need to be prorated for non-conforming/ non-transportation vehicles | x | | | 19 |
| 300 Purchased Services | Cellular telephone, purchase of | | | x | n/a |
| 300 Purchased Services | Cellular telephone, basic service agreement; (Limit of two (2) service contracts per | x | | x | 19 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|------------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| | district without prior approval – exception allowed with prior SDE written reimbursement approval) up to \$50 per phone per month; up to two cell phone maximum totaling \$1,200 per year | | | | |
| 300 Purchased Services | Internet basic service agreement (Limit of one (1) service contract per district specific to transportation when not networked with district server(s). Up to \$35 per month totaling \$420 per year | x | | | 19 |
| 300 Purchased Services | Communications Repeater, purchase of | | | x | n/a |
| 300 Purchased Services | Communications Repeater, service contract at reasonable cost | x | | | 19 |
| 300 Purchased Services | Bus Routing Software (Schedule A/B – Must have prior SDE written reimbursement approval contingent upon efficiencies demonstrated with documented results) | x | | | 20 |
| 300 Purchased Services | Annual License and Maintenance Fees Contingent Upon Efficiencies Demonstrated with annual documented results. | x | | | 20 |
| 300 Purchased Services | Software and hardware used for maintenance diagnostics, routing, and student accountability. Subject to the annual pre-approval process for initial purchases and software and hardware updates | x | | | 20 |
| 300 Purchased Services | Software training | | | X | n/a |
| 300 Purchased Services | Training – Registration & Travel Costs (Schedule A only – For attending SDE | X | X | | 21-50/ 21-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|------------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| | approved training conferences & workshops);Must receive prior SDE approval | | | | |
| 300 Purchased Services | CPR or First-Aid Training costs for presenters, workbooks, or cards – Up to \$20 per driver/technician per year. | x | | | 21-50 |
| 300 Purchased Services | Idaho State Regional Safety Competition | | | x | n/a |
| 300 Purchased Services | Trophies, Gifts, Meals, e.g., breakfast, lunch or dinner(refreshments at training workshops are reimbursable expenses) | | | x | n/a |
| 300 Purchased Services | Idaho State Safety Competition (Limited to winners of regional safety competition according to IAPT rules.) | x | | | 21-50 |
| 300 Purchased Services | SDE sponsored Train-the-Trainer, Train-the-Tech Workshops, Regional training, IAPT/SDE combined conference | | x | | 21-85 |
| 300 Purchased Services | School Transportation News Conference and Transporting Students with Special Needs conferences. Limited to a total of three attendees to be split between conferences at the discretion of the district. | x | | | 21-50 |
| 300 Purchased Services | IAPT dues that are not part of Idaho Pupil Transportation Summer Conference registration | | | x | n/a |
| 300 Purchased Services | National Association of Pupil Transportation (NAPT). One representative from each region, individual chosen at regional supervisors meeting and approved by district and SDE, shall be allowed to attend annual NAPT | x | | | 21-50 |

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|------------------------|--|-----------------|-----------------|-----------------|------------------------|
| 300 Purchased Services | Out-of-State Training Conference/Workshop/Seminar (Must have prior SDE written approval) | x | | | 21-50 |
| 300 Purchased Services | Regional professional development & training registration fees to bring in professional presenters – Must have prior SDE written approval, must be multi-district attended, not to exceed \$5 per attendee | x | | | 21-50 |
| 300 Purchased Services | Employee Benefit Related Costs (Schedule A only) Eligible benefits reimbursed at x if technician or bus repair related; all others at x reimbursement. To be reported on line 8-50 through 15-85. | x | x | | 21-50/21-85 |
| 300 Purchased Services | Vehicle Mileage Reimbursement – (For use of personal vehicle for pupil transportation program mileage only) | x | x | | 15-50/15-85 |
| 300 Purchased Services | Commercial Driver’s License (CDL) Costs – (Licensing costs, third-party testing, vehicle rental, etc.) | | | x | n/a |
| 300 Purchased Services | FMCSA Physicals | x | x | | 10-50/10-85 |
| 300 Purchased Services | FMCSA Drug Testing Compliance | x | x | | 10-50/10-85 |
| 300 Purchased Services | FMCSA Drug Testing Compliance - Drug and Alcohol Training for Supervisors | x | | | 21-50 |
| 300 Purchased Services | Criminal Background Check (33-130, Idaho Code) | | | x | n/a |
| 300 Purchased Services | In-house or regional training costs | x | | | 21-50 |
| 300 Purchased Services | Refreshments, handouts | x | | | 21-50 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|------------------------|---|------------------------|------------------------|-------------------------|---------------------------|
| 300 Purchased Services | Videos, meals, professional presenters (must have prior SDE approval), lodging | | | x | n/a |
| 300 Purchased Services | Newspaper Ads – limited to employment, calls for bus bids and contracting of transportation system; routing ads are not reimbursable | x | | | 27 |
| 400 Supplies | Fuel (Schedule A/B – Must submit documentation of fuel tax rebates. Do not combine with oils or lubricants) | x | | | 23 |
| 400 Supplies | Oils & Lubricants (Schedule A/B – Do not combine with fuel costs) | | x | | 26-85 |
| 400 Supplies | Shop Materials & Parts(Schedule A/B) | x | | | 26-50 |
| 400 Supplies | Fuel for district owned non-conforming vehicles, e.g., pupil transportation shop truck, supervisor/trainer car, van | | | x | n/a |
| 400 Supplies | Oil & Lubricants for district owned non-conforming vehicles, e.g., pupil transportation shop truck, supervisor/trainer car, van | | | x | n/a |
| 400 Supplies | Replacement wheelchair lift in used school bus | | x | | 26-85 |
| 400 Supplies | Replacement two-way communications radio/telephone in used school bus with prior SDE written approval (must show cost effectiveness, i.e., less expensive than repairing) | | x | | 31 |
| 400 Supplies | Shop Materials & Parts for district owned non-conforming vehicles, e.g., pupil transportation shop truck, supervisor/trainer car, van | | | x | n/a |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|--------------------|---|------------------------|------------------------|-------------------------|---------------------------|
| 400 Supplies | Consumable Office Supplies (Schedule A/B) | x | | | 27 |
| 400 Supplies | Office paper, printer cartridges, employment newspaper ads, small print jobs (e.g., work order forms, student conduct forms, pre-trip inspection forms, rules posted in bus, etc. | x | | | 27 |
| 400 Supplies | Office furniture, computer hardware/networking, printer, copier lease/maintenance, magazine subscriptions, telephone equipment, fax machine, computer software, training videos, in-school pupil transportation manuals and/or book, large print jobs, large newspaper ads, student policy books/materials/letters, individual student rules (should be incorporated into student conduct violation form), etc. | | | x | n/a |
| 400 Supplies | Cleaning Supplies (Schedule A/B – Detergent, soap, wax, bus interior broom/mop/brush) | | x | | 26-85 |
| 400 Supplies | Coveralls and Rags (Schedule A/B – Coveralls and rags may be reimbursable when in-lieu of laundry service) | | x | | 26-85 |
| 400 Supplies | Shop & Hand Tools, District Owned or Employee Tool Allowance – Up to \$600/technician/year; no preapproval required but tool account still needs to be maintained | | x | | 30 |
| 500 Capital Outlay | Lease of Real Property | | | X | n/a |
| 500 Capital Outlay | Yellow School Bus (Schedule C only – Amortized depreciation over 12 years | | x | | 68 |

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|--------------------|---|-----------------|-----------------|-----------------|------------------------|
| | or amortized based on use and mileage) | | | | |
| 500 Capital Outlay | Communications (Schedule C only) – Amortized depreciation over 12 years or amortized based on use and mileage) | | x | | 68 |
| 500 Capital Outlay | Voice communication base station | | | x | n/a |
| 500 Capital Outlay | VCR & video cameras installed in new bus – Amortized depreciation over 12 or amortized based on use and mileage. Repairs and supplies for existing cameras. Reimbursement for replacement of system allowable with prior approval documenting replacement is more cost effective than repairs. No reimbursements for system or its installation in a vehicle which did not have a camera system included at the bus's original purchase.) | | x | | 26-85/68 |
| 500 Capital Outlay | Bus delivery costs when not FOB district | | | x | n/a |
| 500 Capital Outlay | Interior Overhead Storage Compartments | | | x | n/a |
| 500 Capital Outlay | Wheelchair lift in new bus | | x | | 68 |
| 500 Capital Outlay | Activity-style passenger seats | | | x | n/a |
| 500 Capital Outlay | Air-conditioning (Reimbursable only when IEP driven) | | x | x | 26-85/ n/a |
| 500 Capital Outlay | Any purchased option not part of the original bid without prior approval | | | x | n/a |
| 600 Interest | Interest Charges – (Finance, late fees, interest, leases, special fees etc. are non-reimbursable costs) | | | x | n/a |

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|---------------|---|-----------------|-----------------|-----------------|------------------------|
| 600 Insurance | Real Property Loss Insurance (Schedule A only – Building structure only, no contents) | x | | | 32 |
| 600 Insurance | Vehicle insurance (6-927, Idaho Code) | | | x | n/a |

Sorted by General Definition

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|--------|--|-----------------|-----------------|-----------------|------------------------|
| Office | Batteries, for office phone | | | x | n/a |
| Office | Books, handbooks, legal, auto diagnosis, etc. | | | x | n/a |
| Office | Calculator, office | | | x | n/a |
| Office | CDL skills test | | | x | n/a |
| Office | Coffee supplies, etc. | | | x | n/a |
| Office | Computer, lap top/ desk top | | | x | n/a |
| Office | Copier maintenance/lease/rental | | | x | n/a |
| Office | Copies: timesheets, purchase orders, student handbooks | | | x | n/a |
| Office | Copies: business cards, pre-trip forms, trip forms, discipline forms | x | | | 27 |
| Office | Driver record fees (available at no cost using SDE contract form) | | | x | n/a |
| Office | Driver record fees from a state other than Idaho | x | | | 27 |
| Office | Employment banner | x | | | 27 |
| Office | Extension Cord, for office | | | x | n/a |
| Office | Furniture, office | | | x | n/a |
| Office | Laminating route maps, within reasonable cost | x | | | 27 |
| Office | Late billing fees | | | x | n/a |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| Office | Legal notices, for bus bidding/employment/contracting | x | | | 27 |
| Office | Magazine subscriptions, Mailing charges | | | x | n/a |
| Office | Memory stick/thumb drive | x | | | 27 |
| Office | NAPT membership | | | x | n/a |
| Office | Notary stamp & bond | | | x | n/a |
| Office | Routing Software (pre-approval & annual documented efficiencies: overlay map by routes) | x | | | 20 |
| Office | Software and hardware used for maintenance diagnostics, routing, and student accountability, with preapproval. | x | | | 20 |
| Travel/ Training | ASE test fees & registration | x | | | 21-50 |
| Travel/ Training | CDL/S Endorsement license fees | | | x | n/a |
| Travel/ Training | CPR/First Aid Training (maximum of \$20 per year per driver) | x | | | 21-50 |
| Travel/ Training | Driver drug testing travel | x | | | 21-50 |
| Travel/ Training | Drug and alcohol training for supervisor | x | | | 21-50 |
| Travel/ Training | IAPT regional bus safety competition fee | | | x | n/a |
| Travel/ Training | IAPT regional meeting expenses | | | x | n/a |
| Travel/ Training | Online Moreton training (transportation personnel approx. \$1.50/year each), w/SDE training | x | | | 21-50 |
| Travel/ Training | Parking fees for bus on trip | | | x | n/a |
| Travel/ Training | Registration fees, handbooks, and presenter fees for Non-SDE driver training | | | x | n/a |
| Travel/ Training | SDE Buster training, within region | | x | | 21-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| Travel/ Training | Supervisor personal vehicle mileage to check bus stops (yes). To follow bus (no). | x | | | 21-50 |
| Travel/ Training | Steering Committee Travel | | x | | 21-85 |
| Travel/ Training | Technician trainings, other than SDE's (prior approval required) | x | | | 21-50 |
| Employee | Custodian salary to clean transportation facility | | | x | n/a |
| Employee | Employee Assistance, i.e. Business Psychology Associates | x | | | 9-50 |
| Employee | Incentives, rewards | | | x | n/a |
| Employee | Legal Services, for personnel issues | | | x | n/a |
| Employee | Per diem on field trips | | | x | n/a |
| Employee | Snow removal hired out as a contracted service | | | x | n/a |
| Parts/Supplies | Accident kits in buses (disposable camera, forms, etc in package) | | | x | n/a |
| Parts/Supplies | Air hose, for shop compressor (tool) | | x | | 30 |
| Parts/Supplies | Barrel pump (tool) | | x | | 30 |
| Parts/Supplies | Batteries | | x | | 26-85 |
| Parts/Supplies | Batteries, handheld 2-way radios | | | x | n/a |
| Parts/Supplies | Bug screen/winter front | | x | | 26-85 |
| Parts/Supplies | Bungee cords | x | | | 26-50 |
| Parts/Supplies | Camera, in new bus/tapes/on bus repair, limited extra digital hard drives (w/pre-approval) | | x | | 26-85 |
| Parts/Supplies | Camera, replacement with preapproval | | x | | 26-85 |
| Parts/Supplies | Car seats, for children of student parents | | | x | n/a |
| Parts/Supplies | Car seats, for IEP | x | | | 26-85 |
| Parts/Supplies | CB radio | | | x | n/a |
| Parts/Supplies | Cleaning supplies | | x | | 26-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|----------------|---|------------------------|------------------------|-------------------------|---------------------------|
| Parts/Supplies | Clip boards, for bus | x | | | 26-50 |
| Parts/Supplies | D-Con/Raid/Wasp Spray | x | | | 26-50 |
| Parts/Supplies | Extension Cord, for buses | x | | | 26-50 |
| Parts/Supplies | Extension Cord, for shop | x | | | 26-50 |
| Parts/Supplies | Fire blanket | | | x | n/a |
| Parts/Supplies | First aid supplies: yes for required bus items; no for medicine in driver's lounge | | x | x | 26-85 |
| Parts/Supplies | Floor dry, absorbent, ice melt for bus | x | | | 26-50 |
| Parts/Supplies | Fuel hose on filling station | | | x | n/a |
| Parts/Supplies | Fueling station parts/repairs, nozzle, monitoring stick tests | | | x | n/a |
| Parts/Supplies | Garden hose | x | | | 26-50 |
| Parts/Supplies | Gas can | | | x | n/a |
| Parts/Supplies | Gloves, disposable | | x | | 26-85 |
| Parts/Supplies | Gloves, mechanics | | x | | 30 |
| Parts/Supplies | Head lice spray | x | | | 26-50 |
| Parts/Supplies | Integrated/Child Safety Restraint Seats - first two rows already preapproved option; pre-approval required beyond first 2 rows in new bus (seek special ed funds first) | | x | | 26-85 |
| Parts/Supplies | Ladder | | | x | n/a |
| Parts/Supplies | Laundry service for rags/uniforms | | x | | 18-85 |
| Parts/Supplies | License plate, exempt | | x | | 26-85 |
| Parts/Supplies | Light bulbs, tuff bulb, trouble lights | x | | | 30 |
| Parts/Supplies | Locksmith for bus | | | x | n/a |
| Parts/Supplies | Maintenance contracts (i.e. radios) | | | x | n/a |
| Parts/Supplies | Nozzle, Wash Hose | x | | | 26-50 |
| Parts/Supplies | Oil sample testing (for diagnostic purposes) | | x | | 18-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|----------------|--|------------------------|------------------------|-------------------------|---------------------------|
| Parts/Supplies | Orange cones/ traffic cones (and paint for cones) | | | x | n/a |
| Parts/Supplies | Oxygen tank rental, Propane/Acetylene (welding) | | x | | 26-85 |
| Parts/Supplies | Pager | | | x | n/a |
| Parts/Supplies | Parts Washer, maintenance/recycling | | x | | 18-85 |
| Parts/Supplies | Parts Washer, parts & repair | | | x | n/a |
| Parts/Supplies | Passenger vest | x | | | 26-50 |
| Parts/Supplies | Pressure Washer/Steam Cleaner, parts & repair | | | x | n/a |
| Parts/Supplies | Propane tank rental for heating building or bus fuel | | | x | n/a |
| Parts/Supplies | Radio, 2-way, on bus only, repair & installs | | x | | 18-85 |
| Parts/Supplies | Radio, Base station and repair to | | | x | n/a |
| Parts/Supplies | Radio, FCC License | x | | | 18-50 |
| Parts/Supplies | Repairs to pressure washer | | | x | n/a |
| Parts/Supplies | Repeater, purchase/installation/equipment/repairs/property lease. | x | | x | n/a |
| Parts/Supplies | Safety vest | | | x | n/a |
| Parts/Supplies | Saw Blades | | x | | 30 |
| Parts/Supplies | Seat pouches | x | | | 26-50 |
| Parts/Supplies | Shop tools; \$600 limit per tech per year; no preapproval required but tool account still needs to be maintained; full amount for split between tech and supervisor | | x | | 30 |
| Parts/Supplies | Shop truck, routine maintenance items/fuel (No), mileage in support of yellow bus (Yes), mileage to/from home that is not cost effective in-lieu of a bus route (No) | x | | x | n/a |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|--------------------------|---|------------------------|------------------------|-------------------------|---------------------------|
| Parts/Supplies | Shop vacuum | | | x | n/a |
| Parts/Supplies | Signage - road signs, loading signs, etc | | | x | n/a |
| Parts/Supplies | Snow shovel | | | x | n/a |
| Parts/Supplies | Toilet, portable | | | x | n/a |
| Parts/Supplies | Tow rope | | x | | 26-85 |
| Parts/Supplies | Towing | | x | | 18-85 |
| Parts/Supplies | Wash brush | | x | | 26-85 |
| Parts/Supplies | Washing, buses | | x | | 26-85 |
| Parts/Supplies | Weather station | | | x | n/a |
| Parts/Supplies | Welding/brazing rods, wire for welder | | x | | 30 |
| Parts/Supplies | Wheel chair for lift bus training | | | x | n/a |
| Parts/Supplies | Window route changers | | | x | n/a |
| Parts/Supplies | Windshield washer fluid | | x | | 26-85 |
| Facilities/ Utilities | Cell phone service: if district uses in-lieu of 2- way radios, allowed over the maximum. Shared minutes plan. Pre- approval and must show cost effective. | x | | | 19 |
| Facilities/ Utilities | Ice melt custodial | | | x | n/a |
| Facilities/ Utilities | Kleenex | | | x | n/a |
| Facilities/ Utilities | Repeater rental | x | | | 19 |
| Facilities/ Utilities | Sanitation tax | | | x | n/a |

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|-----------------------------|--|-----------------|-----------------|-----------------|------------------------|
| Facilities/ Utilities | Softener salt | | | x | n/a |
| Facilities/ Utilities | Storage rental | | | x | n/a |
| Misc. | Deductible, bus collision insurance. Or, reimburse bus repairs. | | x | | 26-85 |
| Misc. | Deductible, bus liability insurance | | | x | n/a |
| Misc. | Insurance, garage structure only. Pro-rate for shared facility. | 50% | | | 32 |
| Misc. | Rental car for bus accident | | | x | n/a |
| Other Benefits | Mileage reimbursement for supervisor to check roads | x | | | 15-50 |
| Other Benefits | Reimbursement for bus plug ins | x | | | 15-50 |
| Contracted Repairs/Services | sump pump, wash bay recycle serv | | x | | 18-85 |
| Contracted Repairs/Services | bus washing, contracted | | x | | 18-85 |
| Contracted Repairs/Services | FCC license | x | | | 18-50 |
| Contracted Repairs/Services | Allowable technician laundry service | | x | | 18-85 |
| Utilities | repeater rental | x | | | 19 |
| Utilities | Cell phone allowance to \$50 per phone; up to two cell phone maximum totaling \$1,200 per year | x | | | 19 |
| Utilities | Internet data allowance to \$35 per month totaling \$420 per year | x | | | 19 |
| Office | Software and hardware used for maintenance diagnostics, routing, and student accountability. Subject to the annual pre-approval process for initial purchases and software and hardware updates. | x | | | 20 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|----------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| Training and Travel | ASE registration/testing | x | | | 21-50 |
| Training and Travel | CPR training, Red Cross supplies (\$20/trainee) | x | | | 21-50 |
| Training and Travel | district training, snacks | x | | | 21-50 |
| Training and Travel | NAPT – one per region | x | | | 21-50 |
| Training and Travel | STN + TSD Conference – total of three | x | | | 21-50 |
| Training and Travel | district state instructors, in-district training | x | | | 21-50 |
| Training and Travel | Supervisor drug and alcohol training | x | | | 21-50 |
| Fuel | Fuel, Fuels tax refund, DEF | x | | | 21-50 |
| Shop Materials/Parts | broom, dust pan, spray bottles, in bus | | x | | 26-85 |
| Shop Materials/Parts | clip boards, clocks, flashlights, in bus | x | | | 26-50 |
| Shop Materials/Parts | garbage cans, in bus | | x | | 26-85 |
| Shop Materials/Parts | wasp spray, decon for buses | x | | | 26-50 |
| Shop Materials/Parts | extension cord, trouble light, tuff bulb | x | | | 26-50 |
| Shop Materials/Parts | floor dry, absorbent | x | | | 26-50 |
| Shop Materials/Parts | garden hose/nozzle | x | | | 26-50 |
| Shop Materials/Parts | ice melt for buses | x | | | 26-50 |
| Shop Materials/Parts | disposable gloves | | x | | 26-85 |
| Shop Materials/Parts | hand cleaner, orange | x | | | 26-50 |
| Shop Materials/Parts | small batteries | | x | | 26-85 |
| Shop Materials/Parts | bungee cords | | x | | 26-85 |

| Type | Category | Reim-bursed 50% | Reim-bursed 85% | Non-Reim-bursed | Claimed on IBUS Line # |
|-----------------------------|---|-----------------|-----------------|-----------------|------------------------|
| Shop Materials/Parts | headlight cleaners | | x | | 26-85 |
| Shop Materials/Parts | tire protectant | | x | | 26-85 |
| Shop Materials/Parts | window cleaner | | x | | 26-85 |
| Shop Materials/Parts | paper towels, disinfectant wipes, cloths | x | | | 26-50 |
| Shop Materials/Parts | trash can liners | x | | | 26-50 |
| Shop Materials/Parts | bus wash soap | | x | | 26-85 |
| Shop Materials/Parts | wash brush | | x | | 26-85 |
| Shop Materials/Parts | Shop towels, allowable technician uniform purchases | | x | | 26-85 |
| Office | newspaper advertisements, bus bids | x | | | 27 |
| Other Benefits | mileage reimbursement for parts run | | x | | 15-85 |
| Other Benefits | mileage reimbursement to SDE trainings | | x | | 15-85 |
| Contracted Repairs/Services | fire extinguisher service, annual | | x | | 18-85 |
| Contracted Repairs/Services | parts washer recycling | | x | | 18-85 |
| Contracted Repairs/Services | oil recycling | | x | | 18-85 |
| Contracted Repairs/Services | repairs, outsourced bus | | x | | 18-85 |
| Contracted Repairs/Services | tire repairs | | x | | 18-85 |
| Contracted Repairs/Services | towing | | x | | 18-85 |
| Contracted Repairs/Services | bus radio repairs | | x | | 18-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|----------------------|---|------------------------|------------------------|-------------------------|---------------------------|
| Training and Travel | Combined SDE/IAPT Conference | | x | | 21-85 |
| Training and Travel | SDE training fees, TTT, tech | | x | | 21-85 |
| Training and Travel | travel expense to SDE trainings | | x | | 21-85 |
| Training and Travel | Steering Committee travel | | x | | 21-85 |
| Training and Travel | regional SDE supervisors meetings | | x | | 21-85 |
| Training and Travel | expenses while on long bus repair trip | | x | | 21-85 |
| Shop Materials/Parts | antifreeze, brake fluid, trans fluid | | x | | 26-85 |
| Shop Materials/Parts | brake cleaner, WD-40, penetrating oil, degreaser, solvent | | x | | 26-85 |
| Shop Materials/Parts | decals | | x | | 26-85 |
| Shop Materials/Parts | lap belts, wheelchair tie downs | | x | | 26-85 |
| Shop Materials/Parts | first aid kits, in bus | | x | | 26-85 |
| Shop Materials/Parts | license plates | | x | | 26-85 |
| Shop Materials/Parts | oxygen/acetylene | | x | | 26-85 |
| Shop Materials/Parts | paint, wheels | | x | | 26-85 |
| Shop Materials/Parts | repair parts, bus | | x | | 26-85 |
| Shop Materials/Parts | mechanics gloves | | x | | 26-85 |
| Shop Materials/Parts | repairs, 2-way radios and cameras | | x | | 26-85 |
| Shop Materials/Parts | radio, am/fm replacement in bus | | x | | 26-85 |
| Shop Materials/Parts | Material for seat repairs | | x | | 26-85 |
| Shop Materials/Parts | tires | | x | | 26-85 |

| Type | Category | Reim- bursed 50% | Reim- bursed 85% | Non- Reim- bursed | Claimed on IBUS Line # |
|-------------------------|--|------------------------|------------------------|-------------------------|---------------------------|
| Shop Materials/Parts | welding rods/wire | | x | | 26-85 |
| Shop Materials/Parts | nuts/bolts | | x | | 26-85 |
| Shop Materials/Parts | washer fluid, in bus | | x | | 26-85 |
| Shop Materials/Parts | Equipment and supplies used to disinfect buses | | x | | 26-85 |
| Tools | \$600 limit per tech per year; no preapproval required but tool account still needs to be maintained | | x | | 30 |